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| Keerthana Krishnan  "Experienced IT Recruiter Transitioning to Software Development" | 126 East Street  Thottiyam,Trichirapalli  **(948) 693-1452**  [**keerthanakvdart@gmail.com**](mailto:keerthanakvdart@gmail.com)  [**Keerthana krishnan**| **linkedin**](https://www.linkedin.com/in/keerthana-krishnan-95596a134/) |
| EXPERIENCEOptimhire Software Solutions Pvt Ltd, Mumbai — *Talent Acquisition Specialist*Jan 2023 - Dec 2023 Orchestrated the recruitment process by designing and updating job descriptions, sourcing candidates through diverse channels, screening resumes, providing consultative advice, shortlisting qualified candidates for hiring managers, conducting interviews, and facilitating the offer process, with a focus on effective communication.  "Utilized LinkedIn and Naukri for candidate sourcing and maintained applicant data in ATS." KRG Technologies Pvt Ltd, Chennai — *IT Recruiter*Apr 2022 - Oct 2021 Managed end-to-end recruitment processes, from sourcing and screening to offer negotiation, ensuring the acquisition of top-tier talent aligned with organizational goals. S2S soft LLC, Trichy — *Sr.IT Recruiter*Apr 2022 - Jan 2022 Managed full recruitment life cycle for IT infrastructure roles, collaborating with client HCL, and adeptly handled both contract and full-time requirements with organizational needs. Vdart Inc, Trichy — Sr.*Technical Recruiter*July 2017 - Oct 2019 Managed end-to-end recruitment life cycle, sourcing diverse profiles from platforms like Dice, Monster, Careerbuilder, LinkedIn, adeptly navigating tax terms (W2, C2C, 1099) and various visa categories, while successfully securing top talent for key roles; major clients include CTS, HCL, Toyota, TechMahindra, Bank of Montreal, TD Bank, and Air Canada. EDUCATIONKongunadu College of Engineering and Technology, Thottiyam,Trichy — *BE-Computer Science*June 2013 - Apr 2017 | SKILLS Full Recruitment Life cycle  Python Programming  SQL  Git and GitHUB  Web Development  Excel ADDITIONAL CERTIFICATES Let’s Upgrade Certified in Python Programming  Let’s UpgradeCertified in Web Development Using JavaScript  IBM Data Science Professional Certificate LANGUAGES Tamil,English PROJECTS **Web Development**  Create Personal portfolio website using HTML,CSS,Bootstrap,JS,Jquery.  **Database**  Create Student Database Management System using SQL |