KEHINDE OJO

Financial Analyst | Data Analyst

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Portfolio: https://kehindeojo.netlify.app

PROFESSIONAL SUMMARY

Data-driven Financial Analyst & Business Analytics Specialist with a track record of optimizing operations and recovering ₦5M through strategic financial audits. Proficient in SQL, Power BI, Excel, and QuickBooks, with proven ability to transform raw data into actionable insights. Known for improving process efficiency by 30% and effectively communicating complex findings to both technical and non-technical stakeholders. Strong collaborator with excellent problem-solving and analytical skills.

CORE COMPETENCIES & TECHNICAL SKILLS

- **Data Analytics & BI Tools:** SQL (Data Querying, Financial Analysis), Power BI (DAX, KPI Dashboards), Excel (Power Query, PivotTables, Dashboards, Macros),
- **Financial Analysis:** Budgeting, Forecasting, Financial Reporting, Reconciliation
- **Accounting Operations:** Accounts Payable & Receivable (AP/AR), Cash Flow Management, Payroll Processing
- **Inventory & Procurement:** Cost Optimization, Inventory Control, Vendor Management
- **Web Tools:** HTML, CSS, JavaScript (used in building personal portfolio site)
- **Software Proficiency:** QuickBooks (Budgeting, Tax Compliance, Financial Management), Excel, Power BI

WORK EXPERIENCE

Finance Officer - CROIX INTERNATIONAL MANAGEMENT CO. LTD, Lagos
January 2021 – Present

- Recovered ₦5 million by identifying and resolving account discrepancies through investigative financial analysis.
- Managed financial records and reporting, improving accuracy by 20%.
- Developed automated Excel-based models, reducing manual workload by 30%.
- Conducted regular bank reconciliations to ensure accurate financial alignment.
- Developed financial models to optimize expenses and allocate resources efficiently.
- Managed procurement processes and ensured vendor payments aligned with approved budgets.
- Collaborated with operations teams to extract, clean, and analyze financial datasets to support decision making.

- Oversaw payroll processing in compliance with tax regulations and statutory deductions.

Store and Inventory Officer - ANDELA TALENT ACCELERATOR, Lagos
October 2015 – January 2020

- Developed a tracking system for maintenance requests, improving response time by 40%.
- Conducted inventory reconciliation, ensuring accurate financial records and stock control.
- Processed invoices and purchase orders, ensuring timely vendor payments.
- Implemented inventory control measures, reducing waste and optimizing stock usage.

PROJECTS

- **Estate Financial Transactions Dashboard** *(SQL, Excel, Power BI)*
  https://github.com/KehindeOjo/Estate-Financial-Transactions
  Designed an end-to-end financial tracking dashboard, automating rent inflow/outflow monitoring for estate residents, reducing financial discrepancies by 25%.
- **Inventory Management Tracker** *(Excel Automation)*
  https://github.com/KehindeOjo/Inventory-Tracker
  Developed a dynamic stock control system for a construction company, optimizing material use and improving cost visibility by 30**%.**
- **HR Attrition Dashboard** *(Excel, MySQL, Power BI)*
  https://github.com/KehindeOjo/HR-Attrition
  Developed a Power BI dashboard to analyze workforce attrition trends and improve employee retention strategies.
- **Expense Tracker & Budget Analysis** (Python: Pandas, Matplotlib, Seaborn)
  https://github.com/KehindeOjo/Expense-Tracker
  Built a Python-based dashboard to analyze expenses and visualize budgeting trends for financial decision-making.

EDUCATION

BSc Accountancy - University of Lagos, Lagos, Nigeria (In Progress, Expected 2025)
OND Accountancy (2019) - Yaba College of Technology - Lagos, Nigeria

TRAINING & CERTIFICATION

- HP Life Certifications – Data Analytics | Data Presentation | Basics of Finance Management
- SQL for Data Analysis
- Advanced Excel for Financial Analysis
- QuickBooks for Financial Management
- Python Mastering
- Inventory Management & Record Keeping