KEHINDE OJO

Financial Analyst | Data Analyst | Business Analytics Specialist

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PROFESSIONAL SUMMARY

Analytical and detail-oriented Financial Analyst & Data Analytics Specialist with proven expertise in transforming financial operations through data-driven solutions. Skilled in SQL, Excel (Power Query, PivotTables, Macros), Power BI, and QuickBooks. Recovered ₦5M through financial auditing and developed automated reporting tools that increased operational efficiency by 30%. Passionate about using data insights to drive budgeting, forecasting, cost optimization, and strategic business decisions.

Recognized for strong communication, collaboration, problem-solving, and critical thinking skills. Capable of managing cross-functional teams and effectively communicating technical insights to non-technical stakeholders.

CORE COMPETENCIES

- Financial Analysis – Budgeting | Forecasting | Reconciliation | Financial Reporting
- Data Analytics & Business Intelligence – SQL | Power BI | Excel | KPI Tracking
- Accounting Operations – Reconciliation | AP & AR | Cash Flow Analysis
- Procurement & Inventory – Cost Optimization | Vendor Management

TECHNICAL SKILLS

- SQL – Data Querying | Financial Data Analysis
- Excel – Power Query | Pivot Tables | Dashboards | Macros
- Power BI – DAX | Data Visualization | KPI Reports
- QuickBooks – Financial Management | Budgeting | Tax Compliance

WORK EXPERIENCE

Finance Officer
CROIX INTERNATIONAL MANAGEMENT CO. LTD, Lagos | Jan 2021 – Present

- Recovered ₦5 million by identifying and resolving account discrepancies through investigative financial analysis.
- Managed financial records and reporting, improving accuracy by 20%.
- Developed automated Excel-based models, reducing manual workload by 30%.
- Conducted regular bank reconciliations to ensure accurate financial alignment.
- Developed financial models to optimize expenses and allocate resources efficiently.
- Ensured compliance with financial regulations related to estate operations.

- Managed procurement processes and ensured vendor payments aligned with approved budgets.
- Collaborated with operations teams to extract, clean, and analyze financial datasets to support decision making.
- Oversaw payroll processing in compliance with tax regulations and statutory deductions.

Store and Inventory Officer
ANDELA TALENT ACCELERATOR, Lagos | Oct 2015 – Jan 2020

- Developed a tracking system for maintenance requests, improving response time by 40%.
- Conducted inventory reconciliation, ensuring accurate financial records and stock control.
- Processed invoices and purchase orders, ensuring timely vendor payments.
- Implemented inventory control measures, reducing waste and optimizing stock usage.

PROJECTS

- **Estate Financial Transactions Dashboard** *(SQL, Excel, Power BI)* *View project*
  Designed an end-to-end financial tracking dashboard, automating rent inflow/outflow monitoring for estate residents, reducing financial discrepancies by 25%.
- **Inventory Management Tracker** *(Excel Automation)* *View project*
  Developed a dynamic stock control system for a construction company, optimizing material use and improving cost visibility by 30%
- **HR Attrition Dashboard** *(Excel, MySQL, Power BI)* *View project*
  Developed a Power BI dashboard to analyze workforce attrition trends and improve employee retention strategies.
- **Expense Tracker & Budget Analysis** (Python: Pandas, Matplotlib, Seaborn) View project
  Built a Python-based dashboard to analyze expenses and visualize budgeting trends for financial decision-making..

EDUCATION

BSc Accountancy - University of Lagos, Lagos, Nigeria (In Progress, Expected 2025)
OND Accountancy (2019) - Yaba College of Technology - Lagos, Nigeria

TRAINING & CERTIFICATION

- HP Life Certifications – Data Analytics | Data Presentation | Basics of Finance Management
- Advanced Excel for Financial Analysis
- SQL for Data Analysis
- QuickBooks for Financial Management
- Python Mastering
- Inventory Management & Record Keeping