

KEHINDE OJO

Financial Analyst | Data Analyst | Business Analytics Specialist

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[Portfolio website](#) [GitHub profile](#)

PROFESSIONAL SUMMARY

Analytical and detail-oriented Financial and Data Analyst with proven expertise in transforming financial operations through data-driven solutions. Skilled in SQL, Excel (Power Query, PivotTables, Macros), Power BI, and QuickBooks. Successfully recovered ₦5M through financial auditing and developed automated reporting tools that increased operational efficiency by 30%. Passionate about using data insights to drive budgeting, forecasting, cost optimization, and strategic business decisions.

CORE COMPETENCIES

- Financial Analysis – Budgeting | Forecasting | Reconciliation | Financial Reporting
- Data Analytics & Business Intelligence – SQL | Power BI | Excel | KPI Tracking
- Accounting Operations – Reconciliation | AP & AR | Cash Flow Analysis
- Procurement & Inventory – Cost Optimization | Vendor Management

TECHNICAL SKILLS

- SQL – Data Querying | Financial Data Analysis
- Excel – Power Query | Pivot Tables | Dashboards | Macros
- Power BI – DAX | Data Visualization | KPI Reports
- QuickBooks – Financial Management | Budgeting | Tax Compliance

WORK EXPERIENCE

Finance Officer

CROIX INTERNATIONAL MANAGEMENT CO. LTD, Lagos | Jan 2021 – Present

- Recovered over ₦5 million by identifying and resolving account discrepancies through investigative financial analysis.
- Managed financial records and reporting, improving accuracy by 20%.
- Developed automated Excel-based models, reducing manual workload by 30%.
- Conducted regular bank reconciliations to ensure accurate financial alignment.
- Developed financial models to optimize expenses and allocate resources efficiently.
- Ensured compliance with financial regulations related to estate operations.
- Managed procurement processes and ensured vendor payments aligned with approved budgets.
- Collaborated with operations teams to extract, clean, and analyze financial datasets to support decision making.
- Oversaw payroll processing in compliance with tax regulations and statutory deductions.

Store and Inventory Officer

ANDELA TALENT ACCELERATOR, Lagos | Oct 2015 – Jan 2020

- Developed a tracking system for maintenance requests, improving response time by 40%.
- Conducted inventory reconciliation, ensuring accurate financial records and stock control.
- Processed invoices and purchase orders, ensuring timely vendor payments.
- Implemented inventory control measures, reducing waste and optimizing stock usage.

PROJECTS

- **Estate Financial Transactions Dashboard** (*SQL, Excel, Power BI*)
Designed an end-to-end financial tracking dashboard, automating rent inflow/outflow monitoring for estate residents, reducing financial discrepancies by 25%.
- **Inventory Management Tracker** (*Excel Automation*)
Developed a dynamic stock control system for a construction company, optimizing material use and improving cost visibility by 30%
- **HR Attrition Dashboard** (*Excel, MySQL, Power BI*)
Developed a Power BI dashboard to analyze workforce attrition trends and improve employee retention strategies.
- **Expense Tracker & Budget Analysis** (*Python(Pandas, Matplotlib & Seaborn)*)
The goal is to provide clear, actionable insights into personal budget and financial health.

EDUCATION

BSc Accountancy (Expected Completion: 2025) - University of Lagos – Lagos, Nigeria

OND Accountancy (2019) - Yaba College of Technology - Lagos, Nigeria

TRAINING & CERTIFICATION

- HP Life Certifications – Data Analytics | Data Presentation | Basics of Finance | Cash Flow Management
- Advanced Excel for Financial Analysis
- SQL for Data Analysis
- QuickBooks for Financial Management
- Python Mastering
- Inventory Management & Record Keeping