



Learning together,
Growing together.

Carhill Integrated Primary School



**Annual Report
Of the Board of Governors
2023-2024**

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1. Board of Governors Annual Report 2024- 2025

Dear Parent or Guardian

As Chairperson of the Board of Governors, it gives me great pleasure to report on another year in the life of Carhill Integrated Primary School. Reading this Annual Report will give you some insight into the wide variety of opportunities, both academic and extra-curricular, afforded to our pupils. This is only possible in an environment where children are valued as individuals, and where members of staff are highly committed to their various roles.

We, as Governors, are very proud of the achievements of the pupils in all areas of school life and would encourage the success achieved to continue.

The Governors are very aware of the high standard of teaching within the school and the commitment every teacher has made in an effort to get the full potential out of each pupil.

The Governors would like to pay tribute to the members of staff, under the leadership of the Principal, making Carhill IPS a school of which we can all be proud.

As Chairperson of the Board of Governors, I would like to thank my fellow governors and the staff for their continued commitment and hard work. Once again they have given generously to the many needs and opportunities that make the school so important to all of those in the community, and in particular, to the children.

Yours faithfully

Stacy McKee
(Chairperson of the Board of Governors)

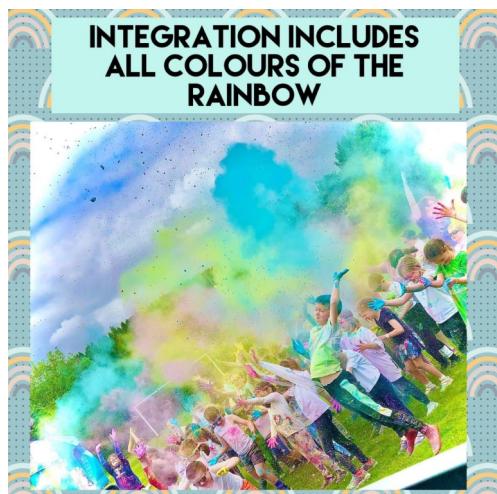
This report has been prepared by the Board of Governors in accordance with Article 125 of the Education Reform (NI) Order and Statutory Rule 2003 378.

2. Membership of the Board of Governors of Carhill Integrated Primary for 2023/2024

The current Board of Governors of Carhill Integrated Primary School was constituted in 2018 for the period 2018 to 2022. Given the pressures and disruption placed on schools and managing authorities due to the Covid19 pandemic, plus the lack of devolved Government in NI, EANI has informed schools the next reconstitution for controlled and maintained schools will be Summer Term 2024. The next election of Parent Governors will therefore be held during the 2023/2024 school year when the present Board will be reconstituted.

The Chairperson of the Board of Governors 2023/2024 was Mrs Stacy McKee

Member	Capacity
Vacant	EA Nominee
Mr Jonathan Bell	EA Nominee
Miss Clare Sugden	EA Nominee
Ms Karin Eyben	EA Nominee
Vacant	Trustee Nominee
Mr Henry Kearney	Trustee Nominee
Mr Stephen Scott	Transferor Nominee
Rev J. Martin	Transferor Nominee
Ms Amanda Matthew	Parent Nominee
Vacant	Parent Nominee
Mrs Stacy McKee	Parent Nominee
Mr David Scott	Parent Nominee
Mrs June Brownlow	Teacher Nominee
Mrs Rachael Milea	Teacher Nominee
Mrs. Samantha Russell	Secretary: (non-voting)



The term of office of this Board finishes at the end of 2024.

Organisation, Development and Administration of the Governors

The Governors attend regular meetings of the Governing Body. The Board of Governors met on three official occasions, during the school year 2023/2024.

The Governors are expected to show an interest in all school activities and to be informed about education in general. Governors are also invited to attend regular training courses provided by the Education Authority.

Governors' responsibilities include:

- Overseeing the School Development Plan
- Staff appointments
- Admission of pupils
- Preparation of the Annual Report
- Financial management of the school
- Effective use of resources
- Pupil discipline
- Overseeing the curriculum and curriculum policy
- Responding to Education Authority and Department of Education initiatives.



The school continues to be indebted to the Governors who willingly give of their time to ensure the administration of Carhill Integrated Primary School proceeds smoothly and effectively.

More details of the school's development can be found in the School Development Plan and Action Plans which can be viewed upon request. The Board of Governors review this document annually and a summary overview is included under the 'Curriculum' heading of this report.

The Governors wish to record formally their appreciation of the work carried out by the teaching and nonteaching staff of the school. The Governors appreciate the dedication and expertise of the staff, who each play their part in helping to make Carhill Integrated Primary School a successful school.

3. Carhill Integrated Primary School Staff

Staffing is dependent upon the number of pupils enrolled at the school. The number of pupils

Teaching		Non-Teaching	
Role	Name	Role	Name
Principal	Mrs S Russell	Primary 1/2 Classroom Assistant	Mrs N Magee
Primary 1/2 Teacher	(3 days per week)	SEN Classroom Assistant	Miss S Black
Primary 1/2 Teacher	Mrs R Milea	SEN Classroom Assistant	Mrs K Campbell Appointed Dec 23
Primary 3/4 Teacher	(2 days per week)	SEN Classroom Assistant	Mrs T Collins
Primary 3/4 Teacher	Mrs M Mullin	SEN Classroom Assistant	Mr A Steen Maternity leave- May 23-Feb24
Primary 5 Teacher	(4 days per week)	SEN Classroom Assistant	Mrs J Brownlow (1 day per week)
Primary 5 Teacher	Mr A Steen	Secretary	Mr C Bradley Maternity leave- May 23-Feb24
Primary 6/7 Teacher	(3 days per week)	Building Supervisor	Mrs D Faulkner
Primary 6/7 Teacher	Mrs J Brownlow	Supervisory Staff	Mrs P Mc Cloy Appointed Jan 24
Primary 6/7 Teacher	(2 days per week)		
Primary 6/7 Teacher	Mr C Mc Gilligan		

admitted in September 2023 was 11. The total number of pupils enrolled was 66 (56 families).

The school could not function happily or effectively without the help of all staff who each play a significant part to ensure the best possible experience for children and their families.

4. Staff Training

Staff Member	Training	Date
Mrs S Russell	Thinking Maps through Literacy—Harold Brownlow Excellence in Integration—NICIE The Great People Changing Programmes: The Great Agile Leader Anti Bias Training— NICIE Solihull Training	August 23 August 23 September 23 to June 24 Accreditation Awarded October 23 February 24
Mrs R Milea	Thinking Maps through Literacy—Harold Brownlow Excellence in Integration—NICIE Take 5 Training Anti Bias Training— NICIE Solihull Training	August 23 August 23 May 24 October 23 February 24
Mrs M Mullin	Thinking Maps through Literacy—Harold Brownlow Excellence in Integration—NICIE Take 5 Training Anti Bias Training— NICIE Solihull Training	August 23 August 23 May 24 October 23 February 24
Mrs F Hillick	Thinking Maps through Literacy—Harold Brownlow Excellence in Integration—NICIE Anti Bias Training— NICIE Solihull Training	August 23 August 23 October 23 February 24
Mr A Steen	Thinking Maps through Literacy—Harold Brownlow Excellence in Integration—NICIE Anti Bias Training— NICIE Solihull Training	August 23 August 23 October 23 February 24
Mr C Mc Gilligan	Thinking Maps through Literacy—Harold Brownlow Excellence in Integration—NICIE Anti Bias Training— NICIE Solihull Training	August 23 August 23 October 23 February 24
Mrs J Brownlow	Thinking Maps through Literacy—Harold Brownlow Excellence in Integration—NICIE Anti Bias Training— NICIE Solihull Training	August 23 August 23 October 23 February 24

Due to action short of strike, staff training uptake was limited.

All non-teaching staff attended Excellence in Integration training and Anti-Bias Training by NICIE.

They also attended Solihull training on the outlined dates above.

All staff attended in house Safeguarding and Fire Safety Training in August 23.

Mrs Russell completed accreditation.

5. Annual Parents' Meeting

Previously, the purpose of the Parents' AGM was to provide an opportunity for discussion of this report and the discharge by the Governors, Principal, EA and the Department of Education of their functions in relation to the school. It has now been confirmed that an Annual General Parents' meeting for the above purpose will take place if five or more parents request it.

Any requests for such a meeting is welcomed, and should be made to the Principal in writing on or before 25th November 2025.

6. School Financial Information

The total budget share allocated to this school for the financial year 2023/2024 was 314,874, plus £115,833 (deficit over from 2022/2023).

The budget allocation is based on pupil numbers reported in the annual school census taken in October of the previous school year, size of premises and other factors such as the number of pupils receiving free school meals. The school's 3-year financial plan had predicted that the school would finish 2023/2024 with a deficit of £171 331.

Private School Funds The school operates a private account with the Ulster Bank.

From this final balance we have grant money earmarked to for a teacher's salary, approximately £34,000, additional staffing costs covered by grants for £10,305.52, that still need to be transferred to LMS.

Extended school money along with after schools will also be transferred to the amount of £27 000.



Carhill IPS Parent Teacher Association (PTA) has a vibrant and very supportive members who have helped raise vital funds for the school.

Due to parental feedback/ level of parent the PTA has been restructured away from its traditional format. A whole school PTA meeting is held in October where parent complete an evaluation proforma of previous events and outline 4 key fundraising events that are allocated to each class with key teaching staff taking the lead in terms of co-ordinating the event with a high level of parental support. It is envisaged that each year, teaching staff will continually step back and parents will then progress into that particular role. Therefore official office bearers have not been established, however this is a goal for the 2024/2025 PTA committee.

This is the second year that this format has been piloted and there has been an increase in both parent support and funds raised by Carhill PTA.

PTA Financial Report 2023/2024

During the school year 2023/2024, the PTA raised £4093.00

Credits to account 2023/2024

Halloween Disco	£ 250.00
School Calendars	£405.00
Christmas Raffle/Santa's Workshop	£870.00
Table Quiz	£730.00
Easter Raffle	£615.00
Summer Fair	£ 1223.00
TOTAL INCOME	£4093.00



Debits to account 2023/2024

2 Interactive whiteboards	£4100.00
School Calendar expenses	£540.00
TOTAL OUTGOINGS	£4640 £547 overspend covered by school funds

The Governors would like to express their continued appreciation of the PTA for their vital fund-raising work throughout the school year.



7. Enrolment

Carhill IPS continues to sustain positive enrolment through the implementation of a strategic sustainability plan. The new onsite playgroup, located in the hall has also provided the school with a potential feeder. The additional work and commitment to this process hopes to see the sustained growth in school admissions and enrolment.

Year 1 Enrolment \

Year	Enrolment
Sept 2023	13
Sept 2022	11
Sept 2021	13

In Year Growth

Year	Enrolment
Sept 2023	1
Sept 2022	0
Sept 2021	5

Garvagh Community Playgroup were successfully moved onsite this year. A number of practical accommodations have been made for this transition.

1. New security systems in the hall
2. New furniture for the Playgroup Office
3. New internet access installed
4. Additional storage furniture
5. New trolleys to transport tables/furniture on a daily basis
6. Spaces/stores re-organised to accommodate additional resources
7. Additional keys made and distributed to the leader

Carhill assisted the playgroup in obtaining a £1300 grant from NICIE to purchase new promotional materials including posters, leaflets and rolltop banners.



Two of pre-pre promotional events were arranged in partnership with Garvagh Community Playgroup.

The committee of the Playgroup change in October 2023 and following this the organisation made plans to exit the Carhill site. This was primarily due to the need for a space that did not require equipment to be tidied away on a daily basis. The transition off site was completed in June 2024 and positive relationships are still in place with this organisation.

Carhill IPS was the only primary school in the Garvagh Area that attended all of the Christmas Light Switch On meetings in 2023. As a result the school had a community stall at the event where promotional materials were distributed.

8. Annual Attendance

The average daily attendance was 94.78% for the academic year 2023/2024.

% Attendance	% of Pupils
Tier 1A—95+	63.41
Tier 1B—90+	24.39
Tier 2—80+	9.76
Tier 3 -70+	2.44



9. Curriculum

Teachers are committed and enthusiastic, enjoying a positive relationship with their pupils and with other school-based staff and are dedicated to improving learning. The Learning and Teaching in Carhill IPS is rooted in the Northern Ireland Curriculum, which is the starting point for a broad and balanced curriculum that meets the needs of all our pupils.

In our school, approaches to learning and teaching provide suitably challenging opportunities for all pupils to take part in and allow all our pupils to achieve. Teaching takes account of any special educational needs experienced by a pupil and where necessary tasks and materials are differentiated. Teachers work closely with classroom assistants to support pupils in their learning.

The School Development Plan outlines the educational provision, planning and evaluations of progress in all areas of development for a three-year period. Action Short of Strike over the past two years has meant that there has been limited development within key curricular areas and a number of initiatives will need to transfer over to the 2024/2025 school development plan. We have also followed guidance from the Department of Education and the Education Training Inspectorate and created a Transition Plan for the school year 2023-24.

The following main curriculum priority areas were identified:

Language & Literacy

- Thinking Skills through writing



Mathematics & Numeracy

- Implementation and development of Whiterose Maths throughout the school to ensure progression
- Extension of Doodle Tables form P3-P7

UICT

- Audit of current school UICT scheme
- Development of iChromebooks for the school
-



The World Around Us

- Maintaining the Green Flag Award
- Development of outdoor learning and school gardening area

The following main curriculum priority areas were identified cont..

SEND

- Implementation of PLP's format as a transitional document
- School to work towards obtaining the Autism Impact Award
- Development of school learning support interventions through grant awards

Play Based Learning

- Further development of Play Based Learning scheme
- Further development of Play Based Learning resources
-

The World Around Us

- Maintaining the Green Flag Award
- Development of outdoor learning and school gardening area

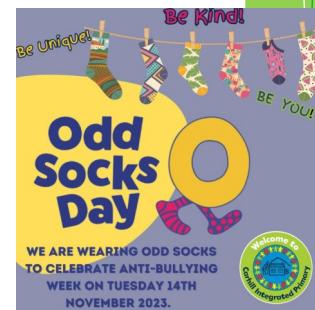
Library Visits

All pupils enjoyed bi-weekly Wednesday visits from the Mobile Library Van. Pupils took time to select books based on their interests and experiences. This continues to be a great way of widening horizons and encouraging independent reading.

Anti-Bullying

At Carhill IPS we believe all forms of bullying behaviour are unacceptable.

In November 2023, Carhill IPS participated in Anti-Bullying Week and enjoyed activities around the theme of 'Make a Noise About Bullying'. These activities included 'Odd Socks Day', and a special 'Anti-Bullying Assembly'.



Personal Development & Mutual Understanding

We endeavour to foster in our children continuing respect for themselves and for others. Carhill IPS continues to recognise the importance of addressing the children's mental health and wellbeing through established programmes such as, the Take 5 programme, where we achieved both levels 1 and 2. We were pleased to also implement strategies from the Solihill Approach 2023/2024.

In September 2023 Carhill IPS became a 'Roots of Empathy' school. Roots of Empathy is an evidence-based classroom programme, that has shown significant benefits in reducing levels of aggression; including bullying amongst primary school children, whilst supporting the children's mental health and wellbeing and increasing empathy. At the heart of this programme is an infant and parent who visit the classroom nine times over the school year. At Carhill IPS, we have a trained Roots of Empathy Instructor, Mrs F Hillick (P3/4 teacher) who coached the children in observing and reading the emotional cues of the baby. This is used as a lever for the children to talk about their own emotions and to understand how their classmates feel. Roots of Empathy is founded on the loving relationship between a parent and baby, which is where empathy starts. We were delighted to have Baby Seth and Mummy, Mrs Cathy Bradley inn as part of our Roots of Empathy Programme throughout 2023/2024.

Shared Education

Carhill IPS is in a Shared Education partnership with Crossroads Primary, Culcrow Primary and Castleroe Primary School. Unfortunately, all funding for Shared Education finished in March 2023, therefore there was no opportunities for Shared Education throughout 2023/2024. It is hoped funding for Shared Education will be re-established for the 2024/2025 academic year.

The Arts: Music & Drama

Carhill IPS continued to offer a range of music and drama opportunities throughout 2023/2024.

The children were able to avail of the following services:

- Ballymoney Music Centre provided singing and piano lessons
- Pupils had the opportunity to prepare and attend the Coleraine music festival with the support given by Mrs R Milea.

Pupil Voice

Carhill IPS continues to value the importance of Pupil Voice. During the 2023/2024 pupils participated in ECO-Schools, creating school values and voting on them, outlining preferred afterschool clubs, completing pupil well-being questionnaires and representing school values in a mural that they designed and created.

10: Integration

Sacramental Preparation

Within school Mrs Mullin and Mr Mc Gilligan leads Sacramental Preparation. We prepare our Roman Catholic children for the Sacrament of Reconciliation and First Holy Communion in Year 4 and the Sacrament of Confirmation in Year 7. From January to April Roman Catholic children have the opportunity to attend Mass every Tuesday in St Anne's Church, Kilrea.

During the 2023-2024 school year, a number of pupils were prepared for the Sacrament of Reconciliation, Holy Communion and for the Sacrament of Confirmation.

This preparation involved taking the pupils on a weekly basis to complete the 'Grow in Love' Programme and to learn prayers and hymns for the service.

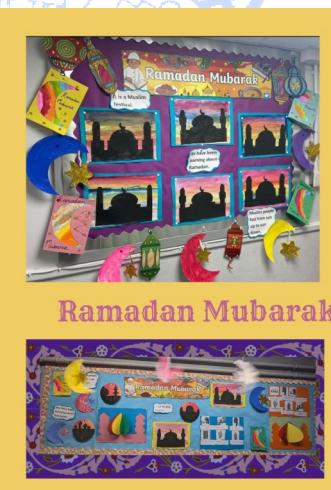
Our pupils made their Sacraments in St Mary's Drumagarder. We thank Father Chris, Mr Mullan, the Principal of Crossroads Primary School and their staff for their support.

Celebrating Integrated Education

Carhill IPS has developed a comprehensive events /celebration plan that explores a variety of cultures and faiths in a purposeful yet mindful way.

Mrs Mullin and Mrs Russell have also been involved in assisting NICIE with the development of Religious Education in Integrated Schools Project.

Each year we highlight and celebrate integrated education during the month of March.



11: Special Educational Needs & Disability (SEND)

Carhill Integrated Primary School is an inclusive, integrated school and seeks to ensure all pupils fulfil their potential. The staff are skilled at early identification of needs and strive to identify underachievement and low achievement, drawing on their professional judgement and the data available from classroom observations and from standardised scores.

There continues to be a close liaison between the SENCo, Mrs M Mullin, and staff preparing and reviewing Individual Education Plans/Personal Learning Plans (IEPs/PLPs) in consultation with pupils and their parents. Evidence is collected by the SENCo to help inform discussions with parents and to assist with the Annual Review process for children with a Statement of Special Educational Needs. The school remains committed to providing a dedicated time in the week to allow teachers to work with children on the Special Educational Needs register on a one-to-one or small group basis.

There continues to be close liaison with the Educational Psychologist from whom advice was sought and referrals made. The team from RISE provided support this year for individual pupils. The school continues to work closely with speech therapists, the AAIS Support Team, the EA Literacy Support Unit, Primary Behaviour Support and RISE.

The Special Educational Needs provision within Carhill Integrated Primary School is based upon the Code of Practice for the Identification and Assessment of Special Needs and in accordance with the Education (NI) order and Article 18 of the SENDO 2005 Order.

In May 2021 the new Code of Practice was introduced which replaced Stage 1-5 on the SEN Register with Stages 1-3.

During the academic year 2023/2024, there was a school focus on supporting children with Autism. Carhill IPS was delighted to have been accredited with the Autism NI School Impact Award in June 2024. This award is with thanks to the school champion teacher, Mrs M Mullin .

SEN Register 2023/2024– Out of 81 Children

Code of Practice level	Number of Pupils	Percentage %
Stage 1	18	22
Stage 2	3	4
Stage 3	4	5
Total	25	31

All pupils on the Special Needs Register had an Individual Education Plan/Personal learning Plan. Support for each pupil was in the form of differentiated learning within the class and support from Learning Support Assistants.

School Intervention Support continued throughout Term 1 in 2023/2024 for Foundation / KS1 pupils through a Precision Sight Word Reading Programme.



12. Standardised Tests, Assessment and Reporting

Assessment forms an integral part of the teaching and learning at Carhill Integrated Primary School. Pupil attainment is continually monitored and assessed. Records of pupil progress and achievement are maintained whilst the data is used to set future targets for whole school, groups and individuals.

At Carhill Integrated Primary School, we assess and report to parents using a wide range of approaches. In the Autumn Term, parents were invited to meet with their child's teacher on a one-to-one basis to discuss each child's progress.



These parent/teacher meetings continued to be informed by daily class work, half-termly tests, homework, class observations and the following class tests/standardised tests:

Primary 1

- School Baseline Test (September)
- Renfrew Language Assessment

Primary 2

- MIST-Phonics Screening Assessment
- End of year formative assessments in literacy
- End of block Whiterose Maths Assessments

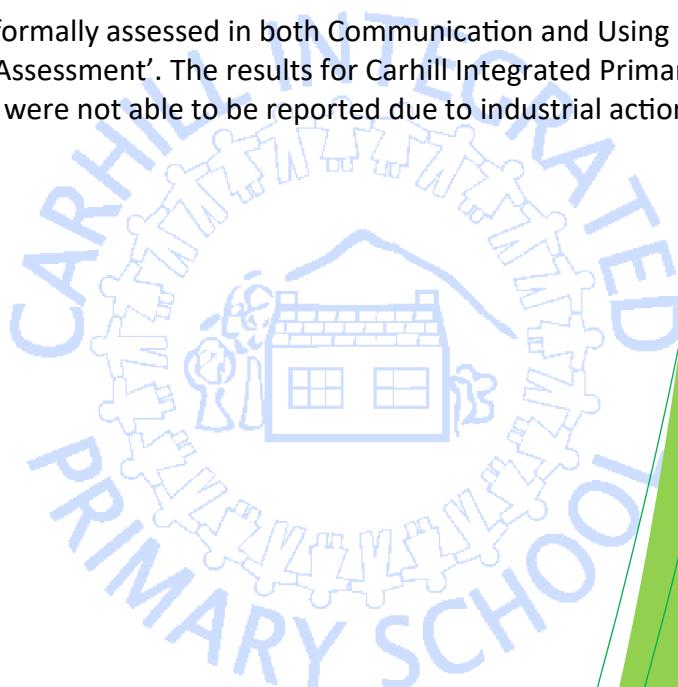
Primary 3-Primary 7

- Cognitive Ability Test (CAT 4)
- Progress in English (PTE)
- Progress in Maths (PTM)
- Suffolk Reading Assessment
- Youngs Spelling Assessment
- End of block Whiterose Maths Assessments

Annual reports continue to be sent home at the end of each academic year in June.

End of Keystage Results

The children in P4 and P7 are routinely formally assessed in both Communication and Using Mathematics – this is called 'Statutory Assessment'. The results for Carhill Integrated Primary School and the overall Northern Ireland results were not able to be reported due to industrial action.



13. Primary 7 Children /Transition of Pupils

Primary 7

Children We wish our Primary 7 pupils every happiness and success as they move on to post primary school. Staff from these post-primary schools visited the transferring pupils in the final weeks of the academic year with familiarisation visits being organised also.

Once again, the Primary 7 children were a credit to the school. Primary 7 pupils along with some Primary 6 pupils enjoyed a number of trips including

- 25th June—Class Trip to the Lake in Kilrea for Team Building Activities
- 20th June- Kilrea Camogie Club for a multi-sports session
- 14th June—Garvagh Forest Visit—Introduction into Biomimicry
- 5th June- Dream Space Workshop at W5 Belfast.
- 20th December— Shared Education Trip to the Jet Centre Cinema
- 11th December—Shared Education Trip to Titanic Centre— Belfast

A Primary 7 Leavers' Assembly was held on 27th June 2024 to mark the closing of the school year and to say goodbye. The leavers event was an opportunity to pay tribute to the role the Primary 7 children played in the life of the school and to celebrate their growth as individual members of our society. Children sang songs, viewed personal video montages and shared memories. Each pupil received a keepsake and a school tie for their new school.

Transfer Procedure

Carhill Integrated Primary School dedicates time and effort to preparing the children for the transfer assessments. The academic year saw the introduction of the new SEAG Assessment to replace the AQE Assessments.

In the academic year 2023/2024 we had 5 pupils who prepared for the new SEAG examinations.

The number of pupils transferring to each of the secondary schools is detailed below:

- Dalriada Grammar School
- Magherafelt High School
- Sperrin Integrated College
- Limavady High School
- Limavady Grammar School
- North Coast Integrated College
- Our Lady of Lourdes, Ballymoney



14. School Academic Awards 2023/2024

Awards for special achievement were presented to the following pupils at our Prize-giving assembly on the 26th June 2024. Below is an overview of the awards given in 2023/2024.



Trophy	2024
Outstanding Achievement Senior	Mark
Outstanding Achievement Junior	Myla
Outstanding Achievement Infant	Tily
Best Behaviour	Blake
Senior Spelling	Harry
Junior Spelling	Daniel
Senior Sport	Annie-Mae
Junior Sport	Daniel
Infant Sport	Jorge
Senior Progress	Amelia
Junior Progress	Jolene
Infant Progress	Georgie -May
Senior Creativity	Amelia
Junior Creativity	Liana
Infant Creativity	Imogen
Thoughtful & Kindness Senior	Jonah /Rhys
Thoughtful & Kindness Junior	Charlie
Thoughtful & Kindness Infant	Grace
Eco Schools	Thomas
Music & Drama	Sophie
Best Asset	Scarlett
Best Asset	Brooke
Role Model	Khaleesi
Infant Helper-	Alex
Junior Helper	Kayleb / Lacie
Senior Helper-	Bonnie-Leigh

15. Extra-curricular Clubs 2023/2024

Carhill Integrated Primary School were delighted to once again offer a wide range of extra-curricular activities. These activities included some of the following:

Foundation Term 1a (11 th Sept to Oct 27 th)
Lego 1.50pm - 2.50pm 15 places
Stay & Play 1.50pm - 2.50pm 15 places
Outdoor Play 1.50pm - 2.50pm 15 places
Art Club 1.50pm - 2.50pm 10 places
Movie 1.50pm - 2.50pm 15 places

P3-7 Term 1a (11 th Sept to Oct 26 th)
Football P3/4 2.50pm - 3.50pm 16 places
Football P5-7 2.50pm - 3.50pm 16 places
Minecraft 2.50pm - 3.50pm 15 places
Transfer Club 2.50pm - 3.50pm Unlimited places

Foundation Term 1b (6 th Nov to 20 th Dec)
Lego 1.50pm - 2.50pm 15 places
Stay & Play 1.50pm - 2.50pm 15 places
Outdoor Play 1.50pm - 2.50pm 15 places
Art Club 1.50pm - 2.50pm 10 places
Movie Club 1.50pm - 2.50pm 15 places

P3-7 Term 1b (13 th Nov to 14 th Dec)
Minecraft 2.50pm - 3.50pm 16 places
Lego 2.50pm - 3.50pm 16 places
Glee Club 2.50pm - 3.50pm 20 places

Foundation Term 2a (4 th Jan – 13 th Feb)
Lego 1.50pm - 2.50pm 15 places
Ipad Club 1.50pm - 2.50pm 15 places
Art Club 1.50pm - 2.50pm 15 places
Yoga/Dance 1.50pm - 2.50pm 10 places
Movie 1.50pm - 2.50pm 15 places

P3-7 Term 2a (8 th Jan to 13 th Feb)
Minecraft P3-7 2.50pm - 3.50pm 16 places
Board Games Club P3 -7 2.50pm - 3.50pm 16 places
Cookery Club 2.50pm - 3.50pm 12 places
Art Club 2.50pm - 3.50pm 16 places

Foundation Term 2b (20 th Feb – 26 th Mar)
Lego 1.50pm - 2.50pm 15 places
Ipad Club 1.50pm - 2.50pm 15 places
Art Club 1.50pm - 2.50pm 15 places
Yoga/Dance 1.50pm - 2.50pm 10 places
Movie 1.50pm - 2.50pm 15 places

P3-7 Term 2b (20 th Feb to 21 st Mar)
Dance Club P3-7 2.50pm - 3.50pm 15 places
Minecraft Club P3-7 2.50pm - 3.50pm 20 places
Multisport/Dodgeball Club 2.50pm - 3.50pm 15 places
Cookery Club 2.50pm - 3.50pm 20 places

Thank-you to all the teaching and non-teaching staff who have generously given of their time throughout the 2023/2024 academic year to facilitate these clubs.

16. School Premises

The school's caretakers and staff maintain a very high standard of cleaning and are diligent about attending to any ongoing maintenance issues. The Principal works closely with the School's Maintenance Officer to ensure that all issues identified are addressed. The Governors would like to express their thanks to Mrs P McCloy for all her hard work.

Health and Safety Under the Health and Safety at Work Act the Board of Governors and Principal accept that they have a responsibility to take all reasonable and practicable steps to ensure the health and safety and security of pupils, staff and others using the school premises or participating in school activities. The aim of the school is to provide a safe and healthy working and learning environment for staff, pupils and visitors. The school will take all reasonable steps to identify and reduce hazards to a minimum through the Board of Governors, the Principal, the staff and external agents/agencies.

Security of Pupils, Staff and School Premises The following measures have been taken to ensure the safety of all at Carhill Integrated Primary School:

- The school has a controlled system of entry into the school. The main door is locked. Access to visitors is granted by the Secretary/Principal, who release the door remotely.
- The doors in the mobile classroom are locked during the school day.
- All visitors sign in at the front entrance/office. They receive the black identification lanyard and keep it on show if working on school premises.
- When collecting pupils from school, parents report to the office and a member of staff collects the pupil from the classroom.
- Perimeter fencing discourages unauthorised entry to the school grounds during out of school hours.
- An alarm system in the school informs key holders of unauthorised persons within the school outside school hours.
- Staff use key fobs to release certain locked doors from exterior.
- The school carries out the Fire Evacuation Procedure on a regular basis.
- All unexpected visitors to the site are challenged.
- During community use of site, the caretaker or principal is present.



17. Child Protection and Safeguarding

Carhill Integrated Primary School is fully committed to the care and protection of all the children in its care. Our aim is to protect our pupils by ensuring that all those working in the school, teachers, non-teaching staff, coaches, volunteers have a clear guidance on the management of situations where abuse or neglect of a child is suspected. In all their contact with pupils the staff at Carhill Integrated Primary School will follow the guidelines and procedures in the DENI publication 'Pastoral Care in Schools–Child Protection (2017)'

CPOMS was introduced in order to enhance Child Protection and Safeguarding record keeping systems. All staff received relevant training in using the new systems and the programme was effectively rolled out at whole school level.

Child Protection and Safeguarding Team

The Safeguarding Team for 2023/2024 was comprised of the Principal (Mrs S Russell), Designated Teacher (Mr cMcGilligan), Deputy Designated Teacher (Mr A Steen), Chairman of Governors (Mrs S McKee) and Designated Governor (Rev J Martin).

Child Protection Policy

The Child Protection & Safeguarding Policy was updated in 17th February 2022 and made available to all members of staff and parents (via website or hard copies at school office).

Child Protection Training

All Child Protection and Safeguarding training was up to date for 2023/2024.

Child Protection Issues LAC Review meetings were attended in respect of one pupil and Case Conference meetings were attended in respect of one pupil. All concerns related to Child Protection continue to be recorded on the school 'Note of Concern'.

The Preventative Curriculum at Carhill IPS

The Preventative Curriculum at Carhill is as follows:

- PDMU lessons being planned and delivered in each of the classes.
- The NSPCC PANTS Programme is completed in P1/2 annually in May
- School Roots of Empathy Programme was established in September 2023.
- Weekly assemblies where P1-P7 meet, which promote self-esteem and confidence in the children. Children have been reminded in assembly who is part of the Safeguarding Team in School and who they can go to/what they can do if they are worried about something.
- Mental Health Week: 6th -10th February 2023 - All children participated in a variety of activities in each class related to caring for their mental health.
- A variety of activities were carried out during Anti-bullying Week was held in November 2023, children in each class reported back about what they had been doing and this content was shared via the school Facebook page.
- Mrs Russell is the Period Dignity Champion for the school.
- All children in P5-P7 have the opportunity to attend swimming lessons from September 2023-January 2024.
- EA 'Take 5- Whole School Approach to Mental Health & Wellbeing.'
- The children participate in Road Safety Week, where the children conduct a variety of activities and explore weekly themes using road safety calendars.
- The theme of internet safety is explored on 11th February with all classes.

18. Building the Integrated Ethos Across the Community

Religious Inclusion

We celebrated Harvest in Garvagh First Presbyterian Church through a whole school performance. Residents from Trinity House were also invited along.

Our Carol Service was held in St Anne's Church and we also provided carol singing at Garvagh Christmas Lights Switch On and to the Trinity House Nursing Home Residents.

Special thanks must go to Mrs M Milea who continues to lead the children through all of these events.

19. School Events

September - October 2023:

- General PTA Meeting
- Grandparents Day
- Halloween Costume Swap
- Halloween Scavenger Hunt
- Pumpkin Competition
- Halloween Fun Trip to the Forest –Wicked Woods- Whole School
- Literacy workshops for parents.
- Dyslexia Awareness Week/Activities
- Harvest Service held at Garvagh First Presbyterian Church.
- Halloween fancy dress disco.
- Parent/Teacher Interviews
- National Poetry Day—Visit from Author Clare Quigg
- Halloween Preschool Party
- P5– Roe Valley– Cultural Awareness Workshop
- Wear Yellow to celebrate World Mental Health Day



November—December 2023:

- Anti-Bullying Week Activities— Odd Socks Day
- Parent/ Teacher interviews are held
- Diwali Celebration Activities
- Remembrance Day Activities/Assembly
- Open Day/for prospective parents/families.
- Glee Club attends Garvagh's Christmas light switch
- Glee club perform at the Nursing Home Resident's Christmas dinner
- Whole school attends Sleeping Beauty Pantomime at the Riverside Theatre-Shared Ed event.
- Carol Service in St Annes Oratory, Kilrea
- Daily Mile—Santa Run— Whole school
- Santa's Workshop— PTA Event
- Christmas Raffle



19. School Events cont...

January—February 2024:

- RSPB BIG School Birdwatch
- P6/7 Ski Trip to Bulgaria
- World Religion Day Activities
- Exceptional Closure due to icy weather
- Mental Health Week Activities—Dress to Express



March—April 2024:

- World Book Week—Literacy Activities
- PTA Table Quiz
- Green Day/ St
- Free Milk/Toast Initiative begins
- Science Week Activities
- Easter Raffle
- Easter Egg Hunt
- Autism Acceptance Month Activities—dress in colourful clothes
- Assessment Week
- Participation in the Speech and Drama Completion



May—June 2024:

- Sports Day
- Summer Fair
- Pants Week Activities in P1/2
- Launch of Take 5 Programme
- National Numeracy Day—whole school activities
- Outdoor Classroom Day Activities
- Take 5 Level 2 Award Achieved
- Fun Sports
- Break the Rules Day
- Leavers Assembly
- Prize Day

