

# Keith Reis

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Portfolio Website: [www.kcodes.me](http://www.kcodes.me)

## EDUCATION

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**Pennsylvania Western University**  
*Bachelor of Computer Science*

Clarion, PA  
May 2023

## WORK EXPERIENCE

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**Microcomputer Associate**  
*Penn Highlands Healthcare*

July 2023 – Present  
DuBois, PA

- Provided technical support to end-users ranging over 8 hospitals, addressing hardware and software issues promptly
- Conducted regular hardware maintenance, including cleaning, upgrading, and replacing components as needed
- Collaborated with cross-functional teams to ensure a smooth flow of information and technical support
- Managed user accounts, permissions, and access rights to protect data security and privacy

## NOTABLE PROJECTS

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**Unity Card Game**

January 2023 - May 2023

- Oversaw our development team as the acting Project Manager, in charge of: documentation, bug-tracking, delegating tasks, resource allocation, etc.
- Utilized the Unity3D engine, C# as our scripting language, and adhered to OOP methodology for our coding architecture
- Maintained daily work logs that detailed development progress
- Met with and communicated to our client on a regular basis - providing progress updates, assessing requirements, discussing project scope, etc.
- Experienced working through all steps of the SDLC

**Server-Side Website**

January 2023 - May 2023

- Developed a music-themed website which curates a wide variety of songs and music videos for users to discover using a combination of HTML, CSS, JS, PHP, and SQL
- Designed, built, and maintained a MySQL database to store varying sets of song data
- Implemented an 'Admin Page' that allows site developers to manage files, send mass email to registered site users, access site security details, and view our grading table

## TECHNICAL SKILLS

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**Languages:** HTML/CSS, C#, C++, SQL, Java

**Scripting:** PHP, JavaScript

**IDEs:** Visual Studio, IntelliJ IDEA, NetBeans, Eclipse, Unity

**Databases:** MySQL, MSSQL

**Developer/IT Tools:** GitHub, FileZilla, Ivanti, Autopsy, Dameware

**IT Support:** System Administration, Hardware Maintenance, Networking, Troubleshooting, Virtualization

**MS Applications:** Word, PowerPoint, Excel, Outlook

## AFFILIATED

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**TechFloor Club**

September 2020 – May 2023

**Math Club**

March 2019 – May 2023