



Kiara Lea

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Bcbsnc

Durham, NC, North Carolina 27702

RE: Business Systems Analyst

Dear Hiring Manager,

Please accept this letter as an expression of my interest in the Business Systems Analyst position. I am a highly motivated and progress-focused Customer Service Representative with a long-standing background in this industry. With a track record of initiative and dependability, I have devised strategic initiatives which I believe will prove valuable to Bcbsnc.

Throughout the course of my career, I have perfected my data collection and technical support abilities. I am a capable and consistent problem-solver skilled at prioritizing and managing projects with proficiency.

In my previous roles, I contributed problem-solving, critical thinking, and process development toward team efforts and business improvements. I am progressive minded and in tune with new developments in my field. I have proven to be effective and collaborative with strong innovation talents.

Please take a moment to review my attached resume and credentials. I would greatly appreciate the opportunity to speak with you regarding my candidacy.

Thank you for your consideration.

Sincerely,

Kiara Lea