Keletso Sharon Kgosienngwe

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PROFESSIONAL SUMMARY

Recent graduate with a BSc (Hons) in Business Intelligence and Data Analytics from Botswana Accountancy College. Proficient in data analysis, visualization, and reporting using tools like Power BI, Python, and SQL. Strong technical abilities and problem-solving skills honed through hands-on projects involving machine learning models, data visualization, and report generation. Passionate about leveraging data to solve real-world problems and deliver actionable insights. Volunteered at between Buffclan Capital Group as a Business Data analyst engaged in the business of providing consulting and solution services to clients.

EDUCATION
BOTSWANA ACCOUNTANCY COLLEGE (2020 -2024)
BSC (HONS) BUSINESS INTELLIGENCE AND DATA ANALYTICS

WORK EXPERIENCE

Software Application and Information Systems(ATTACHMENT) January-July 2023 Data Analyst

- **Java Programming & Forms Development:** Developed forms and generated applications for various insurance policies and products on Botswana Life's sales platform, using Java to create efficient and user-friendly interfaces.
- **Data Visualization & Reporting:** Utilized Power BI to analyze and visualize large datasets (customer data) in Excel, creating dynamic dashboards and reports that provided actionable insights to the business.
- **Ad Hoc Reporting:** Generated detailed ad hoc reports using Jaspersoft Studio, improving the accuracy of business decision-making and gaining proficiency in reporting tools.
- **Machine Learning Research:** Conducted research on machine learning models for fraud detection, applying data analytics techniques to create innovative solutions that address complex business challenges.
- **Client Communication:** Strengthened communication skills by interacting with clients and supervisors to gather requirements and ensure that the solutions provided met business needs.

BUFFCLAN CAPITAL -VOLUNTEER
September 2024 Business Intelligence Data Analyst

- **Data Collection & Analysis**: Gathered and analyzed data on medium to large companies across Botswana to assess growth potential and funding needs, supporting capital-raising initiatives.

- **Industry Research & Market Insights**: Conducted research on the diamond manufacturing and processing industry, analyzing market structure, competitive landscape, and future industry trends.
- **Investment Project Analysis**: Evaluated large industry firms for potential investments, focusing on highimpact projects like the SEZA Airport City project, with a focus on sustainability, ESG, and climate risk.
- **Stakeholder Profiling**: Identified key contacts, including CEOs and founders, to streamline business development and strategic outreach.
- **Reporting & Strategy Support**: Provided actionable insights for developing consultancy and coaching offerings in sustainability, ESG, and climate risk, targeting banks, insurance, asset management firms, and executive coaching.

SKILLS

Programming Languages	**DATA VISUALIZATION TOOLS**	**DATABASES**
-Python Programming	-Power Bi	-MySQL
-R programming	-Jaspersoft Studio	-Oracle
-JavaScript		-SQL Server
-Html		
-Css		

Tools
Microsoft Offices (Excel, word & Access)

CERTIFICATIONS

Certificate in Full Stack Development, FNB App Academy
- Gained practical experience in front-end and back-end web development, including building responsive websites and applications using modern frameworks, databases, and development tool

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Technical Projects

- Developed an interactive Tableau dashboard connected to a SQL database for querying, data extraction, and visualization.
- Designed an interactive Power BI dashboard to analyze sales trends, product performance, and outlet effectiveness, supporting inventory management, customer targeting, and KPI-driven decision-making
- Created a professional company website for BuffClan Capital using HTML, CSS, and JavaScript.
- Built an Excel-based sales dashboard with interactive data filtering, automated entry forms, and dynamic visualizations to track business performance.

Referees

-Keitumetse Gobotsamang (Work Placement Coordinator) - Tel: 3980639 / +26774004198
-Blessing Mandizha(BUFFCLAN CAPITAL- Business Executive)- Tel :(267) 77074040