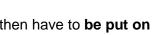
Things you should know as a tenant in Germany

Dear student,

There are several things you should be aware of when renting an apartment. Being a tenant in Germany sometimes might be different to your home country. Please find here some useful tips & tricks.

Saving energy and separating waste:

- **-Collect waste separately**: Waste paper and glass belong in the waste containers. Emptied and clean packaging belongs in the yellow bag. Raw vegetable matter (peelings) and coffee grounds belong in the bio- bin if available. All the rest belongs in the residual waste.
- -Switch off the heaters, while airing the room.
- **-Correct procedure of airing**: Two to three times a day with the window wide open, no permanent airing with the window on tilt.
- **-To wash dishes**: Put water into the sink and wash the dishes, rinse with fresh water afterwards. Do not wash dishes under running water. Shut off the water tap properly.



- -Higher cost can occur through wasting energy and water which then have to be put on top of the rent. You would have to pay for it after your move-out.
- **-Deposit system**: When you buy a plastic or glass bottle in any food store or a can of any beverage, they put between 7 and 25 cent deposit on the purchase price. You can bring back the empty bottle / can to any food store and you will get back the money.

This is how it works:

- 1. Put the bottle into the provided machine (e.g. in the supermarket). Be aware that there are two types of machines. There are symbols on the bottles / cans. You can put them only into the machines with the same symbol.
- 2. You will get a voucher with the deposit on it.(Example: If you bring back 3 Bottles with 25cent deposit → 75 cent Voucher)
- 3. You can either go to the counter and aks for the money or use the voucher to buy other things in the food store.

Cleaning and repairs:

- -if you move into a shared flat, **ask for the cleaning roster**. There might exist a plan, which tells you, when and what you need to clean.
- -Your student room is cleaned for when you arrive. Once you have moved in you will be responsible for **cleaning your room and any shared areas** within your apartment.
- -You should **clean regularly** (at least once in a week): the kitchen (surfaces, hobs, sink), the bathroom (mirror, toilette, basin, shower) and the floor (most residences provide vacuum cleaners). Steadily, you need **to remove the trash / waste** and **wash the dishes.**
- -Once in a month you should clean the oven, microwave and door of your room.
- -Use eligible cleaning items (cloths, brush, swap etc.), rubber gloves, liquids and powders to clean your stuff.
- -Through away old and rotten food (cheese, meat, vegetables, fruits etc.)
- -If something is broken or damaged you should report it immediately!
- -Repairs that do not have to be carried out immediately will be attended to by the facility manager as soon as possible after having received the damage report. Emergencies (e.g. flooding) will be attended to by the on-duty service, if the facility manager is off-duty.
- **-Do not throw any items into the sinks** (Shower, toilet, kitchen sink etc.). The costs for a blocked drain you need to pay by yourself.

Before you move out:

- -Don't forget to terminate your rental contract in time (usually 3 months before you move out).
- -Cleaning! You will have to pay if you do not clean properly.
- -Arrange room inspection: Contact the caretaker (landlord/lady) 1 or 2 weeks before you want the final inspection. Make sure that **you are present at the inspection** (remember the inventory list from your move-in)
- **-Handover the keys** to the caretaker right after the inspection. You are not allowed to stay in the room after the inspection.

Peace at night:

-Respect the peace at night and do not disturb the neighborhood with loud noises. Especially between 10pm and 7am it is forbidden to do noisy activities (play instruments, make parties, loud conversations etc.). Be aware, that you can get in big trouble with the police and the landlord of your residence if you do not respect this rule.

