

Dear Hiring Manager,

I am writing to express my keen interest in the Learning Support Coordinator position at Otumoetai College, with a specific focus on junior literacy and numeracy support. With 18+ years of dedicated experience in Foundation Phase and Special Education, I am confident in my ability to make a meaningful contribution to your team and support students with diverse learning needs.

My professional background is deeply rooted in inclusive education, with extensive expertise in supporting students with special educational needs, including those with autism, Down syndrome, ADHD, and intellectual disabilities. My Bachelor of Education in Foundation Phase, combined with my current New Zealand Teaching Registration, provides a strong foundation for delivering targeted learning support.

Throughout my career, I have developed specialized skills in curriculum adaptation, behavior modification, and individualized learning strategies. My Makaton certification and Sign Language qualifications (Modules 1 & 2) further demonstrate my commitment to creating accessible and inclusive learning environments for all students.

I am particularly passionate about developing comprehensive literacy and numeracy interventions that empower students to overcome learning challenges. My approach combines evidence-based methodologies with compassionate, student-centered support, ensuring each learner can progress and achieve their full potential.

Otumoetai College's reputation for inclusive education and commitment to student success deeply resonates with my professional philosophy. I am excited about the opportunity to contribute my skills and experience to your learning support team.

I would welcome the opportunity to discuss how my background aligns with your school's goals and the specific requirements of this role.

Warm regards,

Henriette Charlotte Beeslaar
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