

01 December 2025

Dear Hiring Manager,

I am writing to express my strong interest in the Learning Support Coordinator position at Papatoetoe West School. With 18+ years of dedicated experience in Foundation Phase and Special Education, I am passionate about creating inclusive, supportive learning environments for students with diverse educational needs.

My professional background is specifically aligned with the critical requirements of this role. As a registered New Zealand teacher with a Bachelor of Education in Foundation Phase, I bring extensive expertise in supporting students with special educational needs, including autism, Down syndrome, ADHD, and intellectual disabilities. My Makaton Certification and Sign Language qualifications further demonstrate my commitment to inclusive communication and accessible learning strategies.

Throughout my career, I have developed comprehensive skills in curriculum adaptation, behavior modification, and individualized learning support. My approach focuses on recognizing each student's unique strengths and potential, designing tailored educational interventions that promote meaningful academic and personal development.

Papatoetoe West School's reputation for inclusive education deeply resonates with my professional philosophy. I am excited about the opportunity to contribute my specialized skills and extensive experience to your supportive learning community. My multilingual background in English and Afrikaans, combined with my comprehensive understanding of special educational needs, positions me as an ideal candidate for this role.

I would welcome the opportunity to discuss how my experience and passion can support your school's learning support objectives. Thank you for considering my application.

Warm regards,

Henriette Charlotte Beeslaar
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