

勇猛精进，唯我王林也！

Oracle EBS R12 操作手册

AP & PO Manual

| 作者 | 日期 | 版本 |
|-----|-----------|------|
| 王 林 | 2012-2-23 | V1.0 |

目录

Oracle EBS R12 操作手册1

目录2

实验操作需要用到职责4

建立新员工5

执行人员员工阶层处理6

设定采购员6

定义付款群组7

定义供应商7

定义税7

定义供应商地址8

定义联系人9

定义银行9

定义账户信息10

定义采购方法11

定义接收方式12

定义发票管理12

定义 1099 供应商13

定义供应商地址13

定义物料类别15

建立费用物料17

建立存货物料19

建立采购的资产物料22

定义供应商列表22

建立询价单22

根据询价单建立报价单27

建立供应商列表状态29

物料使用已审核供应商的设置30

建立报价单31

建立ASL（Approved Supplier List）33

定义Source与Source rules35

建立请购单35

建立请购单模板37

利用采购申请模板建立采购申请38

IProcurement定制个性化信息41

Iprocurement中提交请购单42

创建PO42

打印采购订单46

PO register47

建立一揽子采购协议48

发布一揽子采购协议51

勇猛精进，唯我王林也！

| | |
|---------------------------------------|----|
| 建立采购合同 | 53 |
| 查看合同订单详情 | 56 |
| 请购单退货操作 | 57 |
| 建立采购申请单 | 57 |
| 退回请购单 | 58 |
| 重新核发请购单 | 60 |
| 自动建立采购单 | 61 |
| 通过Sourcing rules 控制的采购协议来建立采购订单 | 63 |
| 建立ASL项目为一揽子采购协议的Source Document | 65 |
| 提交请购单 | 66 |
| 执行发放程序 | 67 |
| 检查请购单情况 | 67 |
| 根据报价单自动建立采购订单 | 69 |
| 创建报价单 | 69 |
| 创建采购申请 | 70 |
| 检查是否已经建立采购订单 | 71 |
| 收货设置 | 72 |
| 建立采购订单 | 73 |
| 标准收货 | 74 |
| 快速收货 | 76 |
| 自动收货 | 78 |
| 验货与交货 | 80 |
| 退货给供应商 | 82 |
| 更正收货 | 84 |

实验操作需要用到职责

- Alert Manager
- Application Diagnostics
- Global Super HRMS Manager
- iProcurement
- LE_AP_SUPER_00
- LE_GL_SUPER_00
- LE_INV
- LE_PO_SUPER
- Preferences SSWA
- System Administrator

勇猛精进，唯我王林也！

建立新员工

(N) Global Super HRMS Manager>People>Enter and Maintain>New

People

Name

Last

Buyer

First

Title

Prefix

Suffix

Middle

Gender

Male

Action

Person Type for Action

Person Types

Employee

Identification

Employee

5

Citizen Identification Number

Personal

Employment

Office Details

Applicant

Further Name

Other

Birth Date

20-MAR-1982

Age

28

Town of Birth

Status

Region of Birth

Nationality

Country of Birth

Registered Disabled

Effective Dates

From

25-MAY-2010

To

Latest Start Date

25-MAY-2010

[]

Address

Picture

Assignment

Special Info

Others...

Assignment(Buyer)

Organization

LE Co.,Ltd

Job

采购员

Grade

00

Location

TJN301720

Group

00

Position

LE_采购员

Payroll

Status

Active Assignment

Vacancy

Assignment Number

5

Collective Agreement

Assignment Category

Employee Category

Salary Information

Supervisor

Probation & Notice Period

Standard Conditions

Statutory Information

Name

PO, Super

Worker Number

4

Assignment Number

Effective Dates

From

25-MAY-2010

To

[]

Salary

Entries

Others...

(上面那些信息的建立，可以参考我所写的 PO 配置文档)

严禁商业用途！

勇猛精进，唯我王林也！

以下操作都在 PO 超级用户职责下进行

执行人员员工阶层处理

(N) Reports>Run>Fill Employee Hierarchy

Submit Request

Run this Request...

Copy...

Name

Fill Employee Hierarchy

Operating Unit

LECNOU

Parameters

Language

American English

Language Settings...

Debug Options

At these Times...

Run the Job

As Soon as Possible

Schedule...

Upon Completion...

☒ Save all Output Files

Layout

Notify

Print to

noprint

Options...

Help (C)

Submit

Cancel

设定采购员

(N)Setup>Personal>Buyers

Buyers

* Indicates required field

Cancel Save

Search

Buyer

Category

Ship To

Go Clear

| *Buyer | Category | Ship-To | Begin Date | End Date |
|-----------|------------------------------------|------------------|------------------------|-------------|
| Buyer, | <div>LE 物料大类 LE 物料中类 LE 物料小类</div> | <div>LE 西安</div> | <div>26-May-2010</div> | <div></div> |
| PO, Super | <div>LE 物料大类 LE 物料中类 LE 物料小类</div> | <div></div> | <div>28-May-2010</div> | <div></div> |
| 陈强, 李 | <div>LE 物料大类 LE 物料中类 LE 物料小类</div> | <div></div> | <div>25-May-2010</div> | <div></div> |

Add Buyer

Cancel Save

严禁商业用途！

勇猛精进，唯我王林也！

定义付款群组

(N)Setup>Purchasing>Lookup Codes

Type

PAY GROUP

Meaning

Valid pay groups

Application

Purchasing

Description

Valid pay groups

Access Level

User

Extensible

System

Effective Dates

From

To

Enabled

☒

| Code | Meaning | Description | Tag | From | To |
|-------|--------------|--------------|-----|-------------|----|
| LE PG | LE Pay Group | LE Pay Group | | 07-JUL-2010 | |

定义供应商

(N) Supply Base>Suppliers

Suppliers

Create Supplier

Search

At least one search criteria is required. Including part of supplier's name or number will improve the search performance. Fields are case insensitive.

Supplier Name

Supplier Number

Taxpayer ID

Tax Registration Number

DUNS Number

Show More Options

Go Clear

| Supplier Name | Supplier Number | Parent Supplier Name | Taxpayer ID | Tax Registration Number | DUNS Number | Update |
|----------------------|-----------------|----------------------|-------------|-------------------------|-------------|--------|
| No search conducted. | | | | | | |

Suppliers >

Create Supplier

Indicates required field

Supplier Type Standard supplier

* Organization Name

00 Acme Supply

Alias

Name Pronunciation

D-U-N-S Number

URL

Context Value

* Supplier Number

00100707

Country of Origin

Tax Registration Number

Taxpayer ID

Context

* 是否统计费用

Yes

* 是否关联

Yes

Cancel Apply

Cancel Apply

定义税

(根据自己的实际情况进行定义)

勇猛精进，唯我王林也！

- Organization
- Tax Details**
- Address Book
- Contact Directory
- Business Classification
- Products & Services
- Banking Details
- Surveys
- Terms and Control
 - Accounting
 - Tax and Reporting
 - Purchasing
 - Receiving
 - Payment Details
 - Relationship
 - Invoice Management

Income Tax

Taxpayer ID Allow Withholding Tax ☐
Reportable ☐ Federal
☐ State

Transaction Tax

Default Controls
Update the values that default to all invoices and tax registration records of this party or party site.
Rounding Level ☐ Set Invoice Values as Tax Inclusive
Rounding Rule

Tax Registrations
Default Reporting Country Name Default Reporting Tax Registration Type
Default Reporting Registration Number
Create

| Regime Code | Tax | Tax Jurisdiction Code | Registration Number | Issuing Tax Authority | Active | Update | Remove |
|-------------|--------|-----------------------|---------------------|-----------------------|--------|--------|--------|
| CN VAT | CN VAT | CN VAT | | | Yes | | |

定义供应商地址

- Address Book**
- Contact Directory
- Business Classification
- Products & Services
- Banking Details

Address Name Site Name
Address Details
Go **Clear**

Create

Create Address: Confirm Details
* Indicates required field
Supplier Name **00 Acme Supply** Supplier Number **00100707**
Cancel **Continue**

Address Details
* Country
* Address Line 1
Address Line 2
Address Line 3
Address Line 4
City
County
State
Postal Code
* Address Name
Addressee
Geography Code Override
Language
Context Value

Contact Details and Purpose
Communication Details ☐ Update to all new sites created for this address
Phone Area Code
Phone Number
Fax Area Code
Fax Number
Email Address
Address Purpose ☒ Purchasing
☒ Payment
☐ RFQ Only

严禁商业用途！

勇猛精进，唯我王林也！

Suppliers: Tax Details > Update 00 Acme Supply - 00100707: Address Book > Create Address: Confirm Details >

reate Address: Site Creation

Address NameCO-DENVER
Address Details220 Technology Blvd,
Denver, CO, US
PurposePayment, Purchasing

Supplier Name00 Acme Supply
Supplier Number00100707

CancelBackApply

Operating Units

select All | Select None

select Site Name

Operating Unit

☒ CO-DENVER

LECNOU

定义联系人

Suppliers

Quick Update

Company Profile

Organization

Tax Details

Address Book

Contact

Directory

Update 00 Acme Supply - 00100707: Contact Directory

Create

| First Name | Last Name | Phone Number | Email Address |
|-------------------|-----------|--------------|---------------|
| No results found. | | | |

Suppliers: Contact Directory >

Create Contact

* Indicates required field

Contact Title

First NameSam

Middle Name

* Last NameTyler

Job Title

Email Address

Phone Area Code

Phone Number

Phone Extension

Fax Area Code

Fax Number

Inactive Date

CancelApply

(example: 22-Jun-2010)

User Account

Create User Account for this Contact ☐

Addresses For the Contact

Add Another Row

定义银行

Banking Details

Surveys

Terms and Control

Accounting

Tax and Reporting

Purchasing

Bank Accounts

AddCreateCreate Factor Account

| Details | Number | IBAN | Currency | Bank Name | Start Date | End Date |
|-------------------|--------|------|----------|-----------|------------|----------|
| No results found. | | | | | | |

严禁商业用途！

勇猛精进，唯我王林也！

Suppliers: Banking Details >

Create Bank Account

* Indicates required field

Payee Name00 Acme Supply

Payee Site

Internal Organization

Supplier Site Name

* CountryUnited States

Allow International Payments

Cancel

Apply

Bank

Branch

Select Existing Bank

Create New Bank

Bank NameCitibank

Bank Number000999

Show Bank Details

Select Existing Branch

Create New Branch

Branch NameCO-DE Citibank

Branch Number0009991

BIC

Branch TypeABA

Show Branch Details

Bank Account

* Account NumberCiti-000-99-332-bank

Check Digits

IBAN

Account NameCO-DE

CurrencyUS Dollar

Account Owners

Account Owner Name

Alternate Account Owner Name

Primary

End Date

00 Acme Supply

Add Another Row

Show Bank Account Details

Update 00 Acme Supply - 00100707: Banking Details

Cancel

Save

Bank Account and Assignment Details

Select Account Assignment LevelSupplierGo

Payment Details

Bank Accounts

Add

Create

Create Factor Account

Show All Details

Hide All Details

| Details | Number | IBAN | Currency | Bank Name | Start Date | End Date | Priority | Increase Priority | Decrease Priority | Update Details | Additional |
|---------|------------------|------|----------|-----------|-------------|----------|----------|-------------------|-------------------|----------------|------------|
| Show | XXXXXXXXXXXXbank | | USD | Citibank | 07-Jul-2010 | | 1 | ^ | v | | |

定义账户信息

（这些信息一般在设置系统信息时已经指定了，无特殊情况默认即可）

Quick Update

Company Profile

Organization

Tax Details

Address Book

Contact Directory

Business Classification

Products & Services

Banking Details

Surveys

Terms and Control

Accounting

Tax and Reporting

Update 00 Acme Supply - 00100707: Accounting

Cancel

Save

Supplier Sites

* LedgerLE_GL_00

Site StatusActive

Site Name

Operating Unit

Go

Liability

Prepayment

Bills Payable

Distribution Set

Create

| Site Name | Operating Unit | Liability Account | Liability | Legal Entity Name | Legal Entity Id |
|---|----------------|----------------------------|-----------|-------------------|-----------------|
| CO-DENVER | LECN0U | 101.0000000.412101001.0000 | | CNLE | 23273 |
| Company.Department.Account.SubAccount.Inter-Company.Product.Spare | | | | | |

严禁商业用途！

勇猛精进，唯我王林也！

Distribute Set 建立方法

(Distribute Set 主要用于你需要把一类发票记到某一个科目中，你可以建立一个 Distribute Set，把某一类发票自动指定到某一个科目。)

在 AP_super 职责下

(N) Setup > Invoice > Distribution Sets

Distribution Sets (LE_AP_SUPER_00)

Operating Unit: LECNOU

Name: 99Utilities Type: Full

Description: 99Utilities

Inactive On: []

| Num | % | Project Related | Account | Description | Income Tax Type | [] |
|-----|----|--------------------------|-------------------------------------|-------------|-----------------|-----|
| 1 | 25 | <input type="checkbox"/> | 101.0000000.121300000.000000000.000 | 原材料 | | |
| 2 | 50 | <input type="checkbox"/> | 101.0000000.123101001.000000000.000 | 办公用品 | | |
| 3 | 25 | <input type="checkbox"/> | 101.0000000.200300000.000000000.000 | 费用 | | |
| | | <input type="checkbox"/> | | | | |
| | | <input type="checkbox"/> | | | | |
| | | <input type="checkbox"/> | | | | |

Account Description: TJN.Reservation.原材料开销.Reservation.Reservation.Reservation.Spare

Project Information

定义采购方法

Suppliers

Update 00 Acme Supply - 00100707: Purchasing

Purchase Order Hold ☐ All New Orders ☐ Create Debit Memo from RTS Transaction

Supplier Sites

Site Status: Active Site Name: Operating Unit: Go

Purchasing Self Billing Freight

Create

| Site Name | Operating Unit | Ship-To Location | Bill-To Location | Ship Via |
|-----------|----------------|------------------|------------------|----------|
| CO-DENVER | LECNOU | LE 宝鸡 | TJN301200 | DHL |

勇猛精进，唯我王林也！

定义接收方式

Quick Update

Company Profile

Organization

Tax Details

Address Book

Contact Directory

Business Classification

Products & Services

Banking Details

Surveys

Terms and Control

Accounting

Tax and Reporting

Purchasing

Receiving

Payment Details

Relationship

Invoice Management

Update 00 Acme Supply - 00100707: Receiving

Enforce Ship-To LocationWarning

Receipt RoutingRequires: Standard re

Match Approval Level3-Way

Quantity Received Tolerance0

Quantity Received ExceptionReject

Days Early Receipt Allowed5

Days Late Receipt Allowed5

Allow Substitute Receipts

Allow Unordered receipts

Receipt Date ExceptionWarning

Cancel

Save

定义发票管理

Quick Update

Company Profile

Organization

Tax Details

Address Book

Contact Directory

Business Classification

Products & Services

Banking Details

Surveys

Terms and Control

Accounting

Tax and Reporting

Purchasing

Receiving

Payment Details

Relationship

Invoice Management

Invoice Management

Invoice CurrencyUS Dollar

Invoice Amount Limit

Invoice Match OptionPurchase Order

Hold from Payment

All Invoices

Unmatched Invoices

Unvalidated Invoices

Invoice Payment Terms

Payment CurrencyUS Dollar

Payment Priority99

Terms45Pay

Terms Date BasisInvoice

Pay Date BasisDiscount

Pay GroupJLE Pay Group

Always Take Discount

Exclude Freight From Discount

Create Interest Invoice

Supplier Sites

Site StatusActive

Site Name

Operating Unit

Go

Invoicing

Payment

Terms

Supplier Preferences

| Address Name | Payment Method | Payment Currency | Invoice Currency | Notification Method |
|--------------|----------------|------------------|------------------|---------------------|
| CO-DENVER | | | | |

标准供应商建立完成

严禁商业用途！

勇猛精进，唯我王林也！

定义 1099 供应商

Suppliers

Create Supplier

Search

At least one search criteria is required. Including part of supplier's name or number will improve the search performance. Fields are case insensitive.

Supplier Name

Supplier Number

Taxpayer ID

Tax Registration Number

DUNS Number

Show More Options

Go

Clear

| Supplier Name | Supplier Number | Parent Supplier Name | Taxpayer ID | Tax Registration Number | DUNS Number | Update |
|----------------------|-----------------|----------------------|-------------|-------------------------|-------------|--------|
| No search conducted. | | | | | | |

Suppliers >

Create Supplier

Indicates required field

Cancel

Apply

Supplier Type

Standard supplier

* Organization Name

1099 Supplier

Alias

Name Pronunciation

D-U-N-S Number

URL

Context Value

Must include: http://

* Supplier Number

1099 Supplier

Country of Origin

Tax Registration Number

Taxpayer ID

152-87632100

Context

是否统计费用

Yes

是否关联

Yes

定义供应商地址

Suppliers: Address Book >

Create Address: Confirm Details

Indicates required field

Cancel

Continue

Supplier Name

1099 Supplier

Supplier Number

1099 Supplier

Address Details

Contact Details and Purpose

* Country

United States

* Address Line 1

100 Fifth Ave

Address Line 2

Address Line 3

Address Line 4

City

New York

County

New York

State

NY

Postal Code

10011

* Address Name

NY-New York

Addressee

Geography Code Override

Language

Context Value

Communication Details

Update to all new sites created for this address

Phone Area Code

Phone Number

Fax Area Code

Fax Number

Email Address

Address Purpose

Purchasing

Payment

RFQ Only

勇猛精进，唯我王林也！

Suppliers: Address Book > Create Address: Confirm Details >

Create Address: Site Creation

Address Name
Address Details
Purpose

NY-New York
100 Fifth Ave, New York, NY, US
Payment, Purchasing

Supplier Name
Supplier Number

1099 Supplier
1099 Supplier

Cancel

Back

Apply

Operating Units

Select All | Select None

Select Site Name

Operating Unit

☒ NY-New York

LECNOU

定义税（这是和标准供应商不同之处）

Update 1099 Supplier - 1099 Supplier: Tax Details

Quick Update
Company Profile
Organization
Tax Details
Address Book
Contact Directory
Business Classification
Products & Services
Banking Details
Surveys
Terms and Control
Accounting
Tax and Reporting
Purchasing
Receiving
Payment Details
Relationship
Invoice Management

Income Tax

Taxpayer ID
Reportable
Income Tax Type

52-87632100
☒ Federal
State

Allow Withholding Tax ☐

Transaction Tax

Default Controls

Update the values that default to all invoices and tax registration records of this party or party site.

Rounding Level
Rounding Rule

Header
Up

☐ Set Invoice Values as Tax Inclusive

Tax Registrations

Default Reporting Country Name
Default Reporting Registration Number

Default Reporting Tax Registration Type

定义税务报告（这是和标准供应商不同之处）

Organization
Tax Details
Address Book
Contact Directory
Business Classification
Products & Services
Banking Details
Surveys
Terms and Control
Accounting
Tax and Reporting
Purchasing
Receiving
Payment Details
Relationship
Invoice Management

Reporting Name
Name Control

Verification Date
(example: 25-Jun-2010)

Organization Type

Transaction Tax

Main Information

☐ Allow Tax Applicability
☐ Set for Self Assessment / Reverse Charge

☐ Allow Offset Taxes
Tax Classification

Tax Reporting Codes

* Indicates required field
✓ TIP Date format example: 25-Jun-2010
*Tax Reporting Type Code Data Type *Reporting Code Description *Effective From Effective To Remove
No results found.
Add Another Row

Supplier Sites

Site Status
Site Name
Operating Unit

Active

LECNOU

Go

Create

| Site Name | Operating Unit | Income Tax Reporting Site | Update Transaction Tax |
|-------------|----------------|-------------------------------------|------------------------|
| NY-NEW YORK | LECNOU | <input checked="" type="checkbox"/> | |

其他地方与一般供应上设置相同，我就不再重复截图了。

定义物料类别

主要用于对对物料根据不同的属性进行分类

(N)Setup>Items>Categories>Category codes

Categories

| Structure Name | Category | Description | Enabled | Inactive On | Viewable by Supplier | |
|-------------------------|----------------------|------------------------|-------------------------------------|-------------|-------------------------------------|--|
| Contract Categories | DEFAULT_CONTR | Default Contract Categ | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> | |
| Fiscal Classification | DEFAULT | Default | <input checked="" type="checkbox"/> | | <input type="checkbox"/> | |
| LE_CATEGORIES | 00.00.00 | LE库存类别默认值 | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> | |
| LE_CATEGORIES | 01.00.00 | LE . 库存类别默认值 | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> | |
| LE_CATEGORIES | 02.00.00 | LE .C库存类别默认值 | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> | |
| PriceList Item Category | Item Category for It | Category to Upgrade It | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> | |
| | | | <input type="checkbox"/> | | <input type="checkbox"/> | |
| | | | <input type="checkbox"/> | | <input type="checkbox"/> | |
| | | | <input type="checkbox"/> | | <input type="checkbox"/> | |
| | | | <input type="checkbox"/> | | <input type="checkbox"/> | |

定义类别集

(N)Setup>Items>Categories>Category

勇猛精进，唯我王林也！

Category Sets

Name: 采购

Description: 采购类别集

Flex Structure: LE_CATEGORIES

Controlled At: Master Level

Default Category: 00.00.00

☐ Allow Multiple Item Category Assignments

☒ Enforce List of Valid Categories

Category

Category People

Assign

Set

其中Default Category 中内容是在如下位置建立的
(N)Setup>Flexfield>Key>Segments

勇猛精进，唯我王林也！

Key Flexfield Segments

ApplicationInventory

Flexfield TitleItem Categories

Structures

| Code | Title | Description | View Name |
|---------------------|------------------------|-----------------------------------|-----------|
| CONTRACT_CATEGOR | Contract Categories | Contract Categories Structure | |
| FINANCIAL_REPORTIN | Financial Reporting | Product Hierarchy for Financial F | |
| FISCAL_CLASSIFICATI | Fiscal Classification | Fiscal Classification | |
| GPC_CATALOG_CTG | GPC Catalog Categories | GPC Catalog Categories | |
| INTENDED_USE | Intended Use | Intended Use | |
| ITEM_CATEGORIES | Item Categories | Item Categories Structure | |
| LE_CATEGORIES | LE_CATEGORIES | LE 库存物料分类 | |
| PO_ITEM_CATEGORY | PO Item Category | Purchasing Item Category. Upgr: | |

☒ Freeze Flexfield Definition

☐ Cross-Validate Segments

☒ Enabled

☐ Freeze Rollup Groups

Segment SeparatorPeriod (.)

☐ Allow Dynamic Inserts

Compile

Segments

建立费用物料

(N)Items>Master Items

Master Item (LE0)

OrganizationLE0LEINVM

ItemS001

DescriptionService Item 001 (LE Software)

Display Attributes

☐ Master

☐ Org

☒ All

MainInventoryBills of MaterialAsset ManagementCostingPurchasingReceivingPhysical Attributes

Unit of Measure

Primary

TrackingPrimary

PricingPrimary

Secondary

Defaulting

Deviation Factor +0%

Deviation Factor -0%

Conversions

☐ Standard

☐ Item specific

☒ Both

User Item Type

Item StatusActive

Long Description

勇猛精进，唯我王林也！

Master Item (LE0)

Organization: LEO LEINVM
Item: S001
Description: Service Item 001 (LE Software)

Display Attributes: Master Org All

Main Inventory Bills of Material Asset Management Costing **Purchasing** Receiving Physical Attributes

☒ Purchased (Z) ☒ Purchasable

☒ Allow Description Update

☐ Outside Processing Item

Unit Type: []

RFQ Required: No

Taxable: No

Input Tax Classification Code: []

☐ Use Approved Supplier

☐ Outsourced Assembly

Invoice Matching: Receipt Required: Yes

Inspection Required: []

Default Buyer: Buyer

Unit of Issue: []

Receipt Close Tolerance: [] %

Invoice Close Tolerance: [] %

UN Number: []

Hazard Class: []

List Price: 450

Market Price: []

Price Tolerance: 0 %

Rounding Factor: []

Encumbrance Account: []

Expense Account: 101.0000000.200300000.000000000.000

Asset Category: []

Purchased与 Purchasable 之间的差异在于Purchased是物料的形态。Purchasable 是一种标记，它决定物料是否可用于采购（即是否可以在 PR 、 PO 处找到此物料）
如果选择了Use Approved Supplier，则必须建立 “审核供应商列表 “

Master Item (LE0)

Organization: LEO LEINVM
Item: S001
Description: Service Item 001 (LE Software)

Display Attributes: Master Org All

Main Inventory Bills of Material Asset Management Costing Purchasing **Receiving** Physical Attributes

Receipt Date Controls

Action: []

Days Early: 5

Days Late: 5

Valid Transactions

Allow Substitute Receipts: Yes

Allow Unordered Receipts: []

Allow Express Transactions: []

Overreceipt Quantity Control

Action: []

Tolerance: [] %

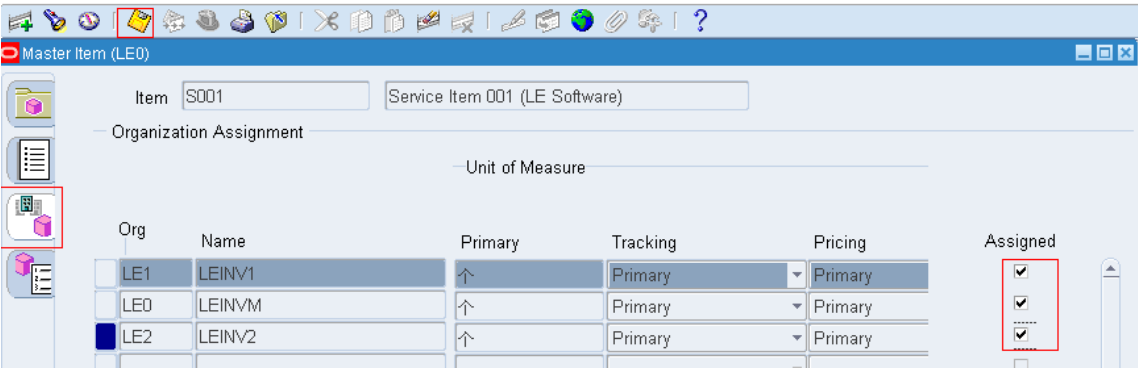
Receipt Routing: Standard

Enforce Ship-To: Warning

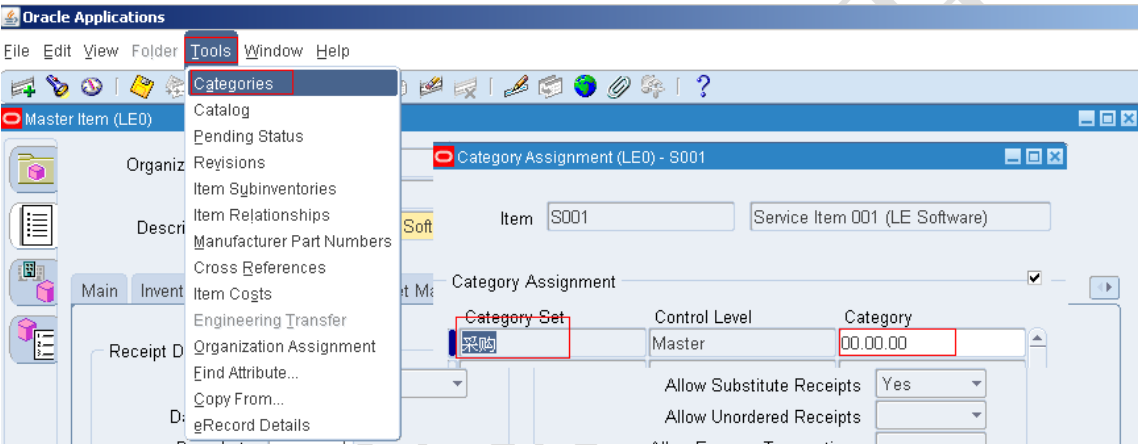
Receiving SubInventory: []

保存

勇猛精进，唯我王林也！

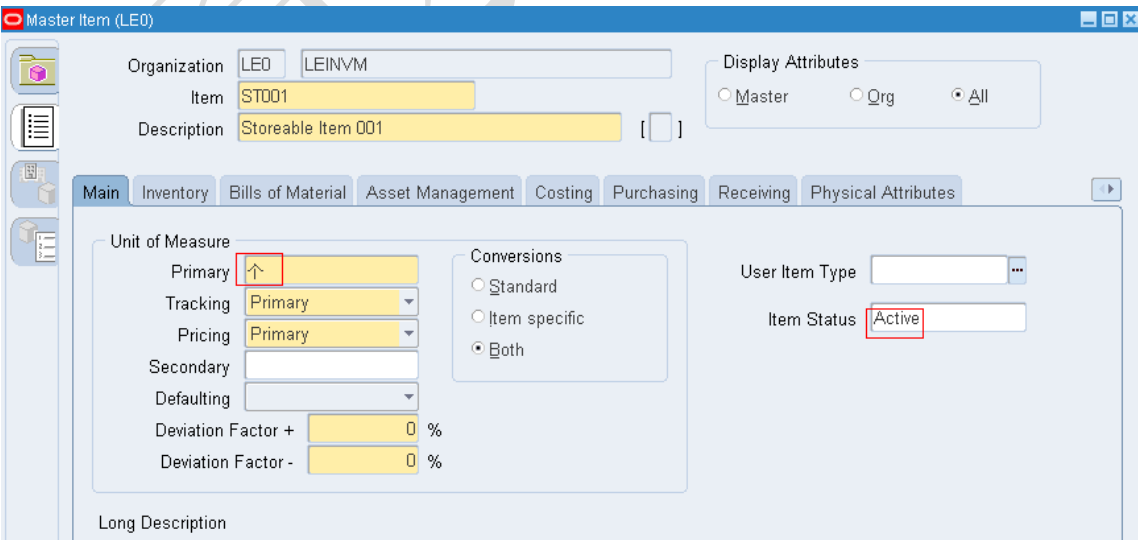


将物料指定给存货分类



建立存货物料

(N)Items>Master Items



勇猛精进，唯我王林也！

Master Item (LE0)

Organization: LEO LEINVM
Item: ST001
Description: Storeable Item 001 []

Display Attributes: ☐ Master ☐ Org ☒ All

Main Inventory Bills of Material Asset Management Costing Purchasing Receiving Physical Attributes

☒ Inventory Item ☒ Stockable ☒ Transactable
☐ Revision Control (Q) ☒ Reservable (G) ☐ Check Material Shortage

Lot Expiration (Shelf Life)
Control: No Control
Shelf Life Days: 0
Retest Interval:
Expiration Action Interval:
Expiration Action:

Lot
Control: No Control
Starting Prefix:
Starting Number:
Maturity Days:
Hold Days:

Cycle Count Enabled
Negative Measurement Error:
Positive Measurement Error:

Serial
Generation: No Control
Starting Prefix:
Starting Number:

Grade Controlled
Default Grade:

Locator Control: No Control ☐ Restrict Subinventories ☐ Restrict Locators (J)

Master Item (LE0)

Organization: LEO LEINVM
Item: ST001
Description: Storeable Item 001 []

Display Attributes: ☐ Master ☐ Org ☒ All

Main Inventory Bills of Material Asset Management Costing Purchasing Receiving Physical Attributes

☒ Purchased (Z) ☒ Purchasable ☐ Use Approved Supplier
☒ Allow Description Update ☐ Outsourced Assembly
☐ Outside Processing Item

Unit Type:
RFQ Required: No
Taxable: No
Input Tax Classification Code:

Invoice Matching
Receipt Required: No
Inspection Required:

Default Buyer: Buyer,
Unit of Issue:
Receipt Close Tolerance: %
UN Number:
List Price: 100
Price Tolerance: 0 %
Encumbrance Account:
Expense Account: 101.0000000.200300000.000000000.000
Asset Category:
Invoice Close Tolerance: %
Hazard Class:
Market Price:
Rounding Factor:

勇猛精进，唯我王林也！

Master Item (LE0)

Organization: LE0 LEINVM
Item: ST001
Description: Storeable Item 001

Display Attributes: Master Org All

Main Inventory Bills of Material Asset Management Costing Purchasing **Receiving** Physical Attributes

Receipt Date Controls
Action: [v]
Days Early: 5
Days Late: 5

Valid Transactions
Allow Substitute Receipts: Yes
Allow Unordered Receipts: [v]
Allow Express Transactions: [v]

Overreceipt Quantity Control
Action: [v]
Tolerance: %

Receipt Routing: Standard
Enforce Ship-To: [v]
Receiving SubInventory: [v]

如果 Receiving 不设置将由库存组织中的接收参数控制收货。
保存

File Edit View Folder **Tools** Window Help

Categories
Catalog
Pending Status
Revisions
Item Subinventories
Item Relationships
Manufacturer Part Numbers
Cross References
Item Costs
Engineering Transfer
Organization Assignment
Find Attribute...
Copy From...
Record Details

Master Item (LE0)

Organization: LE0 LEINVM
Item: ST001
Description: Storeable Item 001

Display Attributes: Master Org All

Main Inventory Bills of Material Asset Management Costing Purchasing **Receiving** Physical Attributes

Receipt Date Controls
Action: [v]
Days Early: 5
Days Late: 5

Valid Transactions
Allow Substitute Receipts: Yes
Allow Unordered Receipts: [v]
Allow Express Transactions: [v]

Overreceipt Quantity Control
Action: [v]
Tolerance: %

Category Assignment (LE0) - ST001

Item: ST001 Storeable Item 001

Category Assignment

| Category Set | Control Level | Category |
|--------------|---------------|----------|
| 采购 | Master | 00.00.00 |
| 库存 | Org | 00.00.00 |

指定库存组织

Master Item (LE0)

Item: ST001 Storeable Item 001

Organization Assignment

Unit of Measure

| Org | Name | Primary | Tracking | Pricing | Assigned |
|-----|--------|---------|----------|---------|----------|
| LE1 | LEINV1 | ↑ | Primary | Primary | ✓ |
| LE0 | LEINVM | ↑ | Primary | Primary | ✓ |
| LE2 | LEINV2 | ↑ | Primary | Primary | ✓ |

保存

与其他物料的差别在于以下截图部分，其他部分与一般物料建立过程类似。

(N)Items>Master Items

| | | | |
|--------------|---------------|--------------------|---|
| Organization | LEO LEINVM | Display Attributes | <input type="radio"/> Master <input type="radio"/> Org <input checked="" type="radio"/> All |
| Item | ASSET001 | | |
| Description | ASSET001 item | | |

| | | | | | | | |
|------|-----------|-------------------|------------------|---------|------------|-----------|---------------------|
| Main | Inventory | Bills of Material | Asset Management | Costing | Purchasing | Receiving | Physical Attributes |
|------|-----------|-------------------|------------------|---------|------------|-----------|---------------------|

| | | |
|---|--|--|
| <input checked="" type="checkbox"/> Purchased <input checked="" type="checkbox"/> Allow Description Update <input type="checkbox"/> Outside Processing Item | <input checked="" type="checkbox"/> Purchasable RFQ Required No Taxable No Input Tax Classification Code | <input type="checkbox"/> Use Approved Supplier <input type="checkbox"/> Outsourced Assembly Invoice Matching Receipt Required Yes Inspection Required |
| Unit Type | | |

| | |
|---|--|
| Default Buyer Buyer, | Unit of Issue |
| Receipt Close Tolerance % | Invoice Close Tolerance % |
| UN Number | Hazard Class |
| List Price | Market Price |
| Price Tolerance % | Rounding Factor |
| Encumbrance Account | |
| Expense Account 101.0000000.200300000.000000000.000 | |
| Asset Category | |

由于我没有启用资产模块，划红圈位置为不可选状态。

(N)Setup>Supply Base >Supplier Lists

Supplier Lists

List Name: LE Supplier List1

Description: LE Supplier List1

Inactive Date: 31-OCT-2010

Suppliers

| Name | Site | Operating Unit | Contact |
|--------------------|-------------|----------------|---------|
| 00 Acme Supply | CO-DENVER | LECNOU | |
| LE SHANGHAI Co,Ltd | LE SHANGHAI | LECNOU | |

(N)RFQs and Quotations>RFQs

勇猛精进，唯我王林也！

RFQs - [New]

Operating Unit

LECNOU

Number

Ship-To

LE 宝鸡

Due Date

02-AUG-2010

Description

LE Catelog RFQ

☒ Quote Approval Required

Quote Effectivity

12-JUL-2010 - 12-JUL-2011

Type

Catalog RFQ

Bill-To

TJN301720

Created

12-JUL-2010

Status

In Process

Reply Via

Close Date

Buyer

Buyer,

Currency

CNY

Items

More

| Num | Type | Item | Rev | Category | Description | UOM | |
|-----|-------|------|-----|----------|-------------|-----|--|
| 1 | Goods | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Item

Currency...

Terms

Price Breaks

Suppliers

RFQ Terms - [New]

Terms and Conditions

Payment Terms

45Pay

Carrier

DHL

Freight Terms

Due

FOB

Note To Supplier

Please submit your notice

勇猛精进，唯我王林也！

RFQs - [New]

Operating Unit: LECNOU

Number: Type: Catalog RFQ Created: 12-JUL-2010

Ship-To: LE 宝鸡 Bill-To: TJN301720 Status: In Process

Due Date: 02-AUG-2010

Description: LE Catalog RFQ 1

Quote Approval Required: ☒ Quote Effectivity: 12-JUL-2010 - 12-JUL-2011

Reply Via: Close Date: Buyer: Buyer,

Currency: CNY []

Items More

| Num | Item | Rev | Category | Description | UOM | Target Price |
|-----|--------|-----|----------|-------------------------|-----|--------------|
| 1 | PUR001 | | 00.00.00 | Purchasing Item 001 (Lc | 千克 | 0 |
| 2 | PUR002 | | 00.00.00 | LE Purchase Item 002 (l | 个 | |
| 3 | PUR003 | 1 | 00.00.00 | Le Purchase Item 3 (Ver | 个 | |

Item: PUR003 Le Purchase Item 3 (Version Control On)

Currency... Terms Price Breaks Suppliers

RFQ Price Breaks - [New]

Price Break More

| Num | UOM | Quantity | Price | Org | Ship-To | Discount (%) | Effective From | To |
|-----|-----|----------|-------|-----|---------|--------------|----------------|----|
| 1 | 个 | 10 | 0 | LE1 | LE 西安 | 10 | | |
| 2 | 个 | 25 | 0 | LE1 | LE 西安 | 15 | | |
| 3 | 个 | 50 | 0 | LE1 | LE 西安 | 20 | | |

Item: PUR003 Le Purchase Item 3 (Version Control On)

Status 选择 Active，保存

Status 有四种状态

In Process: 创建 RFQ 时的初始状态

Active：当你建立完成了 RFQ 并准备使用这个 RFQ 时，选择 Active 状态，注意只有 Active 状态的 RFQ 才能被打印。

Printed：打印状态表明，这张 RFQ 至少被打印了一次。

Closed：当 RFQ 不再使用时，选择此状态关闭

RFQ 类型

Catalog: 用于经常需要采购的重复物料，Catalog 类型的 RFQ 可以为不同的采购数量的物料设置不同的折扣。

勇猛精进，唯我王林也！

Standard: 用于一次性或是不经常采购的物料，你不必在 **standard** 类型的 RFQ 上填写确定的数量，收货位置和日期， **standard** 类型的 RFQ 也可以为不同的采购数量的物料设置不同的折扣。

Bid: 针对具体物料，并且此物料有固定的数量、收货地点和收货日期的要求。 **Bid** 类型的 RFQ 不能为不同的采购数量的物料设置不同的折扣。

For example, a Bid would be used for a large or expensive piece of equipment that you've never ordered before, or for an item that incurs transportation or other special costs. You cannot specify price breaks for a Bid quotation or RFQ.

RFQs - [New]

Operating Unit

LECNOU

Number

1

Type

Catalog RFQ

Created

12-JUL-2010

Ship-To

LE 宝鸡

Bill-To

TJN301720

Status

Active

Due Date

02-AUG-2010

Description

LE RFQ 1 for PUR001 002 003

Reply Via

Close Date

Quote Approval Required

☒

Buyer

Buyer,

Quote Effectivity

12-JUL-2010

-

12-JUL-2011

Currency

CNY

[]

Items

More

| Num | Item | Rev | Category | Description | UOM | Target Price | [] |
|-----|--------|-----|----------|-------------------------|-----|--------------|-----|
| 1 | PUR001 | | 00.00.00 | Purchasing Item 001 (Lc | 千克 | 0 | |
| 2 | PUR002 | | 00.00.00 | LE Purchase Item 002 (l | 个 | | |
| 3 | PUR003 | 1 | 00.00.00 | Le Purchase Item 3 (Ver | 个 | 0 | |
| | | | | | | | |
| | | | | | | | |

Item

PUR003

Le Purchase Item 3 (Version Control On)

Currency...

Terms

Price Breaks

Suppliers

RFQ Suppliers - 1

Include In Next RFQ Printing

| Seq | Supplier | Site | Contact | | Printed | Count | Respoi |
|-----|----------|------|---------|-------------------------------------|---------|-------|--------|
| 1 | | | | <input checked="" type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |

Add From List...

勇猛精进，唯我王林也！

Supplier Lists

| | List | Description | Supplier Count |
|-------------------------------------|-------------------|-------------------|----------------|
| <input type="checkbox"/> | LE Supplier List | LE Supplier List | 1 |
| <input checked="" type="checkbox"/> | LE Supplier List1 | LE Supplier List1 | 2 |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |
| <input type="checkbox"/> | | | |

Apply

Cancel

RFQ Suppliers - 1

Include In Next RFQ Printing

| Seq | Supplier | Site | Contact | | Printed | Count | Respoi |
|-----|---------------------|-------------|---------|-------------------------------------|---------|-------|--------|
| 1 | LE SHANGHAI Co.,Ltd | LE SHANGHAI | | <input checked="" type="checkbox"/> | | 0 | |
| 2 | 00 Acme Supply | CO-DENVER | | <input checked="" type="checkbox"/> | | 0 | |

保存。

打 印 RFQ

(N)Reports>Run

勇猛精进，唯我王林也！

Submit Request

Run this Request...

Copy...

Name

Printed RFQ Report(Landscape)

Operating Unit

LECNOU

Parameters

All....

Language

American English

Language Settings...

Debug Options

At these Times...

Run the Job

As Soon as Possible

Schedule...

Upon Completion...

☒ Save all Output Files

Layout

Notify

Print to

noprint

Options...

Help (C)

Submit

Cancel

注意：
打印完询价单后，询价单的状态会由 Active 变为 Printed。如果你想要重新打印此询价单，首先将询价单状态改为 Active，然后选择 Add From List，并选择“include in next printing”，存储变更后便可重新打印了。

根据询价单建立报价单

(N)RFQs and Quotations>RFQs

勇猛精进，唯我王林也！

Oracle Applications

File Edit View Folder Tools Window Help

Copy Document

RFQs - 1

Operating Unit: LECNOU

Number: 1 Type: Catalog RFQ Created: 12-JUL-2010

Ship-To: LE 宝鸡 Bill-To: TJN301720 Status: Active

Due Date: 02-AUG-2010

Description: LE RFQ 1 for PUR001 002 003

Reply Via:

Close Date:

Buyer: Buyer,

Quote Approval Required: ☒

Quote Effectivity: 12-JUL-2010 - 12-JUL-2011

Currency: CNY

Items More

| Num | Type | Item | Rev | Category | Description | UOM |
|-----|-------|--------|-----|----------|-------------------------|-----|
| 1 | Goods | PUR001 | | 00.00.00 | Purchasing Item 001 (Lc | 千克 |
| 2 | Goods | PUR002 | | 00.00.00 | LE Purchase Item 002 (I | 个 |
| 3 | Goods | PUR003 | 1 | 00.00.00 | Le Purchase Item 3 (Ver | 个 |

Copy Document

Action: Entire RFQ

Number:

Type: Catalog Quotation

Supplier: 00 Acme Supply

Site: CO-DENVER

Contact:

☐ Copy Attachments

OK Cancel

Note

A new quotation has been copied from this RFQ. The quotation document number is 1.

OK

将RFQ的状态改为 Active 保存RFQ
输入报价单价格

勇猛精进，唯我王林也！

RFQ to Quotation - 1

Operating Unit

LECNOU

Number

1

Supplier

00 Acme Supply

Ship-To

LE 宝鸡

Description

LE RFQ 1 for PUR001 002 003

Effectivity

12-JUL-2010

-

12-JUL-2011

Type

Catalog Quotation

Site

CO-DENVER

Bill-To

TJN301720

RFQ

1

Contact

Status

Active

Supplier Quote

Response Date

12-JUL-2010

Buyer

Buyer,

Currency

CNY

[]

Items

More

| Num | Rev | Category | Description | UOM | Price | Supplie [] |
|-----|-----|----------|-------------------------|-----|-------|-------------|
| 1 | | 00.00.00 | Purchasing Item 001 (Lo | 千克 | 75 | |
| 2 | | 00.00.00 | LE Purchase Item 002 (l | 个 | 100 | |
| 3 | 1 | 00.00.00 | Le Purchase Item 3 (Ver | 个 | 50 | |
| | | | | | | |
| | | | | | | |

Item

PUR001

Purchasing Item 001 (Locator control on)

Currency...

Terms

Price Breaks

Approve...

Approve Entire Quotation

Unapprove

Approve

Type

All Orders

Reason

Best Design

Approver

Buyer,

Effective

12-JUL-2010

-

19-JUL-2010

Comments

[]

OK

Cancel

报价单创建完成。
注：Price Breaks的作用是根据不同放入采购数量给予不同的折扣。

建立 供应商 列表 状态

(N)Supplier Base>Supplier Statuses

勇猛精进，唯我王林也！

Approved Supplier List Statuses

Approved Supplier List Default

| Status | Description | Inactive On | [] |
|-------------|----------------------------|-------------------------------------|-----|
| Approved | Approved for business | <input type="checkbox"/> | |
| LE Approved | Approved for LE Business | <input type="checkbox"/> | |
| Debarred | Future business disallowed | <input type="checkbox"/> | |
| New | New Supplier | <input checked="" type="checkbox"/> | |
| | | <input type="checkbox"/> | |

Description Approved for LE Business

Business Rules

| Control | Rule | Rule Description |
|---------|-------------|-------------------------|
| Allow | PO Approval | Purchase Order Approval |
| Allow | Sourcing | Sourcing |
| | | |
| | | |
| | | |

物料使用已审核供应商的设置

Master Item (LE0)

Organization LEO LEINVM

Item ASL ITEM001

Description Item for Approved Supplier []

Display Attributes
☐ Master ☐ Org ☒ All

Main Inventory Bills of Material Asset Management Costing Purchasing Receiving Physical Attributes

☒ Purchased ☒ Purchasable ☒ Use Approved Supplier
☐ Outsourced Assembly

☒ Allow Description Update
☐ Outside Processing Item
Unit Type
RFQ Required No
Taxable No
Input Tax Classification Code
Invoice Matching
Receipt Required Yes
Inspection Required

Default Buyer Buyer,
Receipt Close Tolerance %
UN Number
List Price 250
Price Tolerance %
Encumbrance Account
Expense Account 101.0000000.200300000.000000000.000.
Asset Category
Unit of Issue
Invoice Close Tolerance %
Hazard Class
Market Price
Rounding Factor

为 ASLItem001 创建采购订单

勇猛精进，唯我王林也！

(N)Purchase Orders>Purchas Orders

这里先选择一个不再 Approved supplier list 中的供应商。

Operating Unit

LECNOU

PO, Rev

22

Supplier

包头北驰有限责任公司

Ship-To

LE 西安

Buyer

Buyer,

Description

Created

12-JUL-2010 15:04:26

Type

Standard Purchase Order

Site

LE 供应商

Bill-To

LE 西安

Status

Incomplete

Contact

Currency

CNY

Total

25000.00

Lines

Price Reference

Reference Documents

More

Agreement

| Num | Type | Item | Rev | Category | Description | UOM | Quantity | Price | Promised |
|-----|-------|-------------|-----|----------|-----------------------|-----|----------|-------|----------|
| 1 | Goods | ASL ITEM001 | | 00.00.00 | Item for Approved Sup | 个 | 100 | 250 | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Item

ASL ITEM001

Item for Approved Supplier

Catalog...

Currency...

Terms

Shipments

Approve...

出现如下提示

Approval Errors and Warnings - 22

Error: Line # 1 Schedule # 1 Item is restricted and the supplier is not an approved supplier for this item.

+-----+

OK

必须选择在 Approved Supplier List 中的供应商才能通过

建立报价单

(N)RFQs and Quotations>Quotations

勇猛精进，唯我王林也！

Quotations - [New]

Operating Unit

LECNOU

Number

2

Ship-To

LE 宝鸡

Due Date

12-JUL-2010

Description

Type

Catalog Quotation

Bill-To

TJN301200

Created

12-JUL-2010

Status

Active

Reply Via

Close Date

Buyer

Buyer,

Quote Approval Required

☒

Quote Effectivity

12-JUL-2010

-

12-JUL-2011

Currency

CNY

[]

Items

More

| Num | Type | Item | Rev | Category | Description | UOM | [] |
|-----|-------|-------------|-----|----------|--------------------------|-----|-----|
| 1 | Goods | ASL ITEM001 | | 00.00.00 | Item for Approved Suppli | 个 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Item

ASL ITEM001

Item for Approved Supplier

Currency...

Terms

Price Breaks

Approve...

Quotation Price Breaks - [New]

Price Break

More

| Num | UOM | Quantity | Price | Org | Ship-To | Discount (%) | Effective From | To | [] |
|-----|-----|----------|-------|-----|---------|--------------|----------------|----|-----|
| 1 | 个 | 10 | 225 | | | 10 | | | |
| 2 | 个 | 25 | 212,5 | | | 15 | | | |
| 3 | 个 | 50 | 200 | | | 20 | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Item

ASL ITEM001

Item for Approved Supplier

Approve..

严禁商业用途！

勇猛精进，唯我王林也！

Approve Shipment Quotation

Unapprove

Approve

Type

Reason

Approver

Effective

Comments

All Orders

Best Design

Buyer

12-JUL-2010 - 12-DEC-2010

OK

Cancel

建 立 ASL （ Approved Supplier List ）

(N)Supplier Base>Approved Supplier List

Approved Supplier List (LE1)

Type

Commodity

Item

Description

Item

ASL ITEM001

Item for Approved Supplier

Suppliers

Key Attributes

Record Details

Comments

Business

Supplier

Site

Operating Unit

Status

Disabled

Supplier Item

Manufacturer

Direct

00 Acme Supply

CO-DENVER

LECN0U

Approved

LE LCD17"

Attributes

严禁商业用途！

勇猛精进，唯我王林也！

Approved Supplier List (LE1)

| Type | Commodity | Item | Description |
|------|-----------|-------------|----------------------------|
| Item | | ASL ITEM001 | Item for Approved Supplier |
| | | | |
| | | | |
| | | | |
| | | | |

Suppliers

Key Attributes Record Details Comments

| Business | Supplier | Site | Operating Unit | Status | Disabled | Global? | Owning Org |
|----------|----------------|-----------|----------------|----------|--------------------------|---------|------------|
| Direct | 00 Acme Supply | CO-DENVER | LECN0U | Approved | <input type="checkbox"/> | Yes | LEINV1 |
| | | | | | <input type="checkbox"/> | | |
| | | | | | <input type="checkbox"/> | | |
| | | | | | <input type="checkbox"/> | | |
| | | | | | <input type="checkbox"/> | | |

Attributes

Global,表示此供应商的地点可以被所有组织使用。Local 的 ASL 会被自动修改为 Global 的 ASL

选择 Attributes

Supplier-Item Attributes (LE1)

☒ Global ☐ Local [Create Local](#)

Purchasing UOM: ↑

Release Method: Release Using AutoCre

Price Update Tolerance: %

Country of Origin: []

Item: Commodity: Supplier: Site: Operating Unit:

Source Documents Supplier Scheduling Planning Constraints Inventory

| Seq | Type | Number | Line | Global | Owning Org | Status | Effective From |
|-----|-----------|--------|------|--------------------------|------------|--------|----------------|
| 1 | Quotation | 2 | | <input type="checkbox"/> | | Active | 12-JUL-201 |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |
| | | | | <input type="checkbox"/> | | | |

注意：如果你将Profile “PO: Automatic Document Sourcing” 设为 yes 则不需要设置 Attributes。

勇猛精进，唯我王林也！

经过上面的设置后 00 Acme Supply 便可在 ASLItem001 中使用了。

定义 Source 与 Source rules

建立 Source Rules

(N)Supplier Base>Sourcing Rules

Sourcing Rule (LE1)

NameLE SR 01

DescriptionLE Sourcing rules 01

All Orgs

Org

Planning Active

Copy From...

Effective Date

From Date

To Date

13-JUL-2010

Shipping Organization

| Type | Org | Supplier | Supplier Site | Allocation % | Rank | Shipping Method | Intransit Time |
|----------|-----|----------------|---------------|--------------|------|-----------------|----------------|
| Buy From | | 00 Acme Supply | CO-DENVER | 100 | 1 | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

View

Purge

Cgpy Shipping Orgs From...

Assignment Set...

(N)Supplier Base>Assign Sourcing Rules

Sourcing Rule / Bill of Distribution Assignments

Assignment SetLE Supplier Scheduling

DescriptionSourcing Rules for Supplier Scheduling

Assignments

| Assigned To | Item / Category | Description | Type | Sourcing Rule / BoD |
|-------------|-----------------|----------------------|---------------|---------------------|
| Item | ASL ITEM001 | Item for Approved Su | Sourcing Rule | LE SR 01 |

Save

注：如没有启用 MRP Sourcing Rules 是不会起作用的。
我这里没有启用 MRP 所以不做进一步的测试和配置了。

建立请购单

(N)Requisitions>Requisitions

勇猛精进，唯我王林也！

Requisitions - [New]

Operating Unit

LECNOU

Number

Type

Purchase Requi

Preparer

Buyer,

Description

Status

Incomplete

Total

CNY

300,00

[]

Lines

Source Details

Details

Currency

| Num | Type | Item | Rev | Category | Description | UOM | [] |
|-----|-------|--------|-----|----------|-------------------------|-----|-----|
| 1 | Goods | PUR003 | 2 | 00.00.00 | Le Purchase Item 3 (Ver | ↑ | 1 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Destination Type

Inventory

Requester

Buyer,

Organization

LEINVM

Location

TJN301720

Subinventory

Source

Supplier

Supplier

LE SHANGHAI Co,Ltd

Site

LE SHANGHAI

Contact

Phone

Outside Services

Catalog...

Distributions

Approve...

Requisitions - [New]

Operating Unit

LECNOU

Number

Type

Purchase Requi

Preparer

Buyer,

Description

Status

Incomplete

Total

CNY

300,00

[]

Lines

Source Details

Details

Currency

| Num | Urgent | Justification | Note to Receiver | Transaction Nature | R | N | [] |
|-----|--------------------------|---------------|-------------------|--------------------|---|---|-----|
| 1 | <input type="checkbox"/> | | Inspect this item | | | | |
| | <input type="checkbox"/> | | | | | | |
| | <input type="checkbox"/> | | | | | | |
| | <input type="checkbox"/> | | | | | | |
| | <input type="checkbox"/> | | | | | | |

Destination Type

Inventory

Requester

Buyer,

Organization

LEINVM

Location

TJN301720

Subinventory

Source

Supplier

Supplier

LE SHANGHAI Co,Ltd

Site

LE SHANGHAI

Contact

Phone

Outside Services

Catalog...

Distributions

Approve...

点击 Approve

勇猛精进，唯我王林也！

Approve Document - 3

Approval Details

Additional Options

Encumbrance

☐ Reserve

☐ Unreserve

Unreserve Date

☐ Use GL Override

☐ Use Document GL Date to Unreserve

Accounting Date

Approval

☒ Submit for Approval

☐ Forward

Forward From

Approval Path

Forward To

Note

Change Summary

Transmission Methods

☐ Print

☐ Fax

☐ E-Mail

FAX Number

E-Mail Address

☐ XML

☐ EDI

OK

Cancel

请购单建立完成

建立请购单模板

(N)Setup>Purchasing>Requisition Templates

勇猛精进，唯我王林也！

Requisition Template

Operating Unit: LECNOU
Template: LE ReqTemp
Inactive Date: 30-SEP-2010
Reserve PO Number:
Description: LE Requisitions Template
Type: Purchase Requisition []

| Num | Type | Item | Rev | Category | Description | Source Type | UC |
|-----|-------|------|-----|----------|-------------|-------------|----|
| 1 | Goods | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Source

Supplier:
Contact:
Organization:
Buyer:
Site:
Supplier Item:
Subinventory:
☐ RFQ Required

Copy...

Base Document

Type: Requisition
Number: 2

OK Cancel

这里的Type可以选择请购单或是采购订单
如物料没有做过采购申请或是订单也可直接录入

利用采购申请模板建立采购申请

(N)Requisitions>Requisitions

勇猛精进，唯我王林也！

Requisitions - [New]

Operating Unit

LECNOU

Number

Type

Purchase Requi

Preparer

Buyer,

Description

Status

Incomplete

Total

CNY

0,00

[]

Lines

Source Details

Details

Currency

| Num | Type | Item | Rev | Category | Description | UOM | C | [] |
|-----|-------|------|-----|----------|-------------|-----|---|-----|
| 1 | Goods | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Destination Type

Expense

Requester

Buyer,

Organization

Location

TJN301720

Subinventory

Source

Supplier

Supplier

Site

Contact

Phone

Outside Services

Catalog...

Distributions

Approve...

Search Supplier Item Catalog

Operating Unit

LECNOU

Commodity

Requisition Template

LE ReqTemp

Item

Category Set

...

Category

Item, Rev

Description

Job

Line description contains the words in sequence only:

Supplier

Supplier

Site

☐ Sourced Suppliers Only

Supplier Item

Due Date

Line Type

Goods

UOM

Deliver-To Organization

☐ Shgw External Locations

Deliver-To Location

TJN301720

Currency

Clear

Close Catalog

Find

勇猛精进，唯我王林也！

Supplier Item Catalog (LECNOU)

Select Price Only

Negotiated Sources

Prior Purchases

Sourcing Rules

Requisition Templates

| Supplier | Item | Commodity | Description | Supplier Item | Unit of Measure | L |
|----------------|-------------|-----------|--------------------------|---------------|-----------------|---|
| 00 Acme Supply | ASL ITEM001 | 00.00.00 | Item for Approved Suppli | | ↑ | 2 |
| 00 Acme Supply | PUR002 | 00.00.00 | LE Purchase Item 002 (I | | ↑ | 1 |
| 00 Acme Supply | PUR002 | 00.00.00 | LE Purchase Item 002 (I | | ↑ | 1 |
| 00 Acme Supply | PUR002 | 00.00.00 | LE Purchase Item 002 (I | | ↑ | 1 |

Add

Remove

Order Pad

Currency

Deliver-To

| UOM | Quantity | Item Description | Supplier | | Price | Amount | Need-By | Org | Loc |
|-----|----------|------------------|----------|--|-------|--------|---------|-----|-----|
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Order Total

Options...

Close Catalog

Select

Supplier Item Catalog (LECNOU)

Select Price Only

Negotiated Sources

Prior Purchases

Sourcing Rules

Requisition Templates

| Supplier | Item | Commodity | Description | Supplier Item | Unit of Measure | L |
|----------------|-------------|-----------|--------------------------|---------------|-----------------|---|
| 00 Acme Supply | ASL ITEM001 | 00.00.00 | Item for Approved Suppli | | ↑ | 2 |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Add

Remove

Order Pad

Currency

Deliver-To

| UOM | Quantity | Item Description | Supplier | | Price | Amount | Need-By | Org | Loc |
|-----|----------|----------------------|----------------|-----|-------|--------|---------|-----|-----|
| ↑ | 15 | Item for Approved Su | 00 Acme Supply | CNY | 250 | | | LE1 | TJN |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Order Total

Options...

Close Catalog

Select

勇猛精进，唯我王林也！

Requisitions - [New]

Operating Unit

LECNOU

Number

Type

Purchase Requi

Preparer

Buyer,

Description

Status

Incomplete

Total

CNY

3750,00

[]

Lines

Source Details

Details

Currency

| Num | Amount | Charge Account | Secondary UOM | Secondary Quantity | Reserved Grade | |
|-----|---------|----------------|---------------|--------------------|----------------|--|
| 1 | 3750,00 | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Destination Type

Expense

Requester

Buyer,

Organization

LEINV1

Location

TJN301720

Subinventory

Source

Supplier

Supplier

00 Acme Supply

Site

CO-DENVER

Contact

Phone

Outside Services

Catalog...

Distributions

Approve...

保存审批次采购申请。

IProcurement 定制个性化信息

ORACLE[®] iProcurement

Shopping Cart

Home

Logout

Preferences

Shop

Requisitions

Receiving

Contractors

Stores

Shopping Lists

Non-Catalog Request

Contractor Request

Search

Main Store

Go

Advanced Search

Shop

Requisitions

Receiving

Contractors

General

Display Preferences

Access Requests

Application

iProcurement

Preferences

iProcurement Preferences

* Indicates required field

Cancel

Apply

Shopping

* My Favorite Store

No Preference

* Search Results Per Page

10

For best performance, enter a number between 1 and 100.

* Shopping Search Results Per Page

7

For best performance, enter a number between 1 and 25.

Sort Shopping Search Results By

No Preference

Ascending

Shopping Search Results Layout

Grid View

Paragraph View

Hide Thumbnail Images

Favorite Lists

Use the Select column to set your primary favorite list.

Select Favorite List:

Set as Primary

| Select * | Favorite List Name | Primary | Delete |
|-----------------------|--------------------|-------------------------------------|--------|
| <input type="radio"/> | Personal Favorites | <input checked="" type="checkbox"/> | |




Add Another Row

勇猛精进，唯我王林也！

Favorite Lists

Use the Select column to set your primary favorite list.


Select Favorite List: Set as Primary


| Select * Favorite List Name | Primary | Delete |
|--|---|---|
|  Personal Favorites |  |  |
| Add Another Row | | |

Delivery

* Need By Date Offset

* Need By Time
(Example: 17:30)


* Requester 


* Deliver-To Location 


☐ Deliver to subinventory


Subinventory

Billing

Project 

Task 

Expenditure Type 

Expenditure Org 

Expenditure Item Date Offset

Favorite Charge Accounts

选择 Apply

Procurement 中 提交 请 购 单

未设定

创建 PO

(N)Purchase Orders > Purchase Orders

注意：只有计划物料才需要 Need-by 和 Promised Date

[illegible]

严禁商业用途！

勇猛精进，唯我王林也！

Terms and Conditions - [New]

Terms Encumbrance

Terms

Payment 立即付款

Freight Paid

Carrier DHL

FOB

Pay On Receipt

☒ Confirming Order

☐ Firm

Acceptance Required Document or Shipment

By 15-JUL-2010

☐ Supply Agreement

Supplier Note

Receiver Note

Agreement Controls

Effective -

Amount Limit

Minimum Release

Price Update Tolerance %

关闭上面的form

选择 shipment

Shipments - [New]

Shipments More Status

| Num | Org | Ship-To | UOM | Quantity | Promised Date | Need-By | Original Promise | |
|-----|-----|---------|-----|----------|---------------|---------|------------------|--|
| 1 | LE1 | LE 西安 | 个 | 10 | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Line Num 1 Item IBM THINKPAD T40 IBM THINKPAD T40

Receiving Controls Distributions

勇猛精进，唯我王林也！

Distributions - [New]

Destination

More

Project

| | Num | Requester | Deliver-To | Subinventory | Quantity | PO Charge [] |
|--|-----|-----------|------------|--------------|----------|---------------|
| | 1 | y | | LE-Main | 6 | 101.00000 |
| | 2 | y | | LE-FGI | 4 | 101.00000 |
| | | | | | | |
| | | | | | | |
| | | | | | | |

PO Account Descriptions

Charge

TJN.Reservation.物料.Reservation.Reserva

Accrual

TJN.Reservation.存货AP应计额.Reservatio

Budget

Variance

TJN.Reservation.发票价格差异.Reservation

Destination Account Descriptions

Charge

Variance

Lines And Shipment Details

Line Num

1

Shipment Num

1

Org

LE1

Ship-To

LE 西安

Item

IBM THINKPAD T40

IBM THINKPAD T40

Outside Services

保存后选择 More

注意： PO Charge Account 是在定义仓库是指定的。选择好相应的仓库后 PO Charge Account 会自动带出。

Shipments - [New]

Shipments

More

Status

| | Num | Receipt Close Tolerance (%) | Invoice Close Tolerance (%) | Match Approval Level | Accrue at Receipt Invoice Match Option | |
|--|-----|----------------------------------|----------------------------------|-------------------------|--|--|
| | 1 | 5 | 100 | 2-Way | PO | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Line Num

1

Item

IBM THINKPAD T40

IBM THINKPAD T40

Receiving Controls

Distributions

保存

勇猛精进，唯我王林也！

费用类型物料的分配

添加费用类型的物料后
选择 Shipment>Distribute

Distributions - 24

DestinationMoreProject

| Num | Type | Requester | Deliver-To | Subinventory | Quantity | P [] |
|-----|---------|-----------|------------|--------------|----------|-------|
| 1 | Expense | Buyer, | | | 4 | 10 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

PO Account Descriptions

ChargeTJN.Reservation.费用.Reservation.Reserva

AccrualTJN.Reservation.负债.Reservation.Reserva

Budget

VarianceTJN.Reservation.费用.Reservation.Reserva

Destination Account Descriptions

Charge

Variance

Lines And Shipment Details

Line Num2

Shipment Num1

OrgLE1

Ship-ToLE 西安

ItemS001

Service Item 001 (LE Software)

Outside Services

注意：Type为费用， PO Charge Account 需要手工指定
关闭此form。

勇猛精进，唯我王林也！

Purchase Orders - [New]

| | | | |
|----------------|---------------|---------|-------------------------|
| Operating Unit | LECN0U | Created | 13-JUL-2010 13:41:22 |
| PO, Rev | 24 0 | Type | Standard Purchase Order |
| Supplier | Consign Test1 | Site | C-SHANGHAI |
| Ship-To | LE 西安 | Bill-To | TJN301720 |
| Buyer | Buyer, | Status | Incomplete |
| Description | | | |

Contact
Currency CNY
Total 51800,00

Lines Price Reference Reference Documents More Agreement

| Num | Type | Item | Rev | Category | Description | UOM | Quantity | Price | Promised |
|-----|-------|------------------|-----|----------|------------------------|-----|----------|-------|----------|
| 1 | Goods | IBM THINKPAD T40 | | 00.00.00 | IBM THINKPAD T40 | ↑ | 10 | 5000 | |
| 2 | Goods | S001 | | 00.00.00 | Service Item 001 (LE S | ↑ | 4 | 450 | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Item S001 Service Item 001 (LE Software)

Catalog... Currency... Terms Shipments Approve..

Approve Document - 24

Approval Details Additional Options

Encumbrance

☐ Reserve ☐ Unreserve Unreserve Date
☐ Use GL Override ☐ Use Document GL Date to Unreserve Accounting Date

Approval

☒ Submit for Approval Forward From
☐ Forward Approval Path
Forward To

Note
Change
Summary

Transmission Methods

☐ Print ☐ XML
☐ Fax FAX Number
☐ E-Mail E-Mail Address ☐ EDI

OK Cancel (B)

打印采购订单

(N)Reports>Run

勇猛精进，唯我王林也！

Submit Request

Run this Request...

Copy...

NamePrinted Purchase Order Report(Landscape)

Operating UnitLECNOU

ParametersAll..... Yes..2... Yes.No

LanguageAmerican English

Language Settings...

Debug Options

At these Times...

Run the JobAs Soon as Possible

Schedule...

Upon Completion...

☒ Save all Output Files

Layout

Notify

Print tonoprint

Options...

Help (C)

Submit

Cancel

下面的截图，为参数截图

Parameters

Print SelectionAll

Buyer Name, Employee Number

Purchase Order Numbers From

To

Release Numbers From

To

Release Dates From

To

Approved

Test

Print Releases OptionYes

Sort By

Dynamic Precision Option2-9,999,990.00

Fax Enable

Fax Number

Print Canceled LinesYes

OK

Cancel

Clear

Help

PO register

勇猛精进，唯我王林也！

(N)Reports>Run

Submit Request

Run this Request...

Copy...

NamePurchasing Activity Register

Operating UnitLECNOU

ParametersCNY.....2

LanguageAmerican English

Language Settings...

Debug Options

At these Times...

Run the JobAs Soon as Possible

Schedule...

Upon Completion...

☒ Save all Output Files

Layout

Notify

Print tonoprint

Options...

Help (Q)

Submit

Cancel

Parameters

Ledger CurrencyCNYLE_GL_00

Title

Creation Dates From

To

PO Type

Supplier

Buyer Name

Sort By

Dynamic Precision Option2-9,999,990.00

OK

Cancel

Clear

Help

建立一揽子采购协议

一揽子采购协议

使用一揽子采购协议和一揽子发放，一方面可以洽谈长期稳定的合同，另一方面可以使交货计划和对订购数量的承诺更具灵活性。如果准备向特定供应商订购，而且了解所购货物或服务的详细情况，只是不清楚详细的交货计划，则可以创建一揽子采购协议。在进行实际采购之前，您可以使用一揽子采购协议来指定所购货物或服务的协议价格。

勇猛精进，唯我王林也！

一揽子采购协议是一种采购订单，它是在请求供应商实际交付货物或提供服务之前发出的。一般说来，创建一揽子采购协议的目的是记录与供应商达成的长期协议（文件）。一揽子发放是货物或服务的实际订单，它是根据一揽子采购协议发放的。一揽子采购协议决定了所购货物或服务的特性和价格。既可以人工创建此发放，也可以自动创建此发放。

(N)Purchase Orders > Purchase Orders

[illegible]

Terms and Conditions - [New]

Terms
Encumbrance

Terms

Payment
Freight
Carrier
FOB
Pay On

☐ Confirming Order
☐ Firm

Acceptance Required
By

☐ Supply Agreement

None

Supplier Note
Receiver Note

Agreement Controls

Effective

20-JUL-2010

-

Amount Limit

11000

Minimum Release

0,00

Price Update Tolerance

%

为协议添加物料，并为物料指定数量与折扣之间的关系。

严禁商业用途！

勇猛精进，唯我王林也！

[illegible]

Price Breaks - 25

Price Breaks

| | | | | Effective | | Break Price | Discount (%) | [] |
|-----|-----|-----------|----------|-----------|----|-------------|--------------|-----|
| Num | Org | Ship-To | Quantity | From | To | | | |
| 1 | LE1 | TJN301720 | 10 | | | 3600 | 10 | |
| 2 | LE1 | TJN301720 | 20 | | | 3200 | 15 | |
| 3 | LE1 | TJN301720 | 50 | | | 3200 | 20 | |
| | | | | | | | | |
| | | | | | | | | |

Line Num

2

Item

IBM THINKPAD T40

IBM THINKPAD T40

设置指定通知控制

File Edit View Folder **Tools** Inquire Actions Window Help

Preferences

Notification Control

Purchase Orders - 25

严禁商业用途！

勇猛精进，唯我王林也！

Notification Controls - 25

Effective

| Condition | Warning Delay | From | To | % | Amount | |
|------------|---------------|-------------|-------------|---|--------|--|
| Expiration | | 28-JUL-2010 | 28-JUL-2010 | | | |
| Expiration | | 28-AUG-2010 | 28-AUG-2010 | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

DoneCancel

保存，审批此一揽子采购协议。

发 布 一 揽 子 采 购 协 议

(N)Purchase Orders>Release

Releases - 25, 1

Operating Unit

LECNOU

PO, Rev

25

1

Supplier

Consign Test1

Buyer

Buyer,

Release

1

0

Site

C-SHANGHAI

Status

Incomplete

Created

13-JUL-2010 15:31

Contact

Currency

CNY

Total

7860

Shipments

More

Status

Item

Source

| Num | Line | Shipment | Org | Ship-To | UOM | Quantity | Price | Promised | |
|-----|------|----------|-----|-----------|-----|----------|-------|----------|--|
| 1 | 1 | | LE1 | TJN301720 | ↑ | 15 | 405 | | |
| 2 | 3 | | LE1 | TJN301720 | ↑ | 21 | 85 | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Item

PUR002

LE Purchase Item 002 (No control)

Receiving Controls...

Agreement

Distributions

Approve...

选择distribute 分配物料，选择 approve 审批订单。

以下为 S001 distribute 截图

勇猛精进，唯我王林也！

Distributions - 25-1, 1

Destination More Project

| Num | Source | Destination Type | Requester | Deliver-To | Subinventory | C | [] |
|-----|--------|------------------|-----------|------------|--------------|---|-----|
| 1 | | Expense | Buyer, | | | 1 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Account Description

Charge TJN.Reservation.费用.Reservation.Reserva Budget

Accrual TJN.Reservation.负债.Reservation.Reserva Variance TJN.Reservation.费用.Reservation.Reserva

Outside Services

以下为 PUR002 distribute 截图

Distributions - 25-1, 2

Destination More Project

| Num | Source | Destination Type | Requester | Deliver-To | Subinventory | C | [] |
|-----|--------|------------------|-----------|------------|--------------|---|-----|
| 1 | | Inventory | Buyer, | TJN301720 | LE-Main | 2 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Account Description

Charge TJN.Reservation.费用.Reservation.Reserva Budget

Accrual TJN.Reservation.存货AP应计额.Reservatio Variance TJN.Reservation.发票价格差异.Reservation

Outside Services

查看采购订单发布详情

(N)Reports>Run

勇猛精进，唯我王林也！

Submit Request

Run this Request...

Copy...

NamePurchase Order and Releases Detail Report

Operating UnitLECNOU

Parameters.....25.25

LanguageAmerican English

Language Settings...

Debug Options

At these Times...

Run the JobAs Soon as Possible

Schedule...

Upon Completion...

☒ Save all Output Files

Layout

Notify

Print tonoprint

Options...

Help (C)

Submit

Cancel

Parameters

Title

Buyer Name

Categories From

To

Items From

Items To

Vendors From

To

PO Numbers From25

To25

OK

Cancel

Clear

Help

建立采购合同

采购合同

需要商讨具体的条款和条件，但不指明要采购的货物与服务时，可以与供应商一起创建合同采购协议。合同采购协议是您和供应商为未指定的货物或服务签订的协议。协议中可以包括条款和条件、承付金额、有效日期和到期日。可以在标准采购订单行上引用合同采购协议。采购管理系统根据合同采购协议监控您的支出金额。

(N)Purchase Orders > Purchase Orders

勇猛精进，唯我王林也！

Purchase Orders - [New]

Operating Unit

LECNOU

PO, Rev

0

Supplier

00 Acme Supply

Ship-To

LE 宝鸡

Buyer

Buyer,

Description

Created

13-JUL-2010 15:42:40

Type

Contract Purchase Agreement

Site

CO-DENVER

Bill-To

TJN301200

Status

Incomplete

Contact

Currency

CNY

Amt Agreed

10000,00

Released

☒ Global

☐ Enable All Sites

Lines

Price Reference

Reference Documents

More

Agreement

| Num | Type | Item | Rev | Category | Description | UOM | Quantity | Price | Promised |
|-----|------|------|-----|----------|-------------|-----|----------|-------|----------|
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Item

Catalog...

Currency...

Terms

Shipments

Approve...

Terms and Conditions - [New]

Terms

Encumbrance

Terms

Payment

45Pay

Freight

Carrier

DHL

FOB

Pay On

☐ Confirming Order

☐ Firm

Acceptance Required

None

By

☐ Supply Agreement

Supplier Note

Receiver Note

Agreement Controls

Effective

-

Amount Limit

10000,00

Minimum Release

Price Update Tolerance

%

保存并审批

根据采购合同创建采购订单

(N)Purchase Orders > Purchase Orders

勇猛精进，唯我王林也！

Purchase Orders - [New]

Operating Unit: LECNOU Created: 13-JUL-2010 16:04:06

PO, Rev: 0 Type: Standard Purchase Order

Supplier: 00 Acme Supply Site: CO-DENVER

Ship-To: LE 宝鸡 Bill-To: TJN301200

Buyer: Buyer, Status: Incomplete

Contact: Currency: CNY Total: 1100,00

Description:

Lines Price Reference Reference Documents More Agreement

| Num | Type | Item | Rev | Category | Description | UOM | Quantity | Price | Promised |
|-----|-------|-------|-----|----------|--------------------|-----|----------|-------|----------|
| 1 | Goods | ST001 | | 00.00.00 | Storeable Item 001 | ↑ | 11 | 100 | |

Item: ST001 Storeable Item 001

Catalog... Currency... Terms Shipments Approve...

Lines Price Reference Reference Documents More Agreement

Contract Global Source Document

| Num | Contract | Owning Org | Document Type | Document | Line | Owning Org |
|-----|----------|------------|---------------|----------|------|------------|
| 1 | 26 | LECNOU | | | | |

选择 Terms 指定出货属性

Terms and Conditions - [New]

Terms Encumbrance

Terms

Payment: 45Pay

Freight: Due

Carrier: DHL

FOB:

Pay On:

☐ Confirming Order

☐ Firm

Acceptance Required: None

By:

☐ Supply Agreement

Supplier Note:

Receiver Note:

Agreement Controls

Effective: -

Amount Limit:

Minimum Release:

Price Update Tolerance: %

指定 Distribute 属性

勇猛精进，唯我王林也！

Distributions - [New]

DestinationMoreProject

| Num | Ueseter | Deliver-To | Subinventory | Quantity | PO Charge Account | [] |
|-----|---------|------------|--------------|----------|--------------------------|-----|
| 1 | | | LE-Main | 11 | 101.0000000.200300000.00 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

PO Account Descriptions

Charge

TJN.Reservation.费用.Reservation.Reserva

Accrual

TJN.Reservation.存货AP应计额.Reservatio

Budget

Variance

TJN.Reservation.发票价格差异.Reservation

Destination Account Descriptions

Charge

Variance

Lines And Shipment Details

Line Num

1

Shipment Num

1

Org

LE1

Ship-To

LE 宝鸡

Item

ST001

Storeable Item

001

Outside Services

保存审批

查看合同订单详情

(N)Reports>Run

严禁商业用途！

勇猛精进，唯我王林也！

Submit Request

Run this Request...

Copy...

NameContract Status Report

Operating UnitLECNOU

Parameters.26.27..

LanguageAmerican English

Language Settings...

Debug Options

At these Times...

Run the JobAs Soon as Possible

Schedule...

Upon Completion...

☒ Save all Output Files

Layout

Notify

Print tonoprint

Options...

Help (C)

Submit

Cancel

请购单退货操作

进入 system administrator 职责

设定相关 Profile: PO: Allow Buyer Override in Autocreate Find 设为 NO

| Profile Option Name | Site | Application | Responsibility | User |
|--|------|-------------|----------------|------|
| PO: Allow Buyer Override in Autocreate | Yes | Purchasing | LE_PO_SUPER | |
| | | | No | |

以下如不做说明都是在Purchasing_super_user职责下的操作。

建立采购申请单

(N)Requisitions>Requisitions

勇猛精进，唯我王林也！

Requisitions - [New]

Operating Unit: LECNOU

Number: 4 Type: Purchase Requi Preparer: Buyer,

Description: PR for return Status: Incomplete Total: CNY 200.00

| Lines | Source Details | Details | Currency |
|--|----------------|-----------|----------------------|
| Num 1 | Item PUR001 | Rev 0 | Category 00.00.00 |
| Description Purchasing Item 001 (Lc | | UOM 千克 | Quantity 2 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Destination Type: Inventory Source: Supplier

Requester: Buyer, Supplier:

Organization: LEINV1 Site:

Location: TJN301720 Contact:

Subinventory: LE-Main Phone:

Buttons: Outside Services | Catalog... | Distributions | Approve...

退 回 请 购 单

(N)AutoCreate

勇猛精进，唯我王林也！

Find Requisition Lines

Operating Unit: **LECNOU**

Approved: **Yes**

Requisition: **4**

Emergency PO Number:

Supplier Sourcing:

Supplier:

Document Type:

☐ Global

☐ VMI Only

☐ Shgw External Locations

Ship-To:

Buyer: **Buyer,**

Requester:

Preparer:

Supplier List:

Supplier Site:

Document:

Minimum Amount:


Currency:

Rate Type:

| Line | Status |
|-------------|--------|
| Item, Rev | |
| Job | |
| Category | |
| Description | |
| Line Type | |

Clear **Find**

The screenshot shows the SAP 'Tools' menu. The 'Return Requisition' option is highlighted with a red box. Other visible options include 'Add to Document', 'Add to Line', 'Remove from Builder', 'Modify', 'Reassign Buyer', 'View Action History', 'View Blanket POs with this Item', and 'Requisition Preferences'. The background shows a table with columns 'Rev', 'Category', and 'Item Description'.



Return Requisitions

Return all lines of this requisition from the Buyer's pool.

Reason We find the replace material

OK Cancel

勇猛精进，唯我王林也！

重新核发请购单

(N)Requisitions>Requisition Summary

Find Requisitions

Operating Unit

LECNOU

Requisition Number

Preparer

Buyer

Buyer.

Reference Num

Type

Requester

Modified

Import Source

Line

Line Type

Line

Status

Date Ranges

Sourcing

Deliver To

Related Documents

Approval

Approved

Control

Reserved

Results

Headers

Lines

Distributions

Clear

New

Find (F)

Requisition Headers Summary

| | Number | Description | Approval Status | Creation Date | Curr |
|--|--------|---------------|-----------------|----------------------|------|
| | 4 | PR for return | Returned | 14-JUL-2010 08:54:35 | CNY |
| | 3 | | Approved | 13-JUL-2010 10:52:05 | CNY |
| | 2 | | Approved | 13-JUL-2010 10:33:22 | CNY |
| | 1 | | Approved | 31-MAY-2010 15:49:42 | CNY |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Lines

New

Open

勇猛精进，唯我王林也！

Requisition Summary to Requisitions - 4

Operating Unit

LECNOU

Number

4

Type

Purchase Requi

Preparer

Buyer,

Description

PR for return

Status

Returned

Total

CNY

200,00

[]

Lines

Source Details

Details

Currency

| Num | Type | Item | Rev | Category | Description | UOM | (|) |
|-----|-------|--------|-----|----------|-------------------------|-----|---|---|
| 1 | Goods | PUR001 | 0 | 00.00.00 | Purchasing Item 001 (Lc | 千克 | 2 | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Destination Type

Inventory

Requester

Buyer,

Organization

LEINV1

Location

TJN301720

Subinventory

LE-Main

Source

Supplier

Supplier

Site

Contact

Phone

Outside Services

Catalog...

Distributions

Approve...

自动建立采购单

(N)AutoCreate

勇猛精进，唯我王林也！

Find Requisition Lines

Operating Unit: **LECNOU**

Approved: **Yes**

Requisition: **4**

Emergency PO Number:

Supplier Sourcing:

Supplier:

Document Type:

☐ Global

☐ VMI Only

☐ Show External Locations

Ship-To:

Buyer: **Buyer,**

Requester:

Preparer:

Supplier List:

Supplier Site:

Document:

Minimum Amount:

Currency:

Rate Type:

| Line | Status |
|-------------|--------|
| Item, Rev | |
| Job | |
| Category | |
| Description | |
| Line Type | |

Clear **Find**

AutoCreate Documents

| Requisition | Line | Item | Rev | Category | Item Description | UOM | Quantity | Unit Price | Need-By |
|-------------|------|--------|-----|----------|----------------------------|-----|----------|------------|-------------|
| 4 | 1 | PUR001 | 0 | 00.00.00 | Purchasing Item 001 (Local | 千克 | 2 | 100 | 15-JUL-2010 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Action:
 Document Type:
 Grouping:
 Manual

严禁商业用途！

勇猛精进，唯我王林也！

New Document

| | | | |
|------------------|---------------|--------------------|------------|
| Global Agreement | | Purchasing Org | LECNOU |
| Document | | RFQ Type | |
| Release | | Release Date | |
| Supplier | Consign Test1 | Supplier Site | C-SHANGHAI |
| | | Supplier List Name | |

Currency

| | | | |
|-------------|-------------|-----------|--|
| Source | Default | Line | |
| Requisition | | Rate Type | |
| Currency | CNY | Rate | |
| Rate Date | 14-JUL-2010 | | |

Create **Cancel**

AutoCreate to Purchase Orders - 28

| | | | |
|----------------|---------------|---------|-------------------------|
| Operating Unit | LECNOU | Created | 14-JUL-2010 09:15:16 |
| PO, Rev | 28 | Type | Standard Purchase Order |
| Supplier | Consign Test1 | Site | C-SHANGHAI |
| Ship-To | LE 西安 | Bill-To | LE 西安 |
| Buyer | Buyer, | Status | Incomplete |
| Description | | | |

Contact
Currency CNY
Total 200,00

Lines Price Reference Reference Documents More Agreement

| Num | Type | Item | Rev | Category | Description | UOM | Quantity | Price | Promised |
|-----|-------|--------|-----|----------|---------------------|-----|----------|-------|----------|
| 1 | Goods | PUR001 | 0 | 00.00.00 | Purchasing Item 001 | 千克 | 2 | 100 | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Item PUR001 Purchasing Item 001 (Locator control on)

Catalog... **Currency...** **Terms** **Shipments** **Approve...**

采购订单自动建立完成。

通过 Sourcing rules 控制的采购协议来建立采购订单

建立一揽子采购协议

(N)Purchase Orders>Purchase Orders

勇猛精进，唯我王林也！

Purchase Orders - 30

| | | | |
|----------------|----------------|---------|----------------------------|
| Operating Unit | LECN0U | Created | 14-JUL-2010 10:02:41 |
| PO, Rev | 30 0 | Type | Blanket Purchase Agreement |
| Supplier | 00 Acme Supply | Site | CO-DENVER |
| Ship-To | LE 宝鸡 | Bill-To | TJN301200 |
| Buyer | Buyer, | Status | Approved |
| Description | | | |

Contact
Currency CNY
Amt Agreed
Released 0.00
☐ Global

Lines Price Reference Reference Documents More Agreement

| Num | Type | Item | Rev | Category | Description | UOM | Quantity | Price | Promised |
|-----|-------|------|-----|----------|------------------------|-----|----------|-------|----------|
| 1 | Goods | S001 | 0 | 00.00.00 | Service Item 001 (LE S | ↑ | | 450 | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Item S001 Service Item 001 (LE Software)

Catalog... Currency... Terms Price Breaks Approve...

建立Sourcing Rules
(N)Supplier Base> Sourcing Rules

Sourcing Rule (LE1)

Name LE SR 03
Description LE Sourcing rules 03

☒ All Orgs ☐ Org

☒ Planning Active

Copy From...

Effective Date

From Date 14-JUL-2010 To Date

Shipping Organization

| Type | Org | Supplier | Supplier Site | Allocation % | Rank | Shipping Method | Intransit Time |
|----------|-----|----------------|---------------|--------------|------|-----------------|----------------|
| Buy From | | 00 Acme Supply | CO-DENVER | 100 | 1 | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

View Purge Copy Shipping Orgs From... Assignment Set...

(N)Supplier Base>Assign Sourcing Rules

勇猛精进，唯我王林也！

Sourcing Rule / Bill of Distribution Assignments

Assignment Set LE Supplier Scheduling

Description Sourcing Rules for Supplier Scheduling

Assignments

| Assigned To | Item / Category | Description | Type | Sourcing Rule / BoD |
|-------------|-----------------|----------------------|---------------|---------------------|
| Item | ASL ITEM001 | Item for Approved Su | Sourcing Rule | LE SR 01 |
| Item | S001 | Service Item 001 (LE | Sourcing Rule | LE SR 03 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Purge Copy from... View Sourcing Rule/BOD View Supply Chain Bill

建立 ASL 项目为一揽子采购协议的 Source Document

(N)Supplier Base>Approved Supplier List

Approved Supplier List (LE1)

| Type | Commodity | Item | Description |
|-----------|-----------|------------------|--------------------------------|
| Commodity | 00.00.00 | | LE库存类别默认值 |
| Item | | IBM THINKPAD T40 | IBM THINKPAD T40 |
| Item | | S001 | Service Item 001 (LE Software) |
| Item | | ASL ITEM001 | Item for Approved Supplier |
| | | | |

Suppliers

Key Attributes Record Details Comments

| Business | Supplier | Site | Operating Unit | Status | Disabled | Supplier Item | Manufacturer |
|----------|----------------|-----------|----------------|----------|----------|---------------|--------------|
| Direct | 00 Acme Supply | CO-DENVER | LECN0U | Approved | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Attributes

勇猛精进，唯我王林也！

Supplier-Item Attributes (LE1)

Global

Create Local

Purchasing UOM

Release Method

Price Update Tolerance

Country of Origin

Item

Supplier

Operating Unit

Commodity

Site

S001

00 Acme Supply

LECNOU

CO-DENVER

↑

Automatic Release

%

Source Documents

Supplier Scheduling

Planning Constraints

Inventory

| Seq | Type | Number | Line | Global | Owning Org | Status | From |
|-----|---------|--------|------|--------|------------|----------|------|
| 1 | Blanket | 30 | 1 | | | Approved | |

保存

提交请购单

(N)Requisitions>Requisitions

Requisitions - [New]

Operating Unit

Number

Description

Type

Status

Preparer

Total

LECNOU

Purchase Requi

Incomplete

Buyer,

CNY 0,00

Lines

Source Details

Details

Currency

| Num | Supplier Item | Document Type | Document | Line | Global | Owning Org |
|-----|---------------|------------------------|----------|------|--------|------------|
| 1 | | Blanket Purchase Agree | 30 | 1 | | |

Destination Type

Requester

Organization

Location

Subinventory

Expense

Buyer,

LEINV1

TJN301720

Source

Supplier

Site

Contact

Phone

Supplier

00 Acme Supply

CO-DENVER

Outside Services

Catalog...

Distributions

Approve...

Distributions

勇猛精进，唯我王林也！

Distributions - [New]

AccountsProject

| Num | dget Account | Accrual Account | Variance Account | Reserved |
|-----|--------------|------------------------------|------------------------------|--------------------------|
| 1 | | 101.0000000.412101001.000000 | 101.0000000.200300000.000000 | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> |

Account Description

ChargeTJN.Reservation.费用.Reservation.Resen

Budget

AccrualTJN.Reservation.负债.Reservation.Resen

VarianceTJN.Reservation.费用.Reservation.Resen

保存审批

执行发放程序

(N)Reports>Run

Submit Request

Run this Request...

Copy...

NameCreate Releases

Operating UnitLECN OU

Parameters

LanguageAmerican English

Language Settings...

Debug Options

At these Times...

Run the JobAs Soon as Possible

Schedule...

Upon Completion...

☐ Save all Output Files

Layout

Notify

Print tonoprint

Options...

Help (C)

Submit

Cancel

查询，一直到请求完成

检查请购单情况

勇猛精进，唯我王林也！

(N)Purchase Orders>Purchase Order Summary

Find Purchase Orders

Operating Unit

LECNOU

Number

Release

Supplier

Ship-To Org

Bill-To

Ship-To

Line

Shipment

Type

Currency

Site

☐ Show External Locations

Line Type

Buyer

☒ View Releases

☐ Consumption Advice

☐ Global Agreement

Line

Date Ranges

Status

Related Documents

Deliver To

Accounting

Projects

Item, Rev

Category

Description

Supplier Item

VMI

Consigned

Results

☒ Headers

☐ Lines

☐ Shipments

☐ Distributions

Clear

New Release (B)

New PO

Find (J)

Purchase Order Headers

| | Number | Release | Rev | Description | Type | Global | Enable All Sites |
|--|--------|---------|-----|-------------|-----------------|-------------------------------------|--------------------------|
| | 30 | | 0 | | Blanket Purcha | <input type="checkbox"/> | <input type="checkbox"/> |
| | 30 | 1 | 0 | | Blanket Release | <input type="checkbox"/> | <input type="checkbox"/> |
| | 29 | | 0 | | Blanket Purcha | <input type="checkbox"/> | <input type="checkbox"/> |
| | 29 | 1 | 0 | | Blanket Release | <input type="checkbox"/> | <input type="checkbox"/> |
| | 28 | | 0 | | Standard Purch | <input type="checkbox"/> | <input type="checkbox"/> |
| | 27 | | 0 | | Standard Purch | <input type="checkbox"/> | <input type="checkbox"/> |
| | 26 | | 0 | | Contract Purch | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | 25 | | 1 | LE Supplies | Blanket Purcha | <input type="checkbox"/> | <input type="checkbox"/> |
| | 25 | 1 | 0 | LE Supplies | Blanket Release | <input type="checkbox"/> | <input type="checkbox"/> |
| | 24 | | 0 | | Standard Purch | <input type="checkbox"/> | <input type="checkbox"/> |

Shipments

New Release

New PO

Open

勇猛精进，唯我王林也！

Purchase Order Summary to Releases - 30-1

Operating Unit: LECNOU

PO, Rev: 30 0

Supplier: 00 Acme Supply

Buyer: Buyer,

Release: 1 0

Site: CO-DENVER

Status: Incomplete

Created: 14-JUL-2010 10:17

Contact:

Currency: CNY

Total: 4500,00

Shipments More Status Item

| Source | | | | | | | | | |
|--------|------|----------|-----|-----------|-----|----------|-------|----------|--|
| Num | Line | Shipment | Org | Ship-To | UOM | Quantity | Price | Promised | |
| 1 | 1 | | LE1 | TJN301720 | 个 | 10 | 450 | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Item: S001 Service Item 001 (LE Software)

Receiving Controls... Agreement Distributions Approve...

订单发放完毕。

根据报价单自动建立采购订单
创建报价单

(N)RFQs and Quotations>Quotations

勇猛精进，唯我王林也！

Quotations - 3

Operating Unit

LECNOU

Number

3

Ship-To

LE 宝鸡

Due Date

14-JUL-2010

Description

☐ Quote Approval Required

Quote Effectivity

-

Type

Catalog Quotation

Bill-To

TJN301200

Created

14-JUL-2010

Status

Active

Reply Via

Close Date

Buyer

Buyer,

Currency

CNY

Items

More

| Num | m | Rev | Category | Description | UOM | Price |
|-----|-----|-----|----------|--------------------|-----|-------|
| 1 | 001 | 0 | 00.00.00 | Storeable Item 001 | ↑ | 100 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Item

STD01

Storeable Item 001

Currency...

Terms

Price Breaks

Approve...

Quotation Price Breaks - [New]

Price Break

More

| Num | UOM | Quantity | Price | Org | Ship-To | Discount (%) | Effective From | To |
|-----|-----|----------|-------|-----|---------|--------------|----------------|----|
| 1 | ↑ | 10 | 90 | LE1 | | 10 | | |
| 2 | ↑ | 25 | 85 | LE1 | | 15 | | |
| 3 | ↑ | 50 | 80 | LE1 | | 20 | | |
| | | | | | | | | |
| | | | | | | | | |

Item

STD01

Storeable Item 001

Approve...

保存 审批

创建采购申请

(N)Requisitions>Requisitions

严禁商业用途！

勇猛精进，唯我王林也！

Requisitions - [New]

Operating Unit

LECNOU

Number

Type

Purchase Requi

Preparer

Buyer,

Description

Status

Incomplete

Total

CNY

2550,00

[]

Lines

Source Details

Details

Currency

| Num | Required | Supplier Item | Document Type | Document | Line | Global | Owning Org |
|-----|--------------------------|---------------|---------------|----------|------|--------------------------|------------|
| 1 | <input type="checkbox"/> | | Quotation | 3 | 1 | <input type="checkbox"/> | |
| | <input type="checkbox"/> | | | | | <input type="checkbox"/> | |
| | <input type="checkbox"/> | | | | | <input type="checkbox"/> | |
| | <input type="checkbox"/> | | | | | <input type="checkbox"/> | |
| | <input type="checkbox"/> | | | | | <input type="checkbox"/> | |

Destination Type

Inventory

Requester

Buyer,

Organization

LEINV1

Location

TJN301720

Subinventory

LE-Main

Source

Supplier

Supplier

00 Acme Supply

Site

CO-DENVER

Contact

Phone

Outside Services

Catalog...

Distributions

Approve...

保存 审批

检查是否已经建立采购订单

(N)Purchase Orders>Purchase Order Summary

勇猛精进，唯我王林也！

Find Purchase Orders

Operating Unit

LECNOU

Number

Release

Supplier

Ship-To Org

Bill-To

Ship-To

Line

Shipment

Type

Currency

Site

☐ Shgw External Locations

Line Type

Buyer

☐ View Releases

☐ Consumption Advice

☐ Global Agreement

Line

Date Ranges

Status

Related Documents

Deliver To

Accounting

Projects

Contract

Receipt

Invoice

Requisition

Paper Requisition

Source Document

Type

Quotation

Number

Line

Supplier Quote

Results

☐ Headers

☒ Lines

☐ Shipments

☐ Distributions

Clear

New Release (B)

New PO

Find (J)

Purchase Order Lines

| Purchasing Org | Number | Line | Item | Item Rev | Category | Description | Q |
|----------------|--------|------|-------------|----------|----------|---------------------|----|
| LECNOU | 31 | 1 | ST001 | 0 | 00.00.00 | Storeable Item 001 | 30 |
| LECNOU | 29 | 1 | ASL ITEM001 | 0 | 00.00.00 | Item for Approved S | |
| LECNOU | 23 | 1 | ASL ITEM001 | | 00.00.00 | Item for Approved S | 20 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Shipments

New Release

New PO

Open

订单创建完成。

收货设置

修改配置文件

RCV: Allow Routing Override 为 Yes 则可修改 Destination Type 类型。

RCV: Process Mode 设为 Immediate

勇猛精进，唯我王林也！

如要想使用快速收货，自动收货必须在接收参数中做如下设置。

Receiving Options
Inventory Organization
LEINV1
Cancel

* Indicates required field

Enforce Ship-To

Warning

ASN Control Action

None

* Receipt Days Early

10

* Receipt Days Late

10

Receipt Days Exceed-Action

Warning

* Over Receipt Tolerance (%)

10

Over Receipt Action

None

RMA Receipt Routing

Direct Delivery

Receipt Routing

Inspection Required

☐ Allow Substitute Receipts

☒ Allow Unordered Receipts

☒ Allow Express Transactions

☒ Allow Cascade Transactions

☒ Allow Blind Receiving

☒ Validate Serial Numbers on RMA Receipts

Receipt Number Generation

Automatic

Receipt Number Type

Alphanumeric

* Next Receipt Number

16

Validate Lots on RMA Receipts

Restricted

建立采购订单

(N)Purchase Orders>Purchase Orders

[illegible]

严禁商业用途！

勇猛精进，唯我王林也！

Shipments - 33

Shipments More Status

| Num | Org | Ship-To | UOM | Quantity | Promised Date | Need-By | Original Promise | |
|-----|-----|-----------|-----|----------|-------------------|---------|------------------|--|
| 1 | LE1 | TJN301720 | 个 | 4 | 16-JUL-2010 00:00 | | | |
| 2 | LE1 | TJN301720 | 个 | 4 | 16-SEP-2010 00:00 | | | |
| 3 | LE1 | TJN301720 | 个 | 2 | 16-OCT-2010 00:00 | | | |
| | | | | | | | | |
| | | | | | | | | |

Line Num 1 Item S001 Service Item 001 (LE Software)

Receiving Controls Distributions

Distributions - 33

Destination More Project

| Num | Deliver-To | Subinventory | Quantity | PQ Charge Account | |
|-----|------------|--------------|----------|-------------------------------|--|
| 1 | | | 4 | 101.0000000.200300000.0000000 | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

PO Account Descriptions

Charge TJN.Reservation.费用.Reservation.Reserva

Accrual TJN.Reservation.负债.Reservation.Reserva

Budget

Variance TJN.Reservation.费用.Reservation.Reserva

Destination Account Descriptions

Charge

Variance

Lines And Shipment Details

Line Num 1 Shipment Num 1 Org LE1 Ship-To TJN301720

Item S001 Service Item 001 (LE Software)

Outside Services

根据上面的流程建立好每行的信息。

保存，审批

标准收货

(N)Receiving>Receipts

勇猛精进，唯我王林也！

Find Expected Receipts (LE1)

Supplier and Internal

Customer

Operating Unit

LECNOU

Source Type

All

Purchase Order

Line

Requisition

Supplier

Receiving Location

Release

Shipment

Shipment

Supplier Site

☐ Include Closed POs

Item

Date Ranges

Shipments

Destination

Item, Rev

Category

Description

Supplier Item

Unordered

Clear

Find

Receipt Header (LE1)

☒ New Receipt

☐ Add To Receipt

Receipt

Shipment

Packing Slip

Freight Carrier

Containers

Supplier

包头北驰有限责任公司

Comments

Receipt Date

14-JUL-2010 14:11:

Shipped Date

Waybill/Airbill

Bill of Lading

Received By

Buyer,

严禁商业用途！

勇猛精进，唯我王林也！

Receipts (LE1)

Lines

Details

Currency

Order Information

Outside Services

Shipment Information

| | Quantity | UOM | Secondary | Quantity | UOM | Destination | Type | Item | Rev | Description | L | |
|-------------------------------------|----------|-----|-----------|----------|-----|-------------|------|--------|-----|--------------------|---|--|
| <input checked="" type="checkbox"/> | 2 | 个 | | | | Expense | | S001 | 0 | Service Item 001 | L | |
| <input type="checkbox"/> | 4 | 千克 | | | | Receiving | | PUR001 | 0 | Purchasing Item 00 | L | |
| <input type="checkbox"/> | 4 | 个 | | | | Receiving | | S001 | | Service Item 001 | L | |
| <input type="checkbox"/> | 4 | 千克 | | | | Receiving | | PUR001 | 0 | Purchasing Item 00 | L | |
| <input type="checkbox"/> | 2 | 个 | | | | Receiving | | S001 | | Service Item 001 | L | |
| <input type="checkbox"/> | 2 | 千克 | | | | Receiving | | PUR001 | 0 | Purchasing Item 00 | L | |
| <input type="checkbox"/> | | | | | | | | | | | | |

Operating Unit

Supplier

Item Description

Destination

Header Receiver Note

Shipment Receiver Note

LECNOU

00 Acme Supply

Service Item 001 (LE Software)

TJN301720---

Order Type

Order

Due Date

Hazard

UN Number

Routing

Standard

33

16-JUL-2010 00:00:

Standard Receipt

Lot - Serial

Cascade

Express

Header

保存
接收完成

快速收货

(N)Receiving>Receipts

勇猛精进，唯我王林也！

Find Expected Receipts (LET)

Supplier and Internal

Customer

Operating Unit

LECNOU

Source Type

All

Purchase Order

33

Line

Requisition

Supplier

Receiving Location

Release

Shipment

Shipment

Supplier Site

☐ Include Closed POs

Item

Date Ranges

Shipments

Destination

Item, Rev

Category

Description

Supplier Item

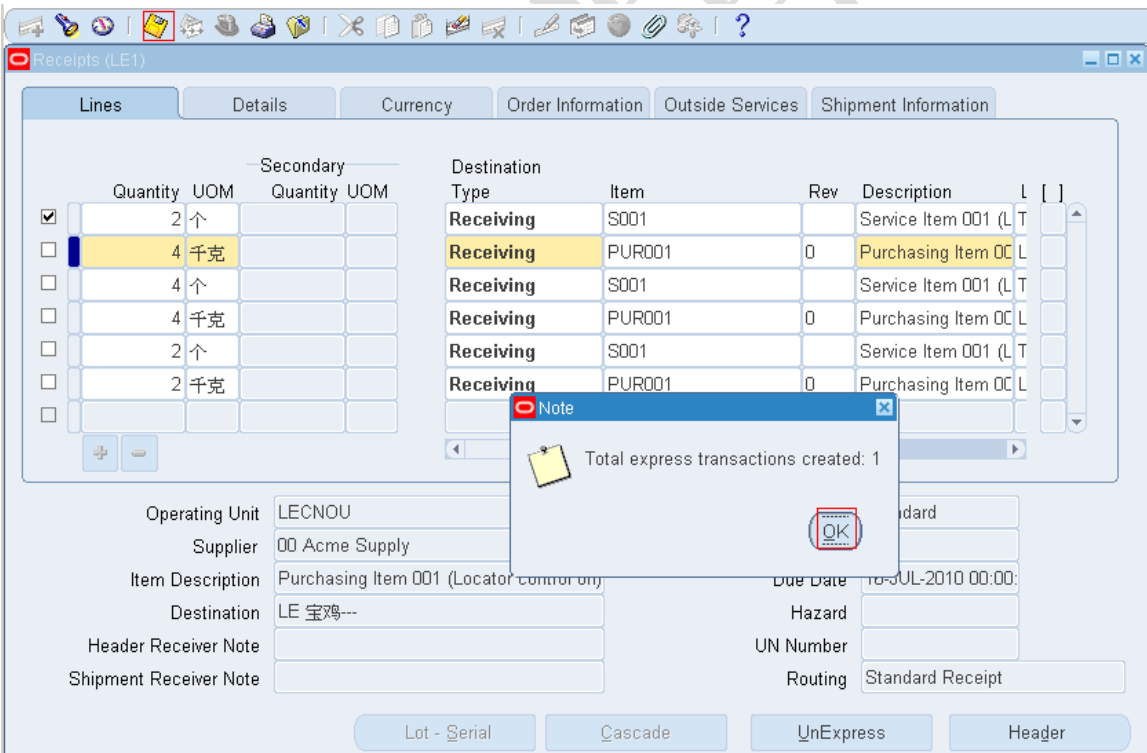
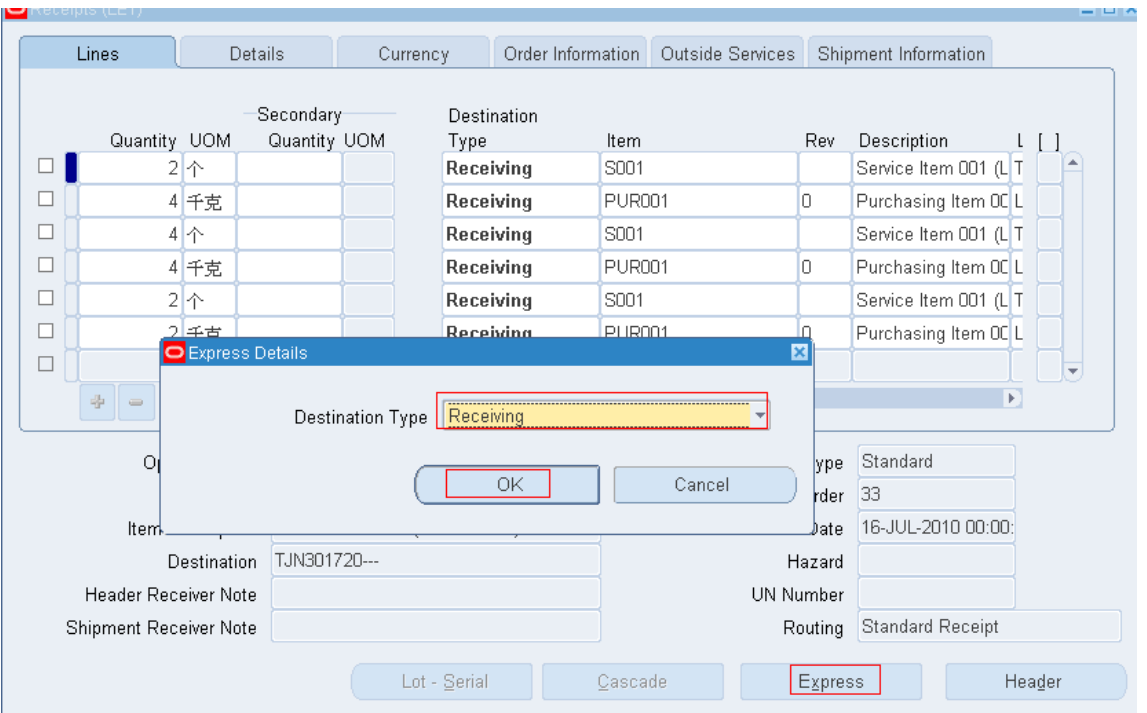
Unordered

Clear

Find

严禁商业用途！

勇猛精进，唯我王林也！



自动收货

(N)Receiving>Receipts

勇猛精进，唯我王林也！

Find Expected Receipts (LE1)

Supplier and Internal Customer

Operating Unit LECNOU

Source Type Supplier

Purchase Order 33

Line

Requisition Line

Supplier 00 Acme Supply

Supplier Site

Release

Shipment

Shipment

Include Closed POs

Receiving Location

Item Date Ranges Shipments Destination

Item, Rev pur001

Category

Description

Supplier Item

Unordered Clear Find

Receipts (LE1)

Lines Details Currency Order Information Outside Services Shipment Information

| Quantity | UOM | Secondary | Quantity | UOM | Destination | Type | Item | Rev | Description | L | |
|----------|-----|-----------|----------|-----|-------------|--------|------|-----|--------------------|---|--|
| 4 | 千克 | | | | Receiving | PUR001 | 0 | | Purchasing Item 00 | L | |
| 4 | 千克 | | | | Receiving | PUR001 | 0 | | Purchasing Item 00 | L | |
| 2 | 千克 | | | | Receiving | PUR001 | 0 | | Purchasing Item 00 | L | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

Operating Unit LECNOU

Supplier 00 Acme Supply

Item Description Purchasing Item 001 (Locator control on)

Destination LE 宝鸡---

Header Receiver Note

Shipment Receiver Note

Order Type Standard

Order 33

Due Date 16-JUL-2010 00:00

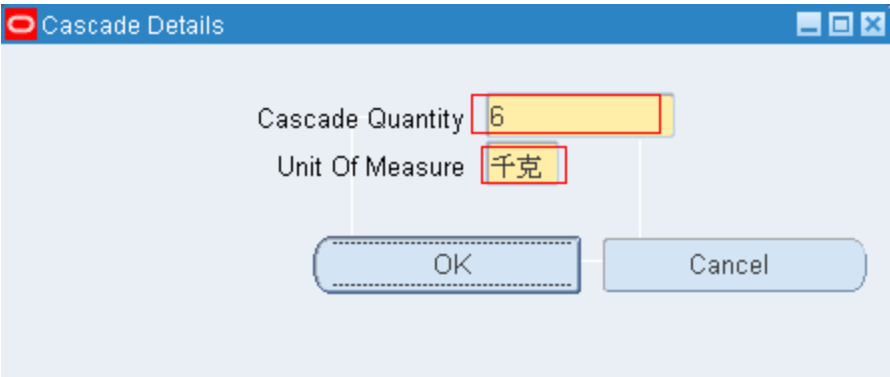
Hazard

UN Number

Routing Standard Receipt

Lot - Serial Cascade Express Header

勇猛精进，唯我王林也！



Cascade Details

Cascade Quantity 6

Unit Of Measure 千克

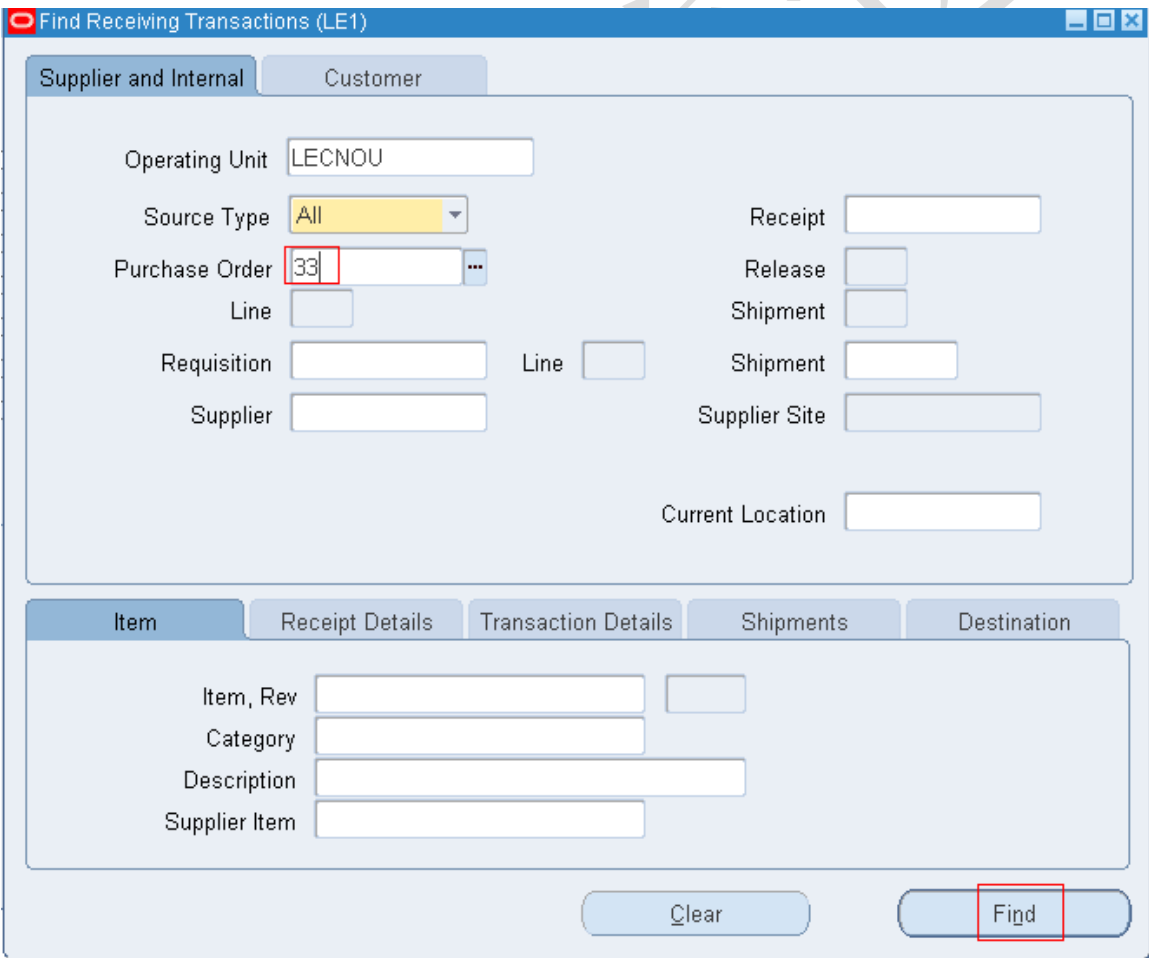
OK Cancel

保存自动接收完成

注意 只有3-way PO这种匹配方式才能设置自动接收。

验货与交货

(N)Receiving>Receiving transactions



Find Receiving Transactions (LE1)

Supplier and Internal Customer

Operating Unit LECNOU

Source Type All

Purchase Order 33

Line

Requisition Line

Supplier Supplier Site

Receipt Release Shipment Shipment Supplier Site

Current Location

Item Receipt Details Transaction Details Shipments Destination

Item, Rev Category Description Supplier Item

Clear Find

勇猛精进，唯我王林也！

| Receiving Transactions (LE1) | | | | | | | | | |
|-------------------------------------|----------|-----------|----------|-------------------|------------------|------------------|-----|---------------------|-----|
| Lines | | Details | | Order Information | | Outside Services | | Currency | |
| | | Secondary | | | | | | | |
| | Quantity | UOM | Quantity | UOM | Destination Type | Item | Rev | Item Description | [] |
| <input type="checkbox"/> | 4 | 千克 | | | Inventory | PUR001 | 0 | Purchasing Item OC | |
| <input type="checkbox"/> | 2 | 千克 | | | Inventory | PUR001 | 0 | Purchasing Item OC | |
| <input checked="" type="checkbox"/> | 2 | 个 | | | Expense | S001 | | Service Item 001 (L | |
| <input type="checkbox"/> | | | | | | | | | |
| <input type="checkbox"/> | | | | | | | | | |
| <input type="checkbox"/> | | | | | | | | | |
| <input type="checkbox"/> | | | | | | | | | |
| <input type="checkbox"/> | | | | | | | | | |

Operating Unit: LECNOU
Supplier: 00 Acme Supply
Description: Service Item 001 (LE Software)
Destination: ---
Header Receiver Note:
Shipment Receiver Note:

Receipt: 19
Order: 33
Parent Type: Receive
Inspection: Not Inspected - Standard
Current Location: TJN301720
Hazard Class:

Lot-Serial Cascade Express **Inspect**

[illegible]

保存

再次打开 Receiving Transaction

勇猛精进，唯我王林也！

Find Receiving Transactions (LE1)

Supplier and InternalCustomer

Operating UnitLECNOU

Source TypeAll

Purchase Order33

Line

Requisition

Supplier

Receipt

Release

Shipment

Shipment

Supplier Site

Current Location

ItemReceipt DetailsTransaction DetailsShipmentsDestination

Item, Rev

Category

Description

Supplier Item

Clear

Find

Receiving Transactions (LE1)

LinesDetailsOrder InformationOutside ServicesCurrency

| Quantity | | Secondary | | Destination | | Item | |
|-------------------------------------|---|-----------|--|-------------|--------|------|---------------------|
| | | | | Type | Item | Rev | Description |
| <input checked="" type="checkbox"/> | 1 | 个 | | Expense | S001 | | Service Item 001 (L |
| <input checked="" type="checkbox"/> | 1 | 个 | | Expense | S001 | | Service Item 001 (L |
| <input type="checkbox"/> | 4 | 千克 | | Inventory | PUR001 | 0 | Purchasing Item OC |
| <input type="checkbox"/> | 2 | 千克 | | Inventory | PUR001 | 0 | Purchasing Item OC |
| <input type="checkbox"/> | 2 | 个 | | Inventory | ST001 | | Storeable Item 001 |
| <input type="checkbox"/> | | | | | | | |
| <input type="checkbox"/> | | | | | | | |

保存
收货完成。

退货给供应商

(N)Receiving>Returns

勇猛精进，唯我王林也！

Find Returns (LE1)

Supplier and InternalCustomer

Operating UnitLECNOU

Source TypeSupplier

Purchase Order33

Line

Requisition

Supplier

Receipt

Release

Shipment

Shipment

Supplier Site

Current Location

ItemDate RangesTransaction DetailsShipmentsDestination

Item, Rev

Category

Description

Supplier Item

Clear

Find

Receiving Returns (LE1)

TransactionsDetailsReturn FromOrder InformationOutside Services

| | Quantity | UOM | Secondary Quantity | UOM | Return To | Supplier/Customer/ Location | RMA Number | Item |
|-------------------------------------|----------|-----|-----------------------|-----|-----------|--------------------------------|---------------|--------|
| <input type="checkbox"/> | | 个 | | | | | | S001 |
| <input type="checkbox"/> | | 个 | | | | | | S001 |
| <input checked="" type="checkbox"/> | 2 | 千克 | | | Supplier | 00 Acme Supply | | PUR001 |
| <input type="checkbox"/> | | 千克 | | | | | | PUR001 |
| <input type="checkbox"/> | | 个 | | | | | | S001 |
| <input type="checkbox"/> | | | | | | | | |
| <input type="checkbox"/> | | | | | | | | |

Operating UnitLECNOU

Supplier00 Acme Supply

DescriptionPurchasing Item 001 (Locator control on)

Destination-LE 宝鸡--

Header Receiver Note

Shipment Receiver Note

Receipt20

Order33

Parent TypeReceive

RoutingStandard Receipt

Current LocationLE 宝鸡

Hazard Class

Lot - Serial

保存，退货完成

勇猛精进，唯我王林也！

更正收货

(N)Receiving>Corrections

Find Corrections (LE1)

Supplier and Internal

Customer

Operating Unit

LECNOU

Source Type

All

Purchase Order

33

Receipt

Release

Shipment

Line

Shipment

Requisition

Line

Shipment

Supplier

Supplier Site

Current Location

Item

Receipt Details

Transaction Details

Shipments

Destination

Item, Rev

Category

Description

Supplier Item

Clear

Find

Receiving Corrections (LE1)

Transactions

Details

Currency

Order Information

Outside Services

| Quantity | | UOM | Secondary | | Quantity | UOM | Transaction Type | Parent Qty | Item | Rev | Item Description |
|-------------------------------------|----|-----|-----------|--|----------|-----|--------------------|------------|--------|-----|---------------------------------|
| <input checked="" type="checkbox"/> | -2 | 千克 | | | | | Return to Supplier | 2 | PUR001 | 0 | Purchasing Item 001 (Locator co |
| <input type="checkbox"/> | | 个 | | | | | Deliver | 1 | S001 | | Service Item 001 (LE Software) |
| <input type="checkbox"/> | | 个 | | | | | Deliver | 1 | S001 | | Service Item 001 (LE Software) |
| <input type="checkbox"/> | | 个 | | | | | Accept | 0 | S001 | | Service Item 001 (LE Software) |
| <input type="checkbox"/> | | 个 | | | | | Accept | 0 | S001 | | Service Item 001 (LE Software) |
| <input type="checkbox"/> | | 千克 | | | | | Receive | 2 | PUR001 | 0 | Purchasing Item 001 (Locator co |
| <input type="checkbox"/> | | 千克 | | | | | Receive | 2 | PUR001 | 0 | Purchasing Item 001 (Locator co |

保存，修正完成。

查询操作结果

(N)Receiving>Receiving Transactions Summary

勇猛精进，唯我王林也！

Find Receiving Transactions (LE1)

Supplier and InternalCustomer

Operating UnitLECNOU

Source TypeAll

Purchase Order33

Line

Requisition

Supplier

Receiving Location

Receipt

Release

Shipment

Shipment

Supplier Site

ItemReceipt DetailsTransaction DetailsShipmentsDestination

Item, Rev

Category

Description

Supplier Item

Results

- Headers
- Transactions

Clear

Find

Receipt Headers Summary (LE1)

Receipt

Date

Supplier

Supplier Site

Shipment Number

Ship Date

15

14-JUL-2010 15:14:

00 Acme Supply

CO-DENVER

19

14-JUL-2010 15:39:

00 Acme Supply

CO-DENVER

20

14-JUL-2010 15:48:

00 Acme Supply

CO-DENVER

Transactions

勇猛精进，唯我王林也！

| Transaction Type | Amount | Unit | Date | Item | Rev | Destination | Receipt |
|--------------------|--------|------|------------|--------|-----|-------------|---------|
| - Receive | 2 | 千克 | 14-JUL-201 | PUR001 | 0 | Receiving | 20 |
| - Receive | 4 | 千克 | 14-JUL-201 | PUR001 | 0 | Receiving | 20 |
| Return to Supplier | 2 | 千克 | 14-JUL-201 | PUR001 | 0 | | 20 |
| Correct | -2 | 千克 | 14-JUL-201 | PUR001 | 0 | Receiving | 20 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Order Type

Purchase Order

Source

00 Acme Supply

Description

Purchasing Item 001 (Locator control on)

Destination

--LE-Main-

Header Receiver Note

Shipment Receiver Note

Operating Unit

LECNOU

Order

33

Transaction Date

14-JUL-2010 15:46:

Hazard

UN Number

Routing

Standard Receipt

Header

按上面的操作便可查看任意操作的信息