

Team Update  
Mount Stromlo AITC  
Chair: Alex  
Secretary: Secretary

Friday 11 August

### Summary:

Discussing what to do for the week to come and the questions

### Actionable Items:

- Talk to Celine about when we are ok to use the data
- Ask Elliot for vibration papers
- Ask James Webb whether they are assembling in the telescope or in the lab
- Grab digital copy of the SSS v4 doc
- Clarify conceptual designs with Celine on laser timeline
- Contact EOS Mechanical Engineer for their designs

### Attendance:

Steve (S), Paul (P), Chris (C), Brian (B), Alex (A), Wen Jie (W)

### Agenda:

Item	Discussion	Actions + Responsibilities
Meeting Open	4:10pm	
IP/NDA/CIC	S: We know where the documents are but we can't access them until the paperwork is processed	S: Email Celine to confirm when we can use the data i.e. if it's fully processed, or wait
Tasks	P: double checking requirements with sources in the handover document. Verification of requirements.	
Meeting time	5pm Tuesday next week A: go through appropriate requirements	
Plan for the week	P: Make a list of things that we need to check requirements on Friday A: Send emails to appropriate people for Friday meeting	
Technical tasks	A: going through requirements and grouping them S: Before meeting group requirements A: multiple designs to accommodate for laser timeline S: ANU on breadboard W: Note accessibility of thing around the breadboard locations A: supporting document to go with the conceptual design P: Mechanical Engineers EOS contact regarding mechanical interface A: brainstorm groups	S: ask Gerard if the SSS document is very different and get the digital document  A: Clarifying with Celine the what combination of conceptual designs that she requires based on laser completion timeline  S: email EOS mechanical engineer regarding designs
Meeting Close	4:50pm	