

Record Risk Assessment Decisions Here

Enter the name of the item for design here

Design Item Name

Name

Example: 2013 Korea KASI SLR\Design Control

	Document	Used	Designer	Manager	Decision	Where is it filed? A hyperlink using right click may be easiest
1	Technical Specification	Yes				I:\Projects\2013 Korea KASI SLR\Design Control
2	Validation Review Report	No				
3	CoDR Record	Yes				
4	PDR Minutes	Yes				
5	CDR Minutes	Yes				
6	Test Plan/ Reports	Yes				
7	Sub Project Ref?	Yes				

Before starting your design, discuss this sheet with your supervisor or design consultant. Agree on the level of risk and the formality needed to manage it for each new design.