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Australian National University

## Project Weekly Summaries

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### *Document Identification*

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# 1 Weekly Scheduled Events

Scheduled Recurring:

- Repository Submission - Monday 9am - (Audit Weeks Only)
- ENGN4221 Tutorials - Mondays 1300-1400 - Weekly
- Field Work at Mount Stromlo Observatory - Friday 0900-1700 - Weekly
- Tutor Meetings at Stromlo - Friday 0900 - 1000 - Weekly
- Client Meetings - Friday 1400 - Weekly

Scheduled One-Off:

- Telescope and Laser Lab Induction / Tour - Friday 3 - 11/08/2017
- Telescope Final Induction - Friday 5 - 25/08/2017

Other:

# 2 Weekly Summaries

## Week 3

### Key events:

Meeting on Thursday 10/08/2017

- Decided on roles
- Produced pro forma document

Orientation/Tutorial on Friday 11/08/2017

- Reviewed repository, added missing or incomplete sections
- Guided tour of the laser laboratory and telescope
- Possibly allowed to modify telescope mounting bracket
- Access needed to the encoder

## Week 4

### Key events:

- Worked on verifying and clarifying all of the requirements so far -> progress made on removing unnecessary requirements and adjusting existing ones based on changes in the situation, but no other meeting with James Webb is required to follow up on the rest of them.

- Identified all possible scenarios regarding the timing of the installation of the laser in terms of configuration, and producing conceptual designs.
- Took measurements of the interior of the telescope in order to satisfy space requirements, as well drawing diagrams indicating the positions of the powerpoints for the electricity requirements
- Met with the client (Celine) and updated her on the progress of the project thus far; work that has been done on requirements and design so far, and the expected division of work in the future.