**Tutor Meeting, Week 7, Thursday 20 April**

**Location:** ANU, E240

**Time:** 14:00 - 15:00

**Attending:**

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| Semiconductor Laser Team | Jordan Davies, Alex Stuchbery, Gerard Kennedy, Markus Dirnberger, Samson Nilon |
| Observers | Andrew Spooner, Cheng Cheng, Xiaohan Gu, Yaoren Zhang, ~~Jonghun Lee~~ |
| ENGN4221 Staff | ~~Chris Browne~~ Cedric Scheerlink |

**Preliminary Agenda** (items to be discussed at the meeting)**:**

1. Meet and greet, welcome observers
2. Status of minimum goals
   * Status of NDA requirements
   * Requirement-conflict analysis
   * Initial conceptual designs
     + Feedback on initial designs
     + TiKz template on Google Drive
3. Timeplan / tasks for Friday
   * Set up meetings with EOS staff to verify specific requirements
   * Answer g
   * roup questions in SSS document (added by Alex)
4. Next assessment items
   * Pitch - Thursday 3pm Week 8
     + General outline and preparation
   * Posters
     + **Digital Posters** are to be submitted via Wattle, by 1700 Friday Week 9. One submission per group.
   * Plan for the last few weeks of semester

**Meeting Summary**

Summary.

**Key Outcomes and Questions**

1. Poster presentation and showcase
   1. 3D printed prop?
   2. 3D Flyover through the facility as a video
2. The pitch
   1. Incentivise engagement using nut, gluten and anything-free candy
   2. Post the Techlauncher LaTeX code
3. Meet with Celine
   1. Further NDA requirements
   2. Get AITC poster template
4. Liaise with EOS staff
5. Finish Review Report Week 8

**Plan for Friday**

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| --- | --- |
| **Time** | **Tasks/Event** |
| 09:00-11:00 | Alex:  Jordan:  Gerard:  Markus:  Samson: |
| 11:00 |  |
| 11:45 - 13:00 | Pub lunch with the gang |
| 13:30 | (Jordan arrives at 13:20ish)  Meeting with Celine, Brady, Mark, Elliot |