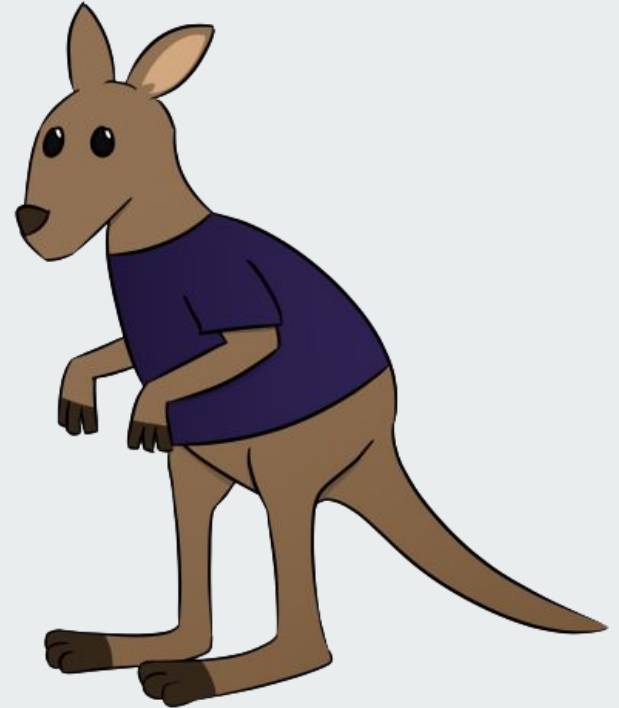




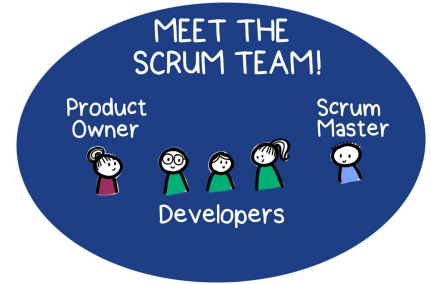
# Team 31 Meeting



Wednesday 10/19/22



# Assignments



**Ricardo** - Product Owner (managing & creating tasks on Kanban board, creating features)

**Harrison** - Scrum Master (managing daily standup completion, sprint meetings, agile stuff)

**Meihui** - Planner (work with Ricardo & Holden with backlog and planning, following roadmap)

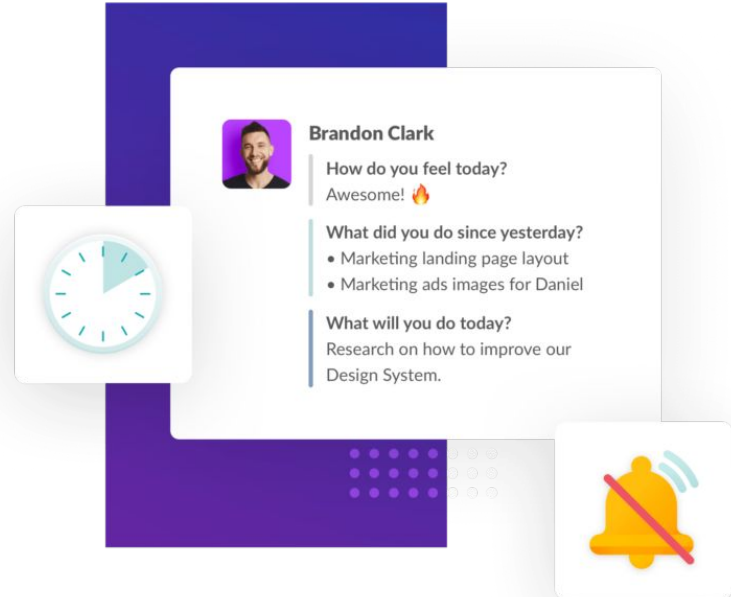
**Thomas** - Designer (complete all design and artwork, ensuring code/documentation looks neat)

**Holden** - Code Reviewer (reviewing all pull requests and conflicts before merging, work with devs)

**Jacwa, Christian, Adam, Chris, Kenny** - Developer (select stories on Kanban board during sprint meeting)

# Asynchronous Daily Standups (Geekbot)

- Geekbot will DM everyone daily standup ?'s
- Responses from everyone will automatically be posted in #daily-updates channel
- Make sure to complete by end of day
- Will make announcement in #announcement when this begins, may not be daily unless required

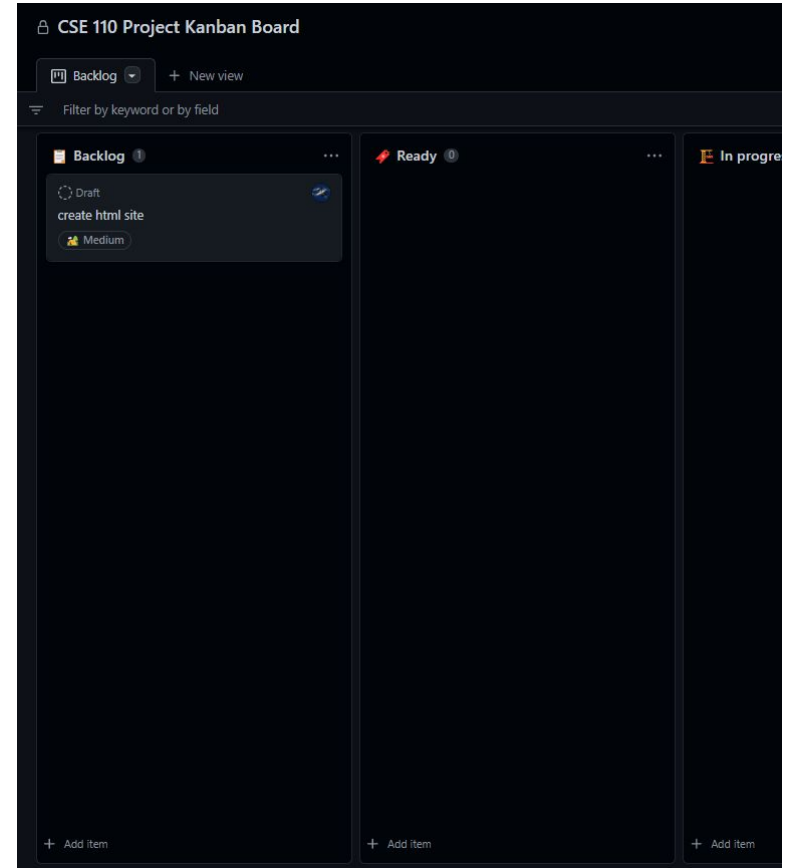


# Kanban (Github Project)

- To access kanban board, press “Projects” tab



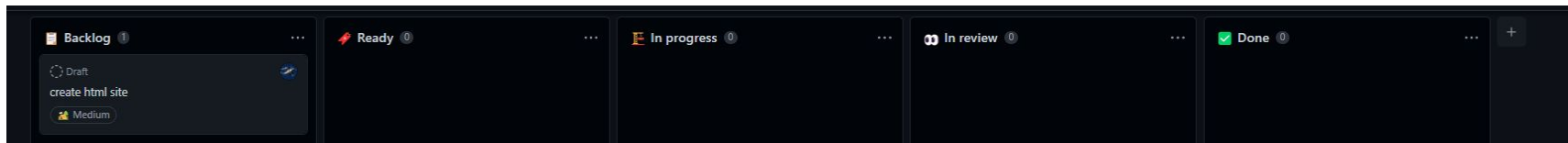
- Select Kanban board
- User Stories should have a assignee, name, description, and priority tag





## Kanban Continued

- Backlog is for planned features (created by Ricardo/Meihui)
- Ready is features that are ready to be developed and assigned (moved in weekly sprint planning meetings)
- In progress is when a dev is assigned and is actively working on a story
- In review, once you completed (committed & uploaded to your branch) and have made a merge request (not merged in yet, must be reviewed first)
- Done is moved by code reviewer (Holden/Team Leads) when is fully merged





# Recurring Tasks/Meetings

- Wednesday Meeting (8:00PM)
  - Canvas Team Assignments
  - Sprint Review + Sprint Planning (assign new stories to devs)
- Saturday Meeting (10:30 AM w/ TA)
  - Checkup with TA, Sprint Retrospective (if needed)
- Asynchronous Daily Standups (Respond to Geekbot in DMs)
  - Will make announcement when this is activated



# Finalize what our project should be about.

Requirements given by professor

1. Must be a CRUD app
  - a. Create, Read, Update, Delete
2. Local First
  - a. Can be run locally, doesn't need to always connect to online services
3. Web Platform
  - a. HTML, css, javascript focused

Examples: Notebook, Todo program, Recipe holder, Pokemon card manager

# Work on Canvas Brainstorming Assignment?

Tonight, Saturday after TA meeting, or another day?

Due: Monday (10/24) Expected Time: 2hrs

- Project Pitch
  - Overarching Decisions
  - User Centered Thinking Documents
  - System Diagrams
  - Interface Design Documents
  - Project Roadmap
-