

Final Report

Document

Prepared By:
Taer, Kenneth (.)
IT199F – C51

Submitted To:
Ilao, Adomar L.

Overview of the Practicum Engagement

Before I start doing the Practicum engagement, I was first required to choose from three options that were recommended to me on how I would prefer to take on the Practicum. The first path is the HTE, which would require me to fill in a form that would serve as my preferred company which I would like to work with, then the form would be processed by our dean and would try to endorse my letter to the company that I have selected. Next is the Learning Path, wherein it is mandatory to enroll for a premium LinkedIn Learning account before I could access the learning modules that I have proposed and accepted by our dean. Lastly, is the combination of Learning Path and Project-based practicum which would be given by the Mapúa Malayan Colleges Laguna.

As for the path that I have chosen, I selected the Learning Path on which I am required to create a LinkedIn Learning account and construct a learning path proposal that would consist of two modules: (1) Required module that was given to us by default and (2) Specialization module which I was tasked to look for two module topics that I would like to pursue and study in LinkedIn Learning, in my case I chose the Web Development and User Experience related-modules. Each module that I have accomplished would give me a certificate that would act as a proof of completion.

To complete the needed hours of practicum, I must conduct a total of 486 hours of studying of modules in LinkedIn Learning. There is also an instruction as for the engagement hours in LinkedIn Learning would be multiplied into two (*Total Hours Engagement * 2 = Total Hours Credited*).

Company Background

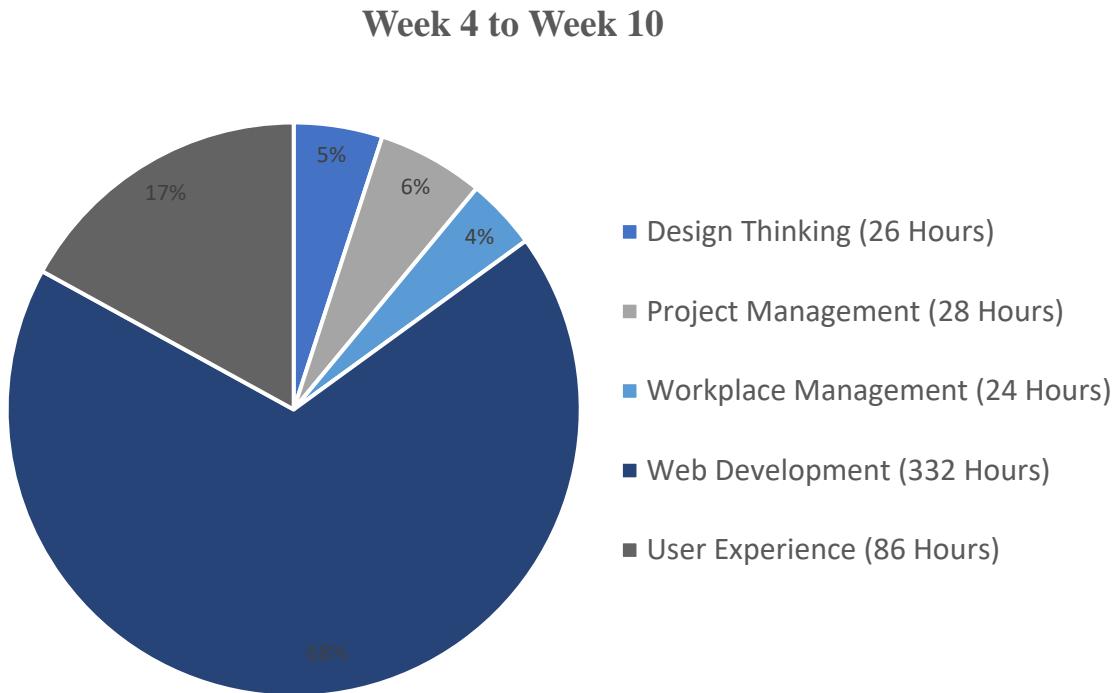


LinkedIn is the world's most popular social networking platform that was launched on May 5, 2003, that is intended for business community. It grants aspiring professionals to look for job that is align with their career or internship for experience, and can be used as a medium for employment, which corporations' benefits from. Moreover, the platform can build connections and strengthen relationship from various organization. The LinkedIn can be access through desktop, LinkedIn mobile app, or mobile web experience.

Nature of Assignments

In the LinkedIn Learning, for each set of modules, there are short pop-up quiz in a multiple choice that needs to be answered as a way to assess my understanding based on the topic of the module, some questions has the feature to try multiple attempts when failing to select the correct answer, and the failed question of the quiz itself will provide a recommended video that I could watch to review the question and answer it again. In addition to that, every module will provide some files that I could download and extract that would serve as my exercise while following the instructions in the video. There is no submission bin for the exercise, it only serves as an exercise material that I could use during the video discussion.

Total Hours Rendered



This graph shows the results of my completion for the mandatory hours that is required for accomplishing the practicum engagement. In totality, I manage to conduct 492 hours of participation in LinkedIn Learning to complete all the required and specialization module that I have proposed in the 7 weeks of time frame, starting from Week 4 to Week 10.

Presentation of Output

LinkedIn Learning

Required Module



Design Thinking Learning Module



Project Management Learning Module



Workplace Management Learning Module

Specialization Module



Web Development Learning Module



User Experience Learning Module

As what is shown in the checklist above, the practicum learning path is divided into two parts, the required module that was recommended to me by the Mapúa Malayan Colleges Laguna and the specialization module that I personally selected on what set of modules that I am planning to study and look for in the LinkedIn Learning. The required module is composed of three learning modules, namely called Design Thinking, Project Management, and Workplace Management. While, on the other hand, the specialization module mainly consists of Web Development and User Experience modules.

Here is an overview on what I learned during the time that I was studying the Required Learning Modules. First, is the Design Thinking which gives me an understanding that I should always practice being creative to help improve my innovation skill and help me face on challenges that are unpredictable. Moreover, being a person that has a decisive mindset can develop critical thinking and problem-solving skills. Next is the Project Management, that provides education on how to be a great follower as a way of communication and improve relationships with the co-workers, while also having the characteristics of being a leader for the right moments. Lastly is the Workplace Management that shares the proper manner for business by providing the appropriate gestures and way of socialization in the industry. It also discusses the importance of managing time when by allocating it accordingly based on what schedule is the most productive and for resting.

1. **Design Thinking Learning Module** (*Total Engagement Hours: 13 hours Total Credit Hours: 26 hours*)
 - a. Learning Design Thinking: Lead Change in Your Organization by Turi McKinley (2h 8m)
 - b. Develop Your Creative Thinking and Innovation Skills Learning Path 8 courses (6h 54m)
 - c. Develop Critical-Thinking, Decision-Making, and Problem-Solving Skills 6 courses (4h 29m)
2. **Project Management Learning Module** (*Total Engagement Hours: 14 hours Total Credit Hours: 28 hours*)
 - a. Project Management Foundations by Bonnie Biafore (3h 32m)
 - b. Getting Started as an Agile Project Manager 9 courses (10h 34m)
3. **Workplace Management Learning Module** (*Total Engagement Hours: 15 hours Total Credit Hours: 45 hours*)
 - a. Develop Your Communication Skills and Interpersonal Influence 9 courses (8h)
 - b. Time Management Fundamentals by Dave Crenshaw (1h 47m)
 - c. Time Management: Working from Home by Dave Crenshaw (1h 17m)
 - d. Business Etiquette: Phone, Email, and Text by Suzanna Kaye (58m)

As for the Specialization Learning Modules, it is composed of two parts, the Web Development, and the User Experience modules. The first part is mainly about how to construct a working website, what applications and tools will be using, and lastly the principles of creating a good web design. It introduces some syntax and line of codes on how to build a website using HTML, CSS, and JavaScript. Additionally, there are also modules that discusses the concept of database management, specifically the MySQL, and how to construct an appropriate database structure. For the User Experience, it emphasizes the importance of approach on how to construct and design the layout, features, and elements that website might have so that the users would find it pleasing and convenient to use. There are modules that mentions ways on how to properly plan a website using sketching, storyboards, and software applications like Figma.

1. **Web Development** (*Total Engagement Hours: 166 hours Total Credit Hours: 332 hours*)

- a. Become a Full-Stack Web Developer Learning Path 12 courses (28h)
- b. Become a JavaScript Developer Learning Path 12 courses (24h)
- c. Become a Software Developer (30h)
- d. Get Started with PHP (26h)
- e. Advance Your Skills in HTML (25h)
- f. Explore a Career in Front-End Web Development (22h 1m)
- g. Become a Database Administrator Learning Path 5 courses (12h 28m)

2. **User Experience** (*Total Engagement Hours: 43 hours Total Credit Hours: 86 hours*)

- a. Exploring a Career in User Experience Design Learning Path 10 courses (8h 30m)
- b. Universal Principles of Design by Jill Butler and William Lidwell (5h 29m)
- c. Advance Your Skills in User Experience Design Learning Path 9 courses (14h)
- d. Improve Your UX Design Skills (6h 50m)
- e. Exploring a Career in Interaction Design (10h 53m)

LinkedIn Learning Certifications (Required Learning Module)







LinkedIn LEARNING
Certificate of Completion
Congratulations, Kenneth Taer

Time Management Fundamentals

Course completed on Apr 17, 2023 at 10:10AM UTC • 1 hour 47 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.



Head of Content Strategy, Learning

LinkedIn Learning
1000 W Maude Ave
Sunnyvale, CA 94085

Certificate ID: AaxvSKd3lZK-PnIHCuqIT8GHeV-H



LinkedIn LEARNING
Certificate of Completion
Congratulations, Kenneth Taer

Business Etiquette: Phone, Email, and Text

Course completed on Apr 17, 2023 at 04:39PM UTC • 58 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.



Head of Content Strategy, Learning

LinkedIn Learning
1000 W Maude Ave
Sunnyvale, CA 94085

Certificate ID: Adw8criuHqtj0SRuMJyV6kuyCGw9



LinkedIn LEARNING

Certificate of Completion
Congratulations, Kenneth Taer

Communicating with Diplomacy and Tact

Course completed on Apr 17, 2023 at 07:41AM UTC • 1 hour 4 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

A handwritten signature in black ink.

Head of Content Strategy, Learning

LinkedIn Learning

1000 W Maude Ave
Sunnyvale, CA 94085

Certificate ID: AaPu8Bhm2bj1RY7jjApqTuSvoe8g



LinkedIn LEARNING

Certificate of Completion
Congratulations, Kenneth Taer

Time Management: Working from Home

Course completed on Apr 18, 2023 at 12:51AM UTC • 1 hour 17 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

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Head of Content Strategy, Learning

LinkedIn Learning

1000 W Maude Ave
Sunnyvale, CA 94085

Certificate ID: AQXgYhzOUrlsBXqHcvdNMRdnQKy3

LinkedIn Learning Certifications (Specialization Learning Module)

 LEARNING

Certificate of Completion
Congratulations, Kenneth Taer

Become a Full-Stack Web Developer

Learning Path completed on Apr 24, 2023 at 02:39AM UTC • 28 hours 43 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

Top skills covered

Web Development, Full-Stack Development, Back-End Web Development, Software Development, Front-End Development


Head of Content Strategy, Learning

LinkedIn Learning
1000 W Maude Ave
Sunnyvale, CA 94085

Certificate ID: AYVwzx8XeNp6RWL_IMhybOx_rqZK

 LEARNING

Certificate of Completion
Congratulations, Kenneth Taer

Become a Database Administrator

Learning Path completed on Apr 24, 2023 at 02:04PM UTC • 12 hours 28 min

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

Top skills covered

Database Administration


Head of Content Strategy, Learning

LinkedIn Learning
1000 W Maude Ave
Sunnyvale, CA 94085

Certificate ID: Acaqhrkjg0FGYtD6CsdsZuE8NtUm











Synthesis of the Practicum Engagement

During my time on the practicum engagement, the LinkedIn Learning helped me gave an idea on what I should expect on the workplace, specifically, the traits and manners that I must have in order to be a successful individual and compete in high-level with different people that follows the same career path that I have chosen. These are the following things that I considered valuable to be an accomplished employee that I manage to acquire from the modules, first is the ability to think creatively when encountering obstacles in the workspace, since it allows one to think outside the box and have a different approach when getting to the bottom of the dilemma, which also translates to improving critical-thinking and problem-solving skills.

As for the skills that I must have to be a future web developer, I still have lots of things to learn, since the knowledge that I acquire from the practicum engagement is only the tip of the iceberg yet a considerably good start to have a general idea on what I should anticipate becoming a front-end, back-end, or full-stack developer. It will require time, effort, and experience to understand and master the most essential parts of creating a website, which are the HTML, CSS, JavaScript, and Database.

All in all, the modules that I watched and studied in the LinkedIn Learning will be extremely beneficial for me, not only to become an excellent web developer but as a future professional in general, that has the appropriate skill sets to develop and solve things efficiently, and has the suitable manner inside and outside of the workplace.

Appendices



Kenneth Taer

Information Technology

PROFILE

A highly motivated individual that has a desire to always look for improvements from self-experience and others' guidance. I have the passion to display competent IT-related solutions that can further assist and impact the IT industry.

EDUCATION

2018 – PRESENT

MAPÚA MALAYAN COLLEGES LAGUNA

Information Technology

2016 – 2018

MERIDIAN EDUCATIONAL INSTITUTION

GAS STRAND

SKILLS

- Knowledgeable in SQL Database development.
- Capable of developing responsive web design using HTML and Tailwind CSS.
- Familiar with Python and Javascripts.
- Basic knowledge in IoT.

CERTIFICATIONS

COMPTIA A+ CORE 1 – APRIL 2022

CompTIA: Mapúa Malayan Colleges Laguna

ETHICAL HACKING – APRIL 2022

Upskill I.T. Workshop

**BETTER CODE MANAGEMENT AND COLLABORATION:
INTRODUCTION TO GIT – APRIL 2022**

Lorma Colleges – Pytalks Webinar Series

PRACTICUM CONFIRMATION AND ACCEPTANCE FORM

IMPORTANT INFORMATION

- STUDENTS ACCEPTED FOR PRACTICUM IN A HOST COMPANY WILL HAVE TO ACCOMPLISH THIS FORM.
- ASK THE PRACTICUM SUPERVISOR/ COMPANY REPRESENTATIVE TO FILL IN THE DETAILS OF THE TRAINING.
- SUBMIT TO THE PRACTICUM ADVISER/COORDINATOR PRIOR TO THE START OF TRAINING.

NAME OF STUDENT	TAER, KENNETH (.)	STUDENT NUMBER	2018137013
COURSE CODE	IT199F	SY/TERM ENROLLED	2022-2023/3T

This is to certify that Taer, Kenneth (.) (name of student-trainee) has been accepted for practicum at Mapúa Malayan Colleges Laguna, located at Pulo-Diezmo Road, Cabuyao, 4025 Laguna (name and address of establishment) and will be attached to the College of Computer and Information Science department/s for a minimum of, but not limited to 486 hours. Training will commence on March 16, 2023 and is expected to end on JUNE 1, 2023. Attached is the list of requirements.

COMPANY REPRESENTATIVE	
Signature over Printed Name	Official Designation
Department	Email and Contact Number/s

NOTED BY	
 Adomar Ilas	<u>03/31/2023</u>
Signature over printed name of Practicum Coordinator	

COPY: (1) STUDENT; (2) HOST COMPANY; (3) PRACTICUM COORDINATOR
FORM OVPA 030B
THIS FORM IS AVAILABLE AT THE OVPA.



STUDENT TRAINING AGREEMENT AND LIABILITY WAIVER

IMPORTANT INFORMATION

- THIS FORM IS TO BE ACCOMPLISHED AND SUBMITTED BY STUDENT TRAINEE TO THE PRACTICUM ADVISER BEFORE STARTING THE PRACTICUM.
- READ AND UNDERSTAND THE PROVISIONS OF THIS AGREEMENT AND WAIVER.
- ENSURE THAT ALL SIGNATORIES SIGN THE FORM.

I, Taer, Kenneth (), and a student of MALAYAN COLLEGES LAGUNA (hereinafter referred to as "MCL"), do hereby voluntarily undergo on-the-job training at Mapúa Malayan Colleges Laguna, hereinafter referred to as the "Host Company", located at Pulo-Diezmo Road, Cabuyao, 4025 Laguna, under the following terms and conditions:

- a. That the practicum training will commence on March 16, 2023 and ends on JUNE 7, 2023 and will have to complete a minimum of 486 hours required for the on-the-job training;
- b. That I shall observe proper decorum and act professionally at all times and abide by the Company's rules and regulations and comply with those imposed for the training program, otherwise, I shall be excluded from further participation;
- c. That in the course of my training program, I may have access to information which may be of confidential in nature and proprietary to the Company, for which I may be required to execute a confidentiality and non-disclosure agreement as a prerequisite to my participation in the training program;
- d. That the time I will spend on the training program in the completion of my on-the-job training requirements will not and should not be interpreted or construed as working hours and should be regarded as non-compensable. Provided that, the Company may, as a unilateral act of liberality or generosity on their part, provide me with meal, travel, transportation allowances, accommodations, etc.;
- e. That I fully understand that notwithstanding the allowances enumerated in the preceding section which I may receive, there exists no labor-management and/or employer/employee relationship between me and the Company where I will undergo my training;
- f. That I shall exercise due care and diligence in the tasks assigned to me and personally be made answerable for any and all liabilities for damage to property or injury to third person, which may be occasioned by my intentional or negligent acts during the course of my on-the-job training;
- g. That I shall likewise hold the Host Company and MCL free and harmless from any and all liability and responsibility for any sickness or injury to myself and third parties and damage to property which I may sustain and/or may occur at any time during the training program, including time spent in traveling to and from any and all premises and locations where I may be required to go to as part of my training program;
- h. That the Company reserves the right to discontinue my training on reasonable grounds upon written notice to MCL and myself. Additionally, in the event my training program is discontinued for reasons attributable only to myself, I may be made to reimburse the Host Company for any/all the allowances, stipends, etc., which I may have received from them during and prior to the termination of my training program;
- i. That in addition to my liability under section g and for the pre-termination of my training program provided for under section h hereof, I may be subjected further to disciplinary action in accordance with the school's student manual and/or be a ground for disqualification from graduation;

Signed on this 27th day of March.

KENNETH TAER 03/27/2023

Signature over printed name of Student Trainee

WITH OUR CONSENT:

Signature over printed name of Parent/Guardian
(for minors only)

Printed Name and Signature of Practicum Adviser/ Coordinator

Printed Name and Signature of Host Company Representative

IT PRACTICUM X LEARNING PATH PROPOSAL

COMPLETE NAME : **TAER, KENNETH (.)**
STUDENT NUMBER : **2018137013**

PROGRAM : **BSIT**

IDENTIFIED LEARNING MODULES

A. Required Learning Modules

1. **Design Thinking Learning Module** (*Total Engagement Hours: 13 hours Total Credit Hours: 16 hours*)
 - a. Learning Design Thinking: Lead Change in Your Organization by Turi McKinley (2h 8m)
 - b. Develop Your Creative Thinking and Innovation Skills Learning Path 8 courses (6h 54m)
 - c. Develop Critical-Thinking, Decision-Making, and Problem-Solving Skills 6 courses (4h 29m)
2. **Project Management Learning Module** (*Total Engagement Hours: 14 hours Total Credit Hours: 28 hours*)
 - a. Project Management Foundations by Bonnie Biafore (3h 32m)
 - b. Getting Started as an Agile Project Manager 9 courses (10h 34m)
3. **Workplace Management Learning Module** (*Total Engagement Hours: 12 hours Total Credit Hours: 24 hours*)
 - a. Develop Your Communication Skills and Interpersonal Influence 9 courses (8h)
 - b. Time Management Fundamentals by Dave Crenshaw (1h 47m)
 - c. Time Management: Working from Home by Dave Crenshaw (1h 17m)
 - d. Business Etiquette: Phone, Email, and Text by Suzanna Kaye (58m)

B. Specialization Learning Modules

1. **Web Development** (*Total Engagement Hours: 166 hours Total Credit Hours: 332 hours*)
 - a. Become a Full-Stack Web Developer Learning Path 12 courses (28h)
 - b. Become a JavaScript Developer Learning Path 12 courses (24h)
 - c. Become a Software Developer (30h)
 - d. Get Started with PHP (26h)
 - e. Advance Your Skills in HTML (25h)
 - f. Explore a Career in Front-End Web Development (22h 1m)
 - g. Become a Database Administrator Learning Path 5 courses (12h 28m)

2. User Experience (Total Engagement Hours: 43 hours Total Credit Hours: 86 hours)

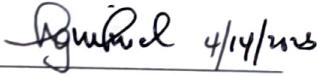
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- c. Advance Your Skills in User Experience Design Learning Path 9 courses (14h)
- d. Improve Your UX Design Skills (6h 50m)
- e. Exploring a Career in Interaction Design (10h 53m)

PREPARED BY:

KENNETH TAER / 04-14-2023

Signature over Printed Name / Date

APPROVED BY:

 4/14/2023

Signature over Printed Name / Date



 MCL
Malayan Colleges Laguna
A MAPÚA SCHOOL

REVISION NO.: 00
REVISION DATE: May 10, 2016

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IMPORTANT INFORMATION

- INCLUDE TASK ASSIGNMENTS OR MOVEMENTS, REFLECTION ON THE DAY'S NEW LEARNING, ACCOMPLISHMENT, CHALLENGES FACED AND HOW YOU RESPONDED, OBSERVATIONS AND RECOMMENDATIONS ON THE IMPROVEMENT OF SYSTEMS / OPERATION / MANAGEMENT, ETC.
 - SCANNED COPIES OF THIS FORM SHALL BE SUBMITTED ON A WEEKLY BASIS THROUGH APPROVED LMS.
 - HARD COPIES OF THIS FORM SHOULD BE COMPILED AS PART OF THE STUDENT'S PORTFOLIO.

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TRAINEE'S SIGNATURE



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