

| | | |
|----|--|----------------|
| 1 | Open web browser | Homepage |
| 2 | In search bar type "LightShot" | Results pag |
| 3 | Click first link "Lightshot - screenshot tool for Mac and Win" | LightShot h |
| 4 | Select "Download for Windows" if on a Windows | Download c |
| 5 | Select "Download for Mac" if on a Mac | Download c |
| 6 | Follow steps in on-screen instructions | User will co |
| 7 | Open document or screen | PDF will op |
| 8 | Press "PrtScr" button on keyboard | Gray overla |
| 9 | Press in desired area of screen | |
| 10 | Drag cursor to desired box size and release | Clear box w |
| 11 | If needed, drag and drop box in desired location | Clear box w |
| 12 | Click Pencil Icon | |
| 13 | Click and drag mouse in desired location | Pencil line \ |
| 14 | Click Diagonal Line Icon | |
| 15 | Click and drag mouse in desired location | Line will ap |
| 16 | Click Arrow Icon | |
| 17 | Click and drag mouse in desired location | Arrow will c |
| 18 | Click Circle Icon | |
| 19 | Click and drag mouse in desired location | circle will a |
| 20 | Click Square Icon | |
| 21 | Click and drag mouse in desired location | square will |
| 22 | Click Highlighter Icon | |
| 23 | Click and drag mouse in desired location | highlighted |
| 24 | Click T Icon | |
| 25 | Click and drag mouse in desired location | Type box w |
| 26 | In type box, type letters | letters will . |
| 27 | Click Colored Box Icon | Color menu |
| 28 | Click desired color | |
| 29 | Click "OK" | Dialogue bo |
| 30 | Click Curved Arrow Icon | Last edit wi |
| 31 | Click Cloud Icon | Download c |
| 32 | Click Open in dialogue box | Image will c |
| 33 | Right click image | Shortcut m |
| 34 | Click "save image as" | |
| 35 | Save image in desired location | Image is sa |
| 36 | Click V Icon | Dropdown |
| 37 | Click Facebook Icon | Facebook p |
| 38 | Click "post" on Facebook | Screenshot |
| 39 | Click V Icon | |
| 40 | Click Twitter Icon | Twitter pag |
| 41 | Click "post" on Twitter | Screenshot |
| 42 | Click V Icon | |
| 43 | Click Pinterest Icon | Pinterest p |
| 44 | Click "post" on Pinterest | Screenshot |
| 45 | Click G Icon | Google ima |
| 46 | View similar images | Results on c |

| | | |
|----|--------------------------------|--------------|
| 47 | Click Printer Icon | Print dialog |
| 48 | Select desired printer | Desired prii |
| 49 | Click "Print" | Screenshot |
| 50 | Click Floppy Disk Icon | Save dialog |
| 51 | Save image in desired location | Image will l |
| 52 | Click X Icon | LightShot w |

appears
page appears
homepage appears
dialogue box appears
dialogue box appears
complete download
en
ity will appear

will appear
will move

will appear

pear

appear

pppear

appear

area will appear

will appear
appear
u will appear

ox will close
ill be deleted
dialogue box will appear
open online
enu will open

ved
menu will appear
page will appear online
has been shared on Facebook

page will appear online
has been shared on Twitter

age will appear online
has been shared on Pinterest
pages page will appear
Google images will appear



ue box will appear
nter is chosen
has been printed
ue box will appear
be saved
ill close

| | |
|--|-------------------|
| | Print Screen Shot |
| | Save Screen Shot |
| | Exit LightShot |