

- 1 Open web browser
- 2 In search bar type "LightShot"
- 3 Click first link "Lightshot - screenshot tool for Mac and Win"
- 4 Select "Download for Windows" if on a Windows
- 5 Select "Download for Mac" if on a Mac
- 6 Follow steps in on-screen instructions
- 7 Open document or screen
- 8 Press "PrtScr" button on keyboard
- 9 Press in desired area of screen
- 10 Drag cursor to desired box size and release
- 11 If needed, drag and drop box in desired location
- 12 Click Pencil Icon
- 13 Click and drag mouse in desired location
- 14 Click Diagonal Line Icon
- 15 Click and drag mouse in desired location
- 16 Click Arrow Icon
- 17 Click and drag mouse in desired location
- 18 Click Circle Icon
- 19 Click and drag mouse in desired location
- 20 Click Square Icon
- 21 Click and drag mouse in desired location
- 22 Click Highlighter Icon
- 23 Click and drag mouse in desired location
- 24 Click T Icon
- 25 Click and drag mouse in desired location
- 26 In type box, type letters
- 27 Click Colored Box Icon
- 28 Click desired color
- 29 Click "OK"
- 30 Click Curved Arrow Icon
- 31 Click Cloud Icon
- 32 Click Open in dialogue box
- 33 Right click image

Homepage appears  
 Results page appears  
 LightShot homepage appears  
 Download dialogue box appears  
 Download dialogue box appears  
 User will complete download  
 PDF will open  
 Gray overlay will appear

Clear box will appear  
 Clear box will move

Pencil line will appear

Line will appear

Arrow will appear

circle will appear

square will appear

highlighted area will appear

Type box will appear  
 letters will appear  
 Color menu will appear

Dialogue box will close  
 Last edit will be deleted  
 Download dialogue box will appear  
 Image will open online  
 Shortcut menu will open



34 Click "save image as"  
35 Save image in desired location  
36 Click V Icon  
37 Click Facebook Icon  
38 Click "post" on Facebook  
39 Click V Icon  
40 Click Twitter Icon  
41 Click "post" on Twitter  
42 Click V Icon  
43 Click Pinterest Icon  
44 Click "post" on Pinterest  
45 Click G Icon  
46 View similar images  
47 Click Printer Icon  
48 Select desired printer  
49 Click "Print"  
50 Click Floppy Disk Icon  
51 Save image in desired location  
52 Click X Icon

Image is saved  
Dropdown menu will appear  
Facebook page will appear online  
Screenshot is shared on Facebook  
  
Twitter page will appear online  
Screenshot has been shared on Twitter  
  
Pinterest page will appear online  
Screenshot is shared on Pinterest  
Google images page will appear  
Results on Google images will appear  
Print dialogue box will appear  
Desired printer is chosen  
Screenshot has been printed  
Save dialogue box will appear  
Image will be saved  
LightShot will close

