KENDALL ARCEO

FULL-STACK WEB DEVELOPER

CONTACT

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https://github.com/Kendall-Arceo

SKILLS

Ui Development

Web Development

Front-End Development

Back-End Development

Data Analysis

Photography

Cinematography

RELEVANT COURSEWORK

Statistical Analysis
Intro to HTML/ CSS
MySQL Basics
Intro to Node.js
Intro to Javascript & ES6

INTERESTS

Video Games
Fitness
Traveling
Japanese Cars (JDM)

EXPERIENCE

Harris Health Community Health Choice, Member Services Rep I
March 2019 - Present | Houston, TX

Provided quality customer services to health plan members and maintained all departmental productivity, quality, and timeless standards; Assisted in training of new employees, cross-training co-workers on software progams such as Salesforce & QXNT and additional guidance on current medical care eligibility.

Angelus Health Services, Administrative Assistant I
January 2019 - March 2019 | Houston, TX

Managed all front-office activity to optimize facility workflow; Assisted in patient management and provided comprehensive administrative support clinical and office manager. Created and maintained confidential patient files abided by HIPAA Regulations; Used Kinnser Program to automate patient records management.

TX A&M Medical Sciences Library, Library Assistant
April 2017 - December 2018 | College Station, TX

Accessed to over 100+ student computers; assisted with IT & Troubleshooting. Answered and processed requests through phone and library website. Requests include: Room booking, book checking, publication searching, & general requests.

EDUCATION

University of Texas at Austin, Coding Bootcamp
Nov 2019 - June 2020 | Houston, TX

Texas A&M University, B.S in Nutritional Sciences
Aug 2014 – Dec 2018 | College Station, TX

LEADERSHIP

TX A&M Phillipine Student Association, Historian
Oct 2018 – Present | College Station , TX

Specialized in capturing photography and cinematography within the organization; Engaged in extensive editing and revision on multiple editing software.

TOOLS & LANGUAGES

HTML/CSS	Javascript	Node. js
MySQL	ES6	Heroku
Express.js	English	Tagalog