

KENDALL ARCEO

FULL-STACK WEB DEVELOPER

CONTACT

arceokendall@gmail.com

(713)-405-9203

www.linkedin.com/in/kendall-arceo

<https://github.com/Kendall-Arceo>

SKILLS

Ui Development

Web Development

Front-End Development

Back-End Development

Data Analysis

Photography

Cinematography

RELEVANT COURSEWORK

Statistical Analysis

Intro to HTML/ CSS

MySQL Basics

Intro to Node.js

Intro to Javascript & ES6

INTERESTS

Video Games

Fitness

Traveling

Japanese Cars (JDM)

EXPERIENCE

Harris Health Community Health Choice, Member Services Rep I

March 2019 - Present | Houston, TX

Provided quality customer services to health plan members and maintained all departmental productivity, quality, and timeless standards; Assisted in training of new employees and cross training of co-workers on programs such as Salesforce & QXNT and information on current medical care eligibility.

Angelus Health Services, Administrative Assistant I

January 2019 - March 2019 | Houston, TX

Managed all front-office activity to optimize facility workflow; Assisted in patient management and provided comprehensive administrative support clinical and office manager. Created and maintained confidential patient files abided by HIPAA Regulations; Used Kinnser Program to automate patient records management.

TX A&M Medical Sciences Library, Library Assistant

April 2017 - December 2018 | College Station, TX

Accessed to over 100+ student computers; assisted with IT & Troubleshooting. Answered and processed requests through phone and library website. Requests include: Room booking, book checking, publication searching, & general requests.

EDUCATION

University of Texas at Austin, Coding Bootcamp

Nov 2019 - June 2020 | Houston, TX

Texas A&M University, B.S in Nutritional Sciences

Aug 2014 - Dec 2018 | College Station, TX

LEADERSHIP

TX A&M Phillipine Student Association, Historian

Oct 2018 - Present | College Station , TX

Specialized in capturing photography and cinematography within the organization; Engaged in extensive editing and revision on multiple editing software.

TOOLS & LANGUAGES

HTML/CSS



Javascript



Node.js



MySQL



ES6



Web API



English



Tagalog



Spanish

