

# Kaung Htet Zaw

## Personal Information

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**Date of birth:** 22.11.1999

**Email:** kaunghtetzaw912@gmail.com

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**Website:** <https://kaung.cz/>

**LinkedIn:** <https://www.linkedin.com/in/kaung-htet-zaw/>

## Education

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9/2018 - present

Prague, Czech Republic



### **Bachelor of Mechanical Engineering**

#### **Czech Technical University in Prague**

- Learning fundamental subjects in mechanical engineering with hands on experiences and solving real-life problems as part of some subjects' semester work.
- I am specializing in Information and Automation Technology.

## Volunteering

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8/2021 - present

Prague, Czech Republic



### **Structure Team Member**

#### **CTU Space Research**

- Using 3D modelling programs such as Fusion 360 to model parts of rocket as well as the whole rocket and performing simulations in Ansys to test the model we made.
- We are working to build a rocket that can reach an altitude of 3-5 km, carrying a payload and land with a good recovery system to participate in a rocket building competition called EUROOC.

## Certificate

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10/2017

Yangon, Myanmar

### **Goethe Zertifikat B1**

**Goethe Institut Myanmar**



## Work Experience

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11/2019 – 12/2021

Prague, Czech Republic

### Receptionist

#### Miss Sophie's New Town Hostel & Hotel

- Making sure guests feel welcomed and treating them nice and warmly during check-ins and check-outs and whenever they have questions.
- Communicating with guests via telephone, email or in person providing all the information they seek for.
- Processing reservations and taking care of payments in ASSD system.
- Dealt with some unhappy customers and work under pressure during the situations when many customers need my service at the same time.
- Did my best to manage my time to be able to balance work and study.



## Skills

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### ➤ Languages


English  
**Fluent**

German  
**B1/Semi-fluent**

Bahasa Malaysia  
**Fluent**

Burmese  
**Native**

### ➤ Computer skills

Microsoft Office  


Autodesk AutoCAD  


Fusion 360  


Ansys  


### ➤ Soft skills

Willingness to learn

Fast learner

Attention to detail

Team-player

## References

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myroslava.prokipyuk@bohoco.cz

**Myroslava Prokipyuk**

**Boho Co,s.r.o.**

General Manager at Miss Sophie's New Town Hostel & Hotel

Leos.Zacek@effem.com

**Leos Zacek**

**Mars, Incorporated**

Global Technology Principal Engineer Process