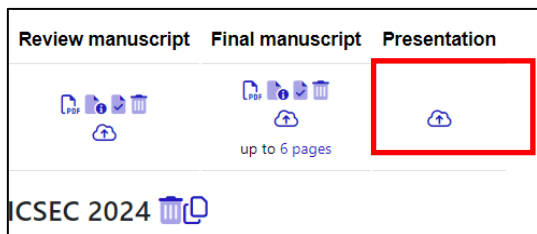


Presentation Guidelines

*** The registered presenter must indicate the preferred presentation mode, i.e., onsite or online. Please refer to the following guidelines that match your selected mode of presentation. ***

Onsite presentation

1. Your presentation must be in either Microsoft PowerPoint or PDF format. For Latex and R users, please export a PDF file of your project.
2. To avoid technical issues during your presentation, the slide ratio should be 16:9. To change the ratio on Microsoft PowerPoint, please go to the 'Design' tab at the top, then select 'Slide Size'. Then, you will find the ratio options.
3. The presentation file must be uploaded to EDAS **no later than October 28, 2024, AoE**. Your presentation file will be downloaded to the local machine in the presentation room.



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4. If you would like to use your device during the presentation, please
 - a. bring a connector to prevent compatibility issues,
 - b. try to connect your device and test during the session break, and
 - c. inform the session chair or our staff in the assigned room before the session starts.

Online presentation

1. Please prepare both a presentation file and a video presentation. Since the conference is hybrid, you will deliver a live presentation with Q&A via the Zoom meeting application. The session chair and our technical staff will assist you during your live presentation. A video presentation will be used only in emergencies, e.g., if an internet connection is lost during the session, the audio will be of poor quality, etc.
2. The presenter will receive a Zoom meeting invitation and an invitation to Google Drive after the camera-ready deadline is closed. Please ensure you have installed and updated Zoom on your device before the session starts.

3. The presenter must prepare a presentation video in .mp4 format. The video will be used as a backup, in case the internet connection is poor and the audience cannot hear the presentation well. The session chair has the right to switch from a live presentation to a video presentation instead. The presenter must show up (online) throughout the session to answer questions from the audience. Otherwise, ICSEC2024 reserves the right to exclude the paper from the proceedings due to the 'no show' policy.
4. The registered presenter indicated in EDAS will be contacted via email. The person will receive a link and permission to upload the video to the allocated Google Drive. Each paper will receive a maximum of 1GB in the given storage.
5. The video presentation must be uploaded **no later than October 20, 2024, AoE**. Our technical staff will check on the quality of the video to ensure that it is ready to use. If not, we will contact you to fix the file.
6. Your presentation must be in either Microsoft PowerPoint or PDF format. For Latex and R users, please export a PDF file of your project.
7. The presentation file must be uploaded to EDAS **no later than October 28, 2024, AoE**. Your presentation file will be downloaded to the local machine in the presentation room.

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Presentation time

The papers will be presented in the order they are listed in the program, and the presentation slot for each paper is 20 minutes. The slots include time for Q&A. We recommend limiting talks to about 15 minutes and Q&A 5 minutes. The session chairs will enforce the slot limits.

No Show Policy

Please take note that IEEE has a strict policy on no-shows. Therefore, if your paper is accepted, one of the authors and their representatives **MUST PRESENT** their paper at the conference, either by appearing physically or online.

Papers with no-show participants without a valid reason and solid proof will not be submitted to IEEExplore. No refund of the paid fees may be claimed by the no-show author.