

# KENNEDY HEMPHILL

## PROJECT COORDINATOR/SOFTWARE DEVELOPER



770-925-5372



kenhemp1@gmail.com



Atlanta, GA (willing to relocate)

### SUMMARY

Detail-oriented and tech-savvy project coordinator/software developer with a B.S. in Software Engineering and over four years of experience in technical communication, digital content development, and cross-functional support. Skilled in managing documentation and maintaining organized project workflows while ensuring consistent communication across departments. Eager to apply leadership experience and a versatile skill set to coordinate high-performing teams and foster strong lasting professional relationships.

### SKILLS

- Project Lifecycle Management
- Stakeholder Communication
- Team Collaboration
- Digital Content Editing
- Documentation & Quality Control
- Programming (Java, C#, HTML/CSS)
- Agile & Scrum Methodologies
- Time & Task Prioritization

### TOOLS

- Microsoft Excel
- Google Workspace
- Trello
- MySQL (Beginner Level)

### EDUCATION

#### Bachelor of Science (BS) in Software Engineering

Kennesaw State University (2019 - 2023)

### ACHIEVEMENTS

Awarded 3rd Place at Kennesaw State University's Spring 2023 C-Day showcase

Earned Google Project Management Certificate in 2025 after completing a six-course program on key project management principles.

### PROFESSIONAL EXPERIENCE

#### STUDENT ASSISTANT, ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

(Jan 2022 - Jul 2023)

*Kennesaw State University*

- Ensured 100% training compliance by maintaining accurate employee data in Microsoft Excel and Percipio.
- Handled department phone inquiries and support tickets, improving response time and internal satisfaction.
- Collected and synthesized requirements for safety documentation updates, contributing to process improvements.

#### CAPSTONE PROJECT: STEP UP – UI/UX DESIGNER & FRONT-END DEVELOPER

(Jan 2023 - May 2023)

*Kennesaw State University/ [View More](#)*

- Spearheaded Agile development of a step-tracking web app, aligning sprint goals with user needs and tech constraints.
- Designed and implemented front-end interface in HTML, CSS, and Python, leading to a polished, user-friendly product.
- Conducted user interviews and synthesized findings into actionable design and feature requirements.

#### WEB CONTENT EDITOR

(Aug 2019 - Dec 2021)

*DailyCommune Publishing*

- Streamlined publishing process for digital product listings, reducing average turnaround time by 20%.
- Enhanced readability and consistency by editing and formatting over 50 product pages and technical documents.
- Utilized GoDaddy, Trello, and Google Workspace to manage project communication and documentation workflows.

### LEADERSHIP EXPERIENCE

#### PRESIDENT – LEGACY OWLS TOASTMASTERS

*Kennesaw State University*

- Led workshops and club operations, boosting membership by 20% and improving members' public speaking confidence.