



MVP Condominium Property Management
2507920 Ontario Corp.
31 McBrine Dr Unit 2
Kitchener Ontario, N2R 1J1 416-902-7284

STATUS CERTIFICATE REQUEST FORM

** Please print clearly.

Status Certificate Requested by: _____

Telephone: _____ Digital Copy to be Sent Via E-Mail: _____

Corporation No.: _____

Complete Property Address: _____

Status Certificate is required for: **SALE** ☐ **FINANCING** ☐
(Please check reason for request)

Vendor: _____

Purchaser: _____

Closing Date: ____/____/____
(if available)

Date: ____/____/____ Signature: _____

Updated: February 2023

Payment Method: Etransfer

CHQ or M.O.

Rush (\$250)

The fee to complete a status certificate is \$100.00. If you are sending this via email, the signature can be an electronic signature. To do so, type your legal name followed with an asterisk (*). The * refers to a comment of "Executed Pursuant to the Electronic Commerce Act (Ontario)." You can confirm this with your legal advisor.

Acceptable forms of payment include:	Certified Cheque or Money Order made payable to <i>MVP Properties</i>
	<i>Etransfer</i>

In accordance with the *Condominium Act*, our office has 10 days to produce the status certificate package upon receipt of the written request and payment. Your request can be rushed to be available within 5 days for \$250.00 total. Once the status package is ready, we will email the digital link to you at the email address provided on this form. Please be advised that if this is a sale, your lawyer is required to provide us with a legal ownership change upon closing of the unit.

1. Email your completed form(s) to scott@mvpproperties.ca
2. Email your Etransfer to scott@mvpproperties.ca

TERMS AND CONDITIONS

1. For requests received after 13:00, they will be processed the next business day. Hence, the 10-day timeframe will begin the next business day if requests are received after 13:00.
2. For all payments, the timeframe will begin when payment has been processed and cleared.