

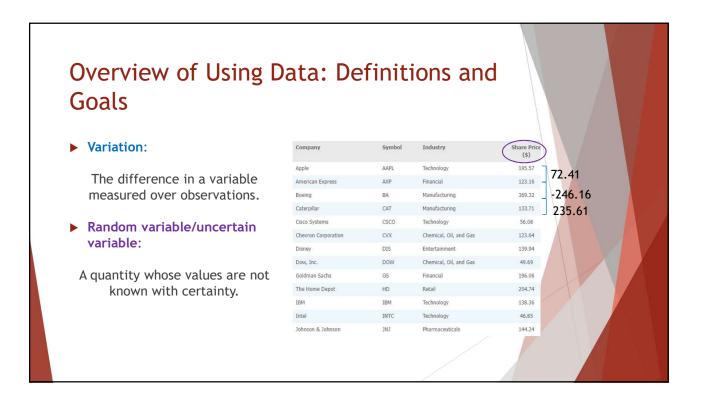
Overview of Using Data: Definitions and Goals

► Data:

The facts and figures collected, analyzed, and summarized for presentation and interpretation.

| Company | Symbol | Industry | Share Price (\$) | Volume |
|---------------------|--------|------------------------|---------------------|------------|
| Apple | AAPL | Technology | 195.57 | 21,060,685 |
| American Express | AXP | Financial | 123.16 | 2,387,770 |
| Boeing | BA | Manufacturing | 369.32 | 3,002,708 |
| Caterpillar | CAT | Manufacturing | 133.71 | 3,747,782 |
| Cisco Systems | CSCO | Technology | 56.08 | 25,533,426 |
| Chevron Corporation | CVX | Chemical, Oil, and Gas | 123.64 | 4,705,879 |
| Disney | DIS | Entertainment | 139.94 | 14,670,995 |
| Dow, Inc. | DOW | Chemical, Oil, and Gas | 49.69 | 4,002,257 |
| Goldman Sachs | GS | Financial | 196.06 | 1,828,219 |
| The Home Depot | HD | Retail | 204.74 | 3,583,573 |
| IBM | IBM | Technology | 138.36 | 2,797,803 |
| Intel | INTC | Technology | 46.85 | 16,658,127 |
| Johnson & Johnson | JNJ | Pharmaceuticals | 144.24 | 7,516,973 |

Overview of Using Data: Definitions and Goals ▶ Variable: A characteristic or a quantity of American Express Financial 123.16 2,387,770 interest that can take on different Boeing Manufacturing 369.32 3,002,708 Caterpillar Manufacturing values. 3,747,782 Technology Cisco Systems 56.08 25,533,426 Chemical, Oil, and Gas ▶ Observation: 14,670,995 Dow, Inc. Chemical, Oil, and Gas 49.69 4.002.257 A set of values corresponding to a Goldman Sachs 196.06 1,828,219 Financial The Home Depot 3,583,573 set of variables. Intel 16,658,127 Johnson & Johnson Pharmaceuticals 7.516.973



Types of Data - Population and Sample Data

▶Population:

All elements of interest.

▶Sample:

Subset of the population.

Are students in a classroom a population or sample?



Types of Data

▶ Random sampling:

A sampling method to gather a representative sample of the population data.

- ▶ Is it truly a random sample?
- ► Does it really represent the population?
 - ▶ Where is your data coming from?
 - ▶ Who was polled?
 - ► How many people were polled?



Types of Data (Slide 1 of 5)

▶ Quantitative data:

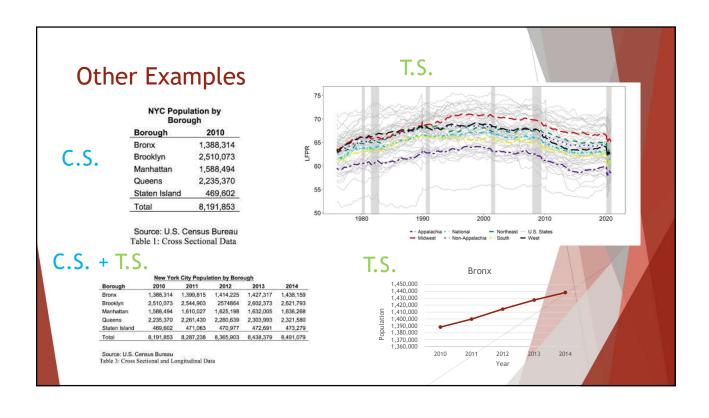
Data on which numeric and arithmetic operations, such as addition, subtraction, multiplication, and division, can be performed.

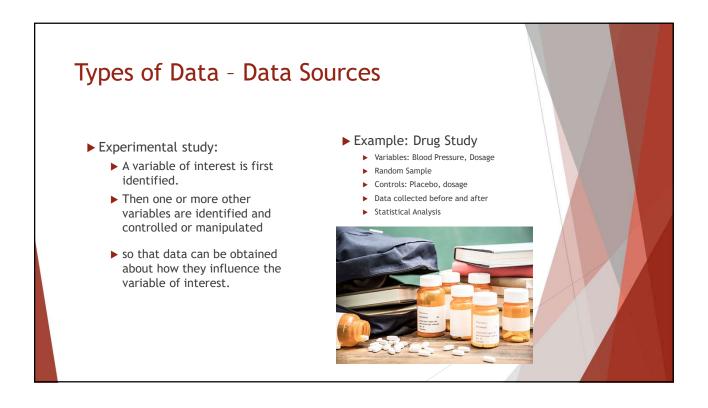
► Categorical data:

Data on which arithmetic operations cannot be performed.

| | | | Q | Q. |
|---------------------|--------|------------------------|---------------------|------------|
| Company | Symbol | Industry | Share Price (\$) | Volume |
| Apple | AAPL | Technology | 195.57 | 21,060,685 |
| American Express | AXP | Financial | 123.16 | 2,387,770 |
| Boeing | BA | Manufacturing | 369.32 | 3,002,708 |
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| Chevron Corporation | CVX | Chemical, Oil, and Gas | 123.64 | 4,705,879 |
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| The Home Depot | HD | Retail | 204.74 | 3,583,573 |
| IBM | IBM | Technology | 138.36 | 2,797,803 |
| Intel | INTC | Technology | 46,85 | 16,658,127 |
| Johnson & Johnson | CNC | Pharmaceuticals | 144.24 | 7,516,973 |

Types of Data Cross-sectional data: Data collected from several entities at the same, or approximately the same point in time. Data collected over several time periods.





Types of Data - Data Sources

- ► Nonexperimental study or observational study:
 - ► Makes no attempt to control the variables of interest.
 - ► A survey is perhaps the most common type of observational study.

Customer Opinion Questionnaire Used by Chops City Grill Restaurant



Modifying Data in Excel Sorting and Filtering Data in Excel Conditional Formatting of Data in Excel

Modifying Data in Excel

Table 2.2: 20 Top-Selling Automobiles in United States in February 2019

| Rank (by February 2019 Sales) | Manufacturer | Model | Sales (February 2019) | Sales (February 2018) |
|-------------------------------------|--------------|---------|--------------------------|--------------------------|
| 1 | Toyota | Corolla | 29,016 | 25,021 |
| 2 | Toyota | Camry | 24,267 | 30,865 |
| 3 | Honda | Civic | 22,979 | 25,816 |
| 4 | Honda | Accord | 20,254 | 19,753 |
| 5 | Nissan | Sentra | 17,072 | 17,148 |
| 6 | Nissan | Altima | 16,216 | 19,703 |
| 7 | Ford | Fusion | 13,163 | 16,721 |
| 8 | Chevrolet | Malibu | 10,799 | 11,890 |

Modifying Data in Excel

Table 2.2: 20 Top-Selling Automobiles in United States in February 2019 (cont.)

| Rank (by February 2019 Sales) | Manufacturer | Model | Sales (February 2019) | Sales (February 2018) |
|-------------------------------------|--------------|---------|--------------------------|-----------------------|
| 9 | Hyundai | Elantra | 10,304 | 15 <mark>,724</mark> |
| 10 | Kia | Soul | 8,592 | 6,631 |
| 11 | Chevrolet | Cruze | 7,361 | 12,875 |
| 12 | Nissan | Versa | 7,410 | 7,196 |
| 13 | Volkswagen | Jetta | 7,109 | 4,592 |
| 14 | Kia | Optima | 7,212 | 6,402 |
| 15 | Kia | Forte | 6,953 | 7,662 |
| 16 | Hyundai | Sonata | 6,481 | 6,700 |

Modifying Data in Excel

Table 2.2: 20 Top-Selling Automobiles in United States in February 2019 (cont.)

| Rank (by February 2019 Sales) | Manufacturer | Model | Sales (February 2019) | Sales (February 2018) |
|-------------------------------------|--------------|---------|--------------------------|--------------------------|
| 17 | Tesla | Model 3 | 5,750 | 2,485 |
| 18 | Dodge | Charger | 6,547 | 7,568 |
| 19 | Ford | Mustang | 5,342 | 5,800 |
| 20 | Ford | Fiesta | 5,035 | 3,559 |

Modifying Data in Excel

Figure 2.3: Data for 20 Top-Selling Automobiles Entered into Excel with Percent Change in Sales from 2018

| 1 | A | В | C | D | E | F |
|----|----------------------------------|-----------------|---------|--------------------------|--------------------------|--------------------------------------|
| 1 | Rank (by February 2019 Sales) | Manufacturer | Model | Sales (February 2019) | Sales (February 2018) | Percent Change in Sales from 2018 |
| 2 | 1 | Toyota | Corolla | 29016 | 25021 | 16.0% |
| 3 | 2 | Toyota | Camry | 24267 | 30865 | -21.4% |
| 4 | 3 | Honda | Civic | 22979 | 25816 | -11.0% |
| 5 | 4 | Honda | Accord | 20254 | 19753 | 2.5% |
| 6 | 5 | Nissan | Sentra | 17072 | 17148 | -0.4% |
| 7 | 6 | Nissan | Altima | 16216 | 19703 | -17.7% |
| 8 | 7 | Ford | Fusion | 13163 | 16721 | -21.3% |
| 9 | 8 | Chevrolet Cruze | Malibu | 10799 | 11890 | -9.2% |
| 10 | 9 | Hyundai | Elantra | 10304 | 15724 | -34.5% |
| 11 | 10 | Kia | Soul | 8592 | 6631 | 29.6% |
| 12 | 11 | Chevrolet | Cruze | 7361 | 12875 | -42.8% |
| 13 | 12 | Nissan | Versa | 7410 | 7196 | 3.0% |
| 14 | 13 | Volkswagen | Jetta | 7109 | 4592 | 54.8% |
| 15 | 14 | Kia | Optima | 7212 | 6402 | 12.7% |
| 16 | 15 | Kia | Forte | 6953 | 7662 | -9.3% |
| 17 | 16 | Hyundai | Sonata | 6481 | 6700 | -3.3% |
| 18 | 17 | Tesla | Model 3 | 5750 | 2485 | 131.4% |
| 19 | 18 | Dodge | Charger | 6547 | 7568 | -13.5% |
| 20 | 19 | Ford | Mustang | 5342 | 5800 | -7.9% |
| 21 | 20 | Ford | Fiesta | 5035 | 3559 | 41.5% |

Modifying Data in Excel (Slide 5 of 14)

Sorting and Filtering Data in Excel:

- ▶ To sort the automobiles by February 2018 sales:
 - ► Step 1: Select cells A1:F21.
 - ▶ Step 2: Click the Data tab in the Ribbon.
 - ▶ Step 3: Click **Sort** in the **Sort & Filter** group.
 - ▶ Step 4: Select the check box for My data has headers.
 - ▶ Step 5: In the first **Sort by** dropdown menu, select **Sales** (**February 2018**).
 - ▶ Step 6: In the Order dropdown menu, select Largest to Smallest.
 - ▶ Step 7: Click OK.

Modifying Data in Excel Figure 2.4: Using Excel's Sort Rank (by February 2019 Sales) Function to Sort the Top-Selling Automobiles Data

Sales (February Sales (February Percent Change in Manufacturer Model 2019) 2018) Corolla 29016 25021 Toyota Camry 24267 30865 Toyota Honda Hon Sort Niss *Add Level Delete Level D Copy Level Niss Fore Che Sort by Sales (February 2018) Values Hyu Kia 10 11

Charger

Mustang

13

14 15

16

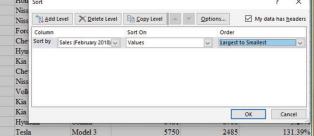
17

18

Dodge

Ford

16 17 18



6547

7568

Sales from 2018

-21.38%

-10.99%

-13.49%

-7.90%

9

Modifying Data in Excel

Figure 2.5: Top-Selling Automobiles Data Sorted by Sales in February 2018 Sales

| 1 | A | В | C | D | E | F |
|----|----------------------------------|-----------------|---------|--------------------------|--------------------------|--------------------------------------|
| 1 | Rank (by February 2019 Sales) | Manufacturer | Model | Sales (February 2019) | Sales (February 2018) | Percent Change in Sales from 2018 |
| 2 | 2 | Toyota | Camry | 24267 | 30865 | -21.38% |
| 3 | 3 | Honda | Civic | 22979 | 25816 | -10.99% |
| 4 | 1 | Toyota | Corolla | 29016 | 25021 | 15.97% |
| 5 | 4 | Honda | Accord | 20254 | 19753 | 2.54% |
| 6 | 6 | Nissan | Altima | 16216 | 19703 | -17.70% |
| 7 | 5 | Nissan | Sentra | 17072 | 17148 | -0.44% |
| 8 | 7 | Ford | Fusion | 13163 | 16721 | -21.28% |
| 9 | 9 | Hyundai | Elantra | 10304 | 15724 | -34.47% |
| 10 | 11 | Chevrolet | Cruze | 7361 | 12875 | -42.83% |
| 11 | 8 | Chevrolet Cruze | Malibu | 10799 | 11890 | -9.18% |
| 12 | 15 | Kia | Forte | 6953 | 7662 | -9.25% |
| 13 | 18 | Dodge | Charger | 6547 | 7568 | -13.49% |
| 14 | 12 | Nissan | Versa | 7410 | 7196 | 2.97% |
| 15 | 16 | Hyundai | Sonata | 6481 | 6700 | -3.27% |
| 16 | 10 | Kia | Soul | 8592 | 6631 | 29.57% |
| 17 | 14 | Kia | Optima | 7212 | 6402 | 12.65% |
| 18 | 19 | Ford | Mustang | 5342 | 5800 | -7.90% |
| 19 | 13 | Volkswagen | Jetta | 7109 | 4592 | 54.81% |
| 20 | 20 | Ford | Fiesta | 5035 | 3559 | 41.47% |
| 21 | 17 | Tesla | Model 3 | 5750 | 2485 | 131.39% |

Modifying Data in Excel

Sorting and Filtering Data in Excel (cont.):

- ► Using Excel's Filter function to see the sales of models made by Nissan:
 - ▶ Step 1: Select cells A1:F21.
 - ▶ Step 2: Click the Data tab in the Ribbon.
 - ▶ Step 3: Click Filter in the Sort & Filter group.
 - ▶ Step 4: Click on the Filter Arrow in column B, next to Manufacturer.
 - ▶ Step 5: If all choices are checked, you can easily deselect all choices by unchecking (Select All). Then select only the check box for Nissan.
 - ▶ Step 6. Click OK.

Modifying Data in Excel (Slide 9 of 14)

Figure 2.6: Top-Selling Automobiles Data Filtered to Show Only Automobiles Manufactured by Nissan

| 4 | A | В | C | D | E | F |
|----|-------------------|----------------|---------|-----------------|-----------------|-------------------|
| | Rank (by February | | | Sales (February | Sales (February | Percent Change in |
| 1 | 2019 Sales) | Manufacturer 🛪 | Model - | 2019) | 2018) | Sales from 2018 |
| 6 | 5 | Nissan | Sentra | 17072 | 17148 | -0.44% |
| 7 | 6 | Nissan | Altima | 16216 | 19703 | -17.70% |
| 12 | 12 | Nissan | Versa | 7410 | 7196 | 2.97% |

Modifying Data in Excel (Slide 10 of 14)

Conditional Formatting of Data in Excel:

- ▶ Makes it easy to identify data that satisfy certain conditions in a data set.
- To identify the automobile models in Table 2.2 for which sales had decreased from February 2018 to February 2019:
 - ▶ Step 1: Starting with the original data shown in Figure 2.3, select cells F1:F21.
 - ▶ Step 2: Click on the **Home** tab in the Ribbon.
 - ▶ Step 3: Click Conditional Formatting in the Styles group.
 - Step 4: Select Highlight Cells Rules, and click Less Than... from the dropdown menu.
 - ▶ Step 5: Enter 0% in the Format cells that are LESS THAN: box.
 - ► Step 6: Click OK.

Modifying Data in Excel (Slide 11 of 14)

Figure 2.7: Using Conditional Formatting in Excel to Highlight Automobiles with Declining Sales from February 2018



Modifying Data in Excel (Slide 12 of 14)

Figure 2.8: Using Conditional Formatting in Excel to Generate Data Bars for the Top-Selling Automobiles Data

| 1 | A | В | C | D | E | F |
|----|----------------------------------|-----------------|---------|--------------------------|--------------------------|--------------------------------------|
| 1 | Rank (by February 2019 Sales) | Manufacturer | Model | Sales (February 2019) | Sales (February 2018) | Percent Change in Sales from 2018 |
| 2 | 1 | Toyota | Corolla | 29016 | 25021 | 15.97% |
| 3 | 2 | Toyota | Camry | 24267 | 30865 | -21.38% |
| 4 | 3 | Honda | Civic | 22979 | 25816 | -10.99% |
| 5 | 4 | Honda | Accord | 20254 | 19753 | 2.54% |
| 6 | 5 | Nissan | Sentra | 17072 | 17148 | -0.44% |
| 7 | 6 | Nissan | Altima | 16216 | 19703 | -17.70% |
| 8 | 7 | Ford | Fusion | 13163 | 16721 | -21.28% |
| 9 | 8 | Chevrolet Cruze | Malibu | 10799 | 11890 | -9.18% |
| 10 | 9 | Hyundai | Elantra | 10304 | 15724 | -34.47% |
| 11 | 10 | Kia | Soul | 8592 | 6631 | 29.57% |
| 12 | 12 | Nissan | Versa | 7410 | 7196 | 2.97% |
| 13 | 11 | Chevrolet | Cruze | 7361 | 12875 | -42.83% |
| 14 | 14 | Kia | Optima | 7212 | 6402 | 12.65% |
| 15 | 13 | Volkswagen | Jetta | 7109 | 4592 | 54.81% |
| 16 | 15 | Kia | Forte | 6953 | 7662 | -9.25% |
| 17 | 18 | Dodge | Charger | 6547 | 7568 | -13.49% |
| 18 | 16 | Hyundai | Sonata | 6481 | 6700 | -3.27% |
| 19 | 17 | Tesla | Model 3 | 5750 | 2485 | 131.39% |
| 20 | 19 | Ford | Mustang | 5342 | 5800 | -7.90% |
| 21 | 20 | Ford | Fiesta | 5035 | 3559 | 41.47% |

Modifying Data in Excel (Slide 13 of 14)

Conditional Formatting of Data in Excel (cont.):

- ▶ Quick Analysis button appears just outside the bottom-right corner of a group of selected cells.
- ▶ It provides shortcuts for Conditional Formatting, adding Data Bars, and other operations.

Modifying Data in Excel (Slide 14 of 14) Figure 2.9 Excel Quick Analysis Button Formatting Options Charts Totals Tables Sparklines Data Bars Color... Icon Set Greater... Text... Clear... Conditional Formatting uses rules to highlight interesting data.

Frequency Distributions for Categorical Data Relative Frequency and Percent Frequency Distributions Frequency Distributions for Quantitative Data Histograms

Cumulative Distributions

Creating Distributions from Data

Frequency Distributions for Categorical Data:

► Frequency distribution: A summary of data that shows the number (frequency) of observations in each of several nonoverlapping classes, typically referred to as bins.

Table 2.3: Data from a Sample of 50 Soft Drink Purchases

Coca-Cola
Diet Coke
Pepsi
Diet Coke
Coca-Cola
Coca-Cola
Dr. Pepper
Diet Coke
Pepsi
Pepsi
Coca-Cola
Dr. Pepper
Sprite
Coca-Cola
Dr. Coca-Cola
Dr. Coca-Cola
Dr. Coca-Cola
Coca-Cola
Coca-Cola
Coca-Cola
Coca-Cola
Coca-Cola

Sprite Coca-Cola Diet Coke Coca-Cola Diet Coke Coca-Cola Sprite Pepsi Coca-Cola Coca-Cola Coca-Cola Pepsi Coca-Cola Sprite Dr. Pepper Pepsi Diet Coke

Pepsi Coca-Cola Coca-Cola Pepsi Dr. Pepper Coca-Cola Diet Coke Pepsi Pepsi Pepsi Pepsi Coca-Cola Dr. Pepper Pepsi Sprite

Creating Distributions from Data

Table 2.4: Frequency Distribution of Soft Drink Purchases

| Frequency |
|-----------|
| 19 |
| 8 |
| 5 |
| 13 |
| 5 |
| 50 |
| |

- ► The frequency distribution summarizes information about the popularity of the five soft drinks:
 - ► Coca-Cola is the leader.
 - ▶ Pepsi is second.
 - ▶ Diet Coke is third.
 - ▶ Sprite and Dr. Pepper are tied for fourth.

Figure 2.10: Creating a Frequency Distribution for Soft

Drinks Data in Excel

| 4 | A | В | C | D | E |
|----|-------------|------------|---|------------|----|
| 1 | Sample Data | | | Bins | |
| 2 | Coca-Cola | Coca-Cola | | Coca-Cola | 19 |
| 3 | Diet Coke | Sprite | | Diet Coke | 8 |
| 4 | Pepsi | Pepsi | | Dr. Pepper | 5 |
| 5 | Diet Coke | Coca-Cola | | Pepsi | 13 |
| 6 | Coca-Cola | Pepsi | | Sprite | 5 |
| 7 | Coca-Cola | Sprite | | | |
| 8 | Dr. Pepper | Dr. Pepper | | | |
| 9 | Diet Coke | Pepsi | | | |
| 10 | Pepsi | Diet Coke | | | |
| 11 | Pepsi | Pepsi | | | |
| 12 | Coca-Cola | Coca-Cola | | | |
| 13 | Dr. Pepper | Coca-Cola | | | |
| 14 | Sprite | Diet Coke | | | |
| 15 | Coca-Cola | Pepsi | | | |
| 16 | Diet Coke | Pepsi | | | |
| 17 | Coca-Cola | Pepsi | | | |
| 18 | Coca-Cola | Coca-Cola | | | |
| 19 | Diet Coke | Dr. Pepper | | | |
| 20 | Coca-Cola | Sprite | | | |
| 21 | Coca-Cola | Coca-Cola | | | |
| 22 | Coca-Cola | Coca-Cola | | | |
| 23 | Sprite | Pepsi | | | |
| 24 | Coca-Cola | Dr. Pepper | | | |
| 25 | Coca-Cola | Pepsi | | | |
| 26 | Diet Coke | Pepsi | | | |

Creating Distributions from Data

Relative Frequency and Percent Frequency Distributions:

- ► Relative frequency distribution: A tabular summary of data showing the relative frequency for each bin.
- ▶ Percent frequency distribution: Summarizes the percent frequency of the data for each bin.
 - ► Used to provide estimates of the relative likelihoods of different values of a random variable.

Table 2.5: Relative Frequency and Percent Frequency Distributions of Soft Drink Purchases

| Soft Drink | Relative Frequency | Percent Frequency (%) |
|------------|-----------------------|--------------------------|
| Coca-Cola | 0.38 | 38 |
| Diet Coke | 0.16 | 16 |
| Dr. Pepper | 0.10 | 10 |
| Pepsi | 0.26 | 26 |
| Sprite | 0.10 | 10 |
| Total | 1.00 | 100 |

Creating Distributions from Data

Frequency Distributions for Quantitative Data:

- ► Three steps necessary to define the classes for a frequency distribution with quantitative data:
 - 1. Determine the number of nonoverlapping bins.
 - 2. Determine the width of each bin.
 - 3. Determine the bin limits.

APPROXIMATE BIN WIDTH

Largest data value — smallest data value

Number of bins

(2.1)

Table 2.6: Year-End Audit Times (Days)

| Γ | 12 | 14 | 19 | 18 |
|---|----|----|----|----|
| Γ | 15 | 15 | 18 | 17 |
| Γ | 20 | 27 | 22 | 23 |
| | 22 | 21 | 33 | 28 |
| Γ | 14 | 18 | 16 | 13 |

Creating Distributions from Data

Table 2.7: Frequency, Relative Frequency, and Percent Frequency Distributions for the Audit Time Data

| Audit Times | | Relative | Percent |
|-------------|-----------|-----------|-----------|
| (days) | Frequency | Frequency | Frequency |
| 10–14 | 4 | 0.20 | 20 |
| 15–19 | 8 | 0.40 | 40 |
| 20–24 | 5 | 0.25 | 25 |
| 25–29 | 2 | 0.10 | 10 |
| 30–34 | 1 | 0.05 | 5 |

