July 19, 2023

General Manager

Water District

**Subject: Proposal on METER READING, BILLING AND COLLECTION MANAGEMENT SYSTEM**

Sir:

DENJR Information Technology Services is a solution provider establishment that aims to assist small to medium scale enterprises and government agencies by providing computer programming services and computerized systems which helps in the ever-growing need for computerization of programs, processes, and procedures in the implementation of their corporate plans.

Our business follows a time-frame in terms of the development life cycle of a computerized system which includes data gathering, analysis, system design, system development, system implementation, and review after the implementation. By following the required time-frame all aspects of the development can help in minimizing the risks, loss, and reducing the costs. We offer services such as consulting, implementation and maintenance to both private and government entities. We also offer networking services such as designing Local Area Network Connection and Wireless Connections as well as the installation and set-up. For additional history of work accomplishments please see attached **“Annex A”**.

In line with the current trend of automating the processes and transactions we would like to offer our **METER READING, BILLING AND COLLECTION MANAGEMENT SYSTEM** used by many water districts in Mindanao. The System is used to automate reading, billing, and tending of water bills, collection of payment, monitoring of accounts receivables, and other transactions. System features are enumerated in **“Annex B”**.

For more information about the system please find our product details and cost & financing below:

|  |  |
| --- | --- |
| **METER READING, BILLING AND COLLECTION MANAGEMENT SYSTEM** | **Contract Price** |
| 1 (one) set of Server, 1 (one) set of Android Meter Reading Device with Bluetooth printer and 1 (one) set of Barcode Reader | Php 250,000.00 |
| **TOTAL PRICE** | **Php 250,000.00** |

**BASIC TERMS:**

**1. COST and FINANCING -**There will be a 30% down payment. The cost is indicated under the financing scheme payable in equal monthly installments for **eight (8) months without interest (on balance after down payment).**

**2. DELIVERY -** The delivery is after the end of the three (3) month project timeline upon receipt of Purchase Order and Project Timeline. The 3-month project timeline is composed of Data Gathering, Project Development, Presentation, Training and Installation. The Client shall shoulder **all shipping and handling cost related to the delivery of system.**

**3. TRAINING AND ORIENTATION –** Unless otherwise agreed upon, **DENJR** shall conduct, free of charge, a one-time training and orientation session at a schedule and venue to be agreed upon by both parties. Subject to the approval of **DENJR**, the Client may request extended services for training and orientation to ensure full implementation of system. The Client shall provide Transportation Expenses, Board and Lodging for the **DENJR** staff and other participants during this period if the implementation will be done outside Kidapawan City proper.

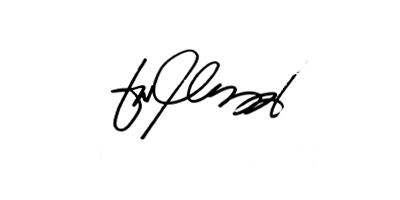
**4. MODIFICATION –** As a general definition, modification is defined as simple alteration and revision of an existing module. Modification does not cover the development of another module or a replacement of an existing one. **DENJR** provides no charge modification for twelve (12) months if it can be done via phone or email, however, if presence of **DENJR** staff is required, the client shall provide Transportation Expenses, Board & Lodging if it the modification will be done outside Kidapawan City proper.

**5. WARRANTY-** The comprehensive warranty begins after installation and from the date of acceptance of the software and shall be for a period of twelve (12) months.

* 1. **Charges within warranty period and within the 3-month project timeline:** As expressed agreement, the client is entitled of **FREE technical support.** However, client shall pay for the actual transportation/airfare, board & lodging, if the presence of **DENJR** staff is required and the location is outside Kidapawan City proper. In case of modification that covers the development of another module or a replacement of an existing one, there will be **no additional charges**.
  2. **Charges within warranty period but after the 3-month project timeline:** As expressed agreement, the client is entitled of **FREE technical support.** However, client shall pay for the actual transportation/airfare, board & lodging, if the presence of **DENJR** staff is required and the location is outside Kidapawan City proper. In case of modification that covers the development of another module or a replacement of an existing one, **additional fee per module** based on the scope of the transactions and/or specifications will be paid by the client.
  3. **Charges after warranty period and after the 3-month project timeline:**  For additions, revisions, modifications and technical support of the program, after the warranty period and upon expressed agreement of **DENJR; DENJR** will provide an estimate to the licensee at the rate of Php 2,500.00 per day. However, client shall pay for the actual transportation/airfare, board & lodging plus Php 2,500.00 pesos per day, if the presence of **DENJR** staff is required and the location is outside Kidapawan City proper. In case of modification that covers the development of another module or a replacement of an existing one, **additional fee per module** based on the transactions and/or specifications will be paid by the client.

If you have decided to purchase our Transactional Geographical Information System, you can contact me thru mobile number 09107181134 and set a meeting for a demonstration and discussion of terms at any time of your convenience.

Thank you and looking forward to be the service to you in the future.

Very truly yours:

**WARDEY S. ELIANG**

DENJR Information Technology Services

Programmer

**Summary of Terms and Conditions:**

1. The Client shall pay a down payment of **30%** upon issuance of **Purchase Order (PO).**
2. **DENJR** shall deliver the system after the end of the three (3) month project timeline starting from the date of receipt of **PO** and **Project Timeline** by **DENJR.**
3. All Payments shall be made in favor of **DENJR.**
4. Failure to settle fees on the due date thereof shall give **DENJR** the right to cause the disconnection of service to the **CLIENT.** Late payments shall be subject to penalty charges at the rate of 2% per month of the remaining balance.
5. Termination: **DENJR** may terminate this Agreement at any time if it shall become impossible for **DENJR** to render or provide for the service, due to causes beyond the control of **DENJR,** or due to fortuitous events. For causes falling under this paragraph, **DENJR** shall serve written notice thereof to the **CLIENT** at least thirty (30) days prior to the intended date of termination. **DENJR** may terminate this Agreement at any time with immediate effect if any of the monthly fees or modification fees shall not be paid within the period specified therefore. In case of breach of any of the terms and conditions of this Agreement, either party to this Agreement may terminate the same with immediate effect, if the breaching party fails to remedy or correct such violation within thirty (30) days from receipt of the written notice of such breach given by the non-breaching party.

Termination of this Agreement shall not relieve the other party from liability to pay fees or charges, which have accrued, to the other party prior to the date of termination.

Neither party will be liable to the other because of such termination for damages arising from loss of prospective profits, anticipated sales, or goodwill.

1. Ownership of System and/or Equipment: All system and equipment installed and/or provided by **DENJR** shall remain the property of **DENJR** until full payment is made. **DENJR** shall transfer the property right or interest over the same upon full payment

**ANNEX A**

**DENJR**

Phase 1, Block 1, Lot 12, Sandawa Homes II, Kidapawan City, Philippines

2013-Present

**Projects**:

1. Office of the City Planning and Project Coordinator

Local Government Unit of Kidapawan City, Philippines

Zoning and Housing Management System **(ZHMS)**

Business Permit and Licensing System **(BPLS)**

2. Metro Kidapawan Water District **(MKWD)**

Brgy.Lanao, Kidapawan City

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

Consumer management System **(CMS)**

Inventory Management System **(IMS)**

Asset Management System **(AMS)**

Budget and Accounting Management System **(BAMS)**

Human Resource Management System **(HRMS)**

Customer Service Online Portal

3.Malaybalay City Water District **(MCWD)**

Sayre Hwy, Malaybalay, 8700 Bukidnon

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

4.Pikit Water District **(PWD)**

Pikit, Cotabato

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

5. Bansalan Water District **(BWD)**

1535 R. De los Cientos corner Camia Street, Bansalan, 8005, Davao del Sur

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

6. IGaCoS Water District **(IWD)**

Corner Rizal and Magsaysay Streets, Poblacion Penaplata, Samal District Island Garden City of Samal Davao del Norte Province

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

7.Kapalong Water District **(KWD)**

M. Quezon St., Maniki, Kapalong, Davao del Norte 8113

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

8.Asuncion Water District **(AWD)**

Asuncion, Davao del Norte 8102

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

9.Nasipit Water District **(NWD)**

Maubo Road, Dist. 5, Brgy. Triangulo, Nasipit, Agusan del Norte 8602 Mobile Meter Reading and Billing Collection System **(MMRBCS)**

10. General Santos City Water District (GSCWD)

E. Fernandez St., Brgy. Lagao, General Santos City

Budget and Accounting Management System **(BAMS)**

11. Magpet Water Works Services **(MWWS)**

Local Government Unit of Municipality of Magpet

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

Electronic Document Management System **(EDMS)**

12. NCTVN (Cable Company)

Mc Arthur St., Poblacion Kidapawan City, North Cotabato

Android Meter Reading and Billing System **(AMRBS)**

Customer Service Online Portal

13. Malungon Water District

Poblacion, Malungon, Sarangani

Mobile Meter Reading and Billing Collection System **(MMRBCS)**

**Annex B**

**METER READING, BILLING AND COLLECTION MANAGEMENT SYSTEM BUNDLE**

1. Main Modules

* Consumer Registration
* Upload Meter Reading transaction to Device
* Download Meter Reading Transaction from Device to Server
* Commit Billing Reading Transaction
* Posting of Billing to Ledger
* Other Charges Entry
* Billing Adjustment
* Debit/Credit Memo
* Office Collection
* Field Collection
* Bank Collection
* Disconnect Consumer
* Reconnect Consumer
* Loans

2. Maintenance

* Zones
* Book
* Collection Agent
* Banks
* Billing Rates
* Additional Charges
* Consumer Type
* Meter Size
* Meter Brand
* Meter Reader
* Penalty Rate
* Senior Citizen Discount Rate
* Franchise Tax Discount Rate
* Change Due Date

3. Inquiries

* + Ledger for Water
  + Ledger for Other Charges
  + Billing Inquiry
  + Loans
  + Consumer Information
  + Consumer History

4. Administration

* + Assigned OR

5. Utilities

* + Consumer Sequencer
  + Queuing System
  + Printer Settings
  + View Log File
  + Rezoning
  + Security

6. Reports

* + Daily Collection Report
  + Filed Collection Report
  + Bank Collection Report
  + Daily/Monthly Billing Summary
  + Account Receivable Details
  + Ageing of Account Receivable
  + Billing Adjustment Summary
  + Debit Credit Memo Summary
  + Monthly Penalty
  + Monthly Senior Citizen Discount
  + Monthly Franchise tax
  + Delinquent Account
  + 48 Hours’ Notice of Disconnection
  + Summary of Unpaid Bills
  + Summary of Delinquent Accounts
  + Monthly New Connection List
  + Monthly Disconnection List
  + Monthly Reconnected List
  + Monthly Zero Consumption
  + Monthly CUM Monitoring for Residential Consumer qualified to reclassify to Commercial Account

*Note: All Reports generated from system can be revised based on your preferred format.*