

Requested by (name) Ankit Dassor

Telephone Number 604-217-0902

Date Work Submitted Nov 29, 2017

Email address adassor@gmail.ca

Date Work Needed Nov 29, 2017

(ASAP unacceptable)

Payment type Cash Debit VISA Mastercard

☐ Check here if your job needs to be mailed inter-campus by the Simon Fraser Student Society, please note only orders shipped to all SFU campuses are free.

☒ Order will be picked up or ☐ Deliver to: Building _____ Room # _____

PRINTING & PHOTOCOPYING

Please check all that are applicable

☐ in B&W

☒ Large Format Poster Printing 18"x24"

(size)

☒ in Colour

Banner Printing ☐ Vertical with stand 33" x 78 3/4"

☐ Thesis/Dissertation



☐ Horizontal with grommets 36" x 96"





Special Instructions Poster will be picked up by Nicole Thomas, a group member of mine, between 2 and 3pm on Nov 29, 2017.
I have included the full InDesign CC Package file, zipped. However, the PDF is likely all you will need as
fonts are embedded and it contains a .5" bleed. Cheers!

PAPER - Fill in completely (If you do not fill in a colour, it will be printed on white) If you are unsure please contact the staff at the Copy Centre either by telephone 778-782-3186 or email: copycentre@sfss.ca

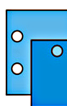
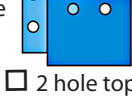

	Item Electronically Sent Filename	Quantity required	Paper size 8.5 x 11 - Letter, 8.5 x 14 - legal, 11 x 17 - tabloid or 12 x 18	specify paper or cardstock	Description / Colour please specify 1 sided or 2 sided
1	470poster.pdf	1	18"x24" poster	8 mil satin	1 sided colour poster
2					
3					



FINISHING Check all that apply:

Fold (type): ☐  Centre-fold ☐  Brochure fold

Staple: ☐  ☐  ☐  ☐ 

Cutting type: _____ eg. business card, postcard, leaflets

Hole Punch: ☐ 2 hole side  ☐ 2 hole top  ☐ 3 hole 

Type of Binding: ☐ Coil Bind  ☐ Hard cover (Thesis) 

SFSS CLUBS, DSUs, FACULTIES & AFFILIATES check list:

Name of group: _____ ☐ Is the document saved as a PDF, JPEG, PNG?

Funding source: operating departmental funds # _____ ☐ Have you included the SFSS logo and placed it prominently?

☐ core ☐ resource funds ☐ grant ☐ trust ☐ SFSS Clubs approved by the SFSS General Office staff?

Total approved: _____ ☐ Additional charges _____

For Copy Centre use only

Job Number _____

Date _____

Total Cost \$ _____

☐ SFSS BOARD ☐ SFSS STAFF ☐ SFSS CLUB ☐ SFSS DSU ☐ UNDERGRAD ☐ GRAD STUDENT ☐ SFU ☐ EXTERNAL

Printing \$ _____ Copying \$ _____ Binding \$ _____ Banner \$ _____ Other \$ _____

Summary of order _____