KCI

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Grand Rapids, MI 49512
616.957.2120   phone
616.957.3026   fax
kentcommunications.com

FAX Cover Sheet

NCOA Processing Acknowledgment Form

PLEASE DO THE FOLLOWING:

• Print this 2 page document

• Fill out the bottom of this cover sheet

• Fill out the NCOA Processing Acknowledgement Form (PAF)

> Completely fill out the List Owner portion
> (To lookup your NAICS number go to www.naics.com/search.htm)

• Fax this cover sheet and PAF to KCI

• Mail originally signed PAF to KCI at address above

FAX COVER SHEET:

To: _____

From Name: _____

From Company: _____

Pages in FAX 2 (including cover sheet)

To FAX #:   (616) 957-3026

NCOA^{Link®} PROCESSING ACKNOWLEDGEMENT FORM

The collection of information on this Processing Acknowledgement Form (PAF) is required by the Privacy Act of 1974. The United States Postal Service® (USPS®) requires that each NCOA^{Link} Licensee have a completed NCOA^{Link} PAF for each of their NCOA^{Link} customers prior to providing the NCOA^{Link} service. The Licensee is also required by the USPS to retain a copy of the completed form for each of its customers and to obtain an updated PAF from each of its customers at minimum once per year. Any signature upon this PAF shall be considered valid for all purposes and have the same effect whether it is an ink-signed hardcopy document or equivalent alternative.

LIST OWNER

I, the undersigned, an authorized representative of:

Company Name

Address

City   State   ZIP+4

Telephone Number   NAICS   USPS Mailer ID (optional)   E-mail Address (optional)

Parent Company Name

Marketing or "DBA" Company Name or Primary Affiliate Company Name   Company Website (optional)

Name (Please print)   Title

Signature   Date

do hereby acknowledge that I have received and reviewed the NCOA^{Link} Information Package supplied to me by <u>BCC Software, LLC</u> an NCOA^{Link} Service Provider. I also understand that the sole purpose of the NCOA^{Link} service is to provide a mailing list correction service for lists that will be used for preparation of mailings. Furthermore, I understand that NCOA^{Link} may not be used to create or maintain new movers' lists.

LICENSEE

BCC Software, LLC
Business Name (Please print)

Name (Please print)   Data Marketing Services
Title

Signature   Date

800-337-0372   585-272-7778
Telephone Number   Fax Number

☐ BROKER/AGENT ☐ LIST ADMINISTRATOR (Check applicable box)

Business Name (Please print)

Address   City/State/ZIP+4

Name (Please print)   Title

Signature   Date

Telephone Number   NAICS   Company Website (optional)

For Licensee Use Only

PAF ID: **Broker/Agent ID:**   **List Administrator ID:**