# **Meeting Minutes**

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| Project 053 - T27 | |
| **Date/Time:** | Apr 28, 11:30AM - 12:45PM |
| **Type:** | In person meeting with supervisor Bill Klug |
| **Minute Taker**: | Kent Huang |
| **Attendees:** | Daniel Park, Kent Huang, Terence Leung, Bill Xue |
| **Regrets:** |  |

## **Notes:**

We discussed our proceeding development direction for our project.

* Surrey delivery management app described in the project catalogue is a massive project and we are supposed to scope it down.
* We should propose the client that the whole project should be divided into 3 phases, android app development, ios development and driver routing algorithm integration.
* It is more suitable that the system should be built as mobile native applications.
* We will focus on the first phase to develop a working prototype integrated with the data communication module in android development.
* We should email the client that we plan to build the system on android platform and the backend hosting or database or firebase may cause cost.
* We will email our supervisor as soon as possible to schedule our next supervisor meeting.

## **Action Items:**

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| --- | --- | --- | --- |
| **Owner** | **Description** | **Completion Date** | **Status** |
| everyone | research on firebase for android development | Apr 28, 2017 | Open |
| everyone | discuss and come up with the web app design | Apr 28, 2017 | Open |
| Terence | send email to client | Apr 28, 2017 | Open |
| Terence | send email to supervisor | Apr 28, 2017 | Open |