# Meeting Minutes

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| Project 053 - T27 | |
| **Date/Time:** | May 3 12:30PM - 1:30PM |
| **Type:** | In person meeting with supervisor Bill Klug |
| **Minute Taker**: | Terence Leung |
| **Attendees:** | Daniel Park, Kent Huang, Terence Leung, Bill Xue |
| **Regrets:** | N/A |

## Notes:

Things covered:

* Short demo on the 2 Android applications to our supervisor.
* GUI for the applications are hard on eyes, and it needs slight redesign (e.g. color scheme).
* When meeting up with the client, we should present the work we had done, the UI, to our client and make sure they like the UI; if not, we should adjust it to our client’s preference.
* Client approved of Android, but still pushing for a lot of feature.
* When meeting up with the client, we should prioritize and scope down the requirements with our client and focus on the features that they really want.
* Pushing back more non-functional feature to incorporate the map maybe what the client wants.
* The final product of the project should not include any non-functioning features, for example, leaving a button, which does nothing, for future development is not favorable.
* How to improve the document writing?

The documents should be easily understood by an outsider of the project.

* Development direction: next week the development will be focused on the Backend, and no more time will be allocated to the Frontend.

## Action Items:

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| **Owner** | **Description** | **Completion Date** | **Status** |
| Everyone | Research on firebase for android development | Apr 28, 2017 | Closed |
| Everyone | Discuss and come up with the web app design | Apr 28, 2017 | Closed |
| Terence | Send email to client | Apr 28, 2017 | Closed |
| Terence | Send email to supervisor | Apr 28, 2017 | Closed |
| Everyone | All front-end activities complete | May 6, 2017 | Open |
| Everyone | All front-end activities connected | May 6, 2017 | Open |