

# Kenneth Cedric Bumatay

Pla Pla st. Brgy 12, Caloocan, Phil.

(63+) 9923002892 | [kennthcedricbumatay@gmail.com](mailto:kennthcedricbumatay@gmail.com) | [linkedin.com/in/kennethcedricbumatay](https://www.linkedin.com/in/kennethcedricbumatay) |

## SUMMARY

A motivated and detail-oriented IT with foundational experience in IEQ/facility management department Medical city of Ortigas IT communication. Possess a strong understanding of programming languages, databases, and operating systems. Skilled in troubleshooting, problem-solving and collaborating in team environments. Eager to apply knowledge and gain hand-on experience in a dynamic IT role. Passionate about learning new technologies and contributing to innovative projects.

## SKILLS

Desktop/laptop Troubleshooting, Assembly and Disassembly, Basic Adobe Photoshop, Install and set up Microsoft Office and Operating System, HTML CSS JavaScript, Basic MYSQL SQL Server and PHP, UI/UX Design, Setup and configure Hardware Software and Drivers, Network cabling, Repair hardware, Setup and Troubleshoot CCTV. Remote Desktop for Online Collaboration

## WORK EXPERIENCE

### IEQ/The Medical City of Ortigas BMS Operator/IT Staff 2024 - 2025

- Manage Building Management System (BMS).
- Direct report to engineer on duty and contractor when it comes of trouble BMS trouble.
- Create worked order and leave tracker system using google sheets.
- Troubleshooting computer, laptop, printers, and system.
- Answering client calls for their concerns.
- Network cabling WIFI routers, CCTV, and switches.
- Installing Microsoft office and windows Operating System on laptop/Desktop.
- Encoding TOS (terms of Services).

## INTERNSHIP

### January 2024 - May 2024 Former trainee at NSPIRE Santiago, Isabela

Our duties depend to our supervisor. Our work experience as a former trainee in NSPIRE Santiago was almost doing field works such as; installing flap barrier, ID tagging, troubleshooting, updating student information on their system, photo shooting for their ID's and registering student ID's. When we're in the office our duties are editing students' information, photo editing using Adobe Photoshop and sometimes our clients have a problem on their system we're using any desk to fix it.

## REFERENCES

NAME: Jenel Matalang Samortin

POSITION: Dean

COMPANY: College of Information and Computing Sciences Department in Lyceum of Aparri

CONTACT #: 09617937852

NAME: Kendrick O. Rivera

POSITION: IT Analyst

COMPANY: Stantec Tech. Asia Inc.

CONTACT#: 09270337011

NAME: Francis Naparam

POSITION: IT Engineer

COMPANY: IEQ/The Medical City

CONTACT#: 09311014593

NAME: Neil Angelo Hermitanio

POSITION: Implementation head

COMPANY: NSPIRE Santiago Isabela

CONTACT#: 09171556228