- 68. (4) During a meeting of the Council or a meeting of a Committee of the Whole Council, a member :
  - (a) Shall enter or leave the Chamber when necessary in silence and without causing disturbance.

How to exit from the Council Chamber

(b) Shall not walk through the Council Chamber or pass between the Chair and a member who is speaking.

Shall not walk through Council Chamber or between Chair and a member speaking at the time

(c) Shall not read newspapers, books, letters or other material except those submitted to the meeting, which relate to the business.

Newspapers, documents, books, letters

(d) If any member does speak showing an extract of any document, the name of the document containing the said extract, date of publication and the page number and the relevant paragraph shall be mentioned in his speech and the members shall also ensure that the said document is tabled at the Council.

All extracts used in speeches made at the Council to be tabled

(e) If there is any contradiction between the statement made in the speech and the relevant part of the document presented to the Council, the Chairman has the authority to remove such contradictory part from the Official Report.

If contradiction exists in matters between the statement and the document tabled, authority to remove such part.

(f) If there is a matter or statement which is considered as contrary to Rules, the Chairman has the authority to remove such matter or statement before the Official Report is tabled.

Removal of rule contradictory statements from Hanzard Report

(g) Shall not smoke or partake of any refreshment within the Council Chamber; However, there shall be no impediment to drink water by a member who is addressing the Council, if necessary.

> Smoking, partaking food or beverages

(h) Shall maintain silence while another member is speaking and shall not unless the member speaking gives way, interrupt him.

(i) A member presenting his opinion to the Council may use computers on the permission of the Chairman to prove or inspect facts relating to his speech. However, where it is observed that such equipment is used in a manner distracting the Council, the Chairman has the power to stop such member's speech or act having drawn the Council attention towards such member.

Refrain from interrupting the speech

Limitations to computer use