How to take vote

When such claim is made; the Chairman shall first take action to cause the members in favour of the motion to rise in their places and get the Secretary to count the numbers, secondly, cause the members voting against the motion to rise in their places and get the Secretary to count the numbers and thirdly, cause the members refrain from voting to rise in their seats and get the Secretary to count the numbers and the Chairman shall declare the result made known to him by the Secretary.

60. (4)