
MACKENZIE ANDERSON

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OBJECTIVE

Use innovation, communication and multi-cultural perspective to implement solutions to everyday obstacles. Work with communities creating sustainable change that will benefit the generations to come. Embrace the opportunity to work collaboratively with others, or think critically as an individual.

EDUCATION

B.S. IN SOCIAL SCIENCE, FOCUS IN COMMUNITY DEVELOPMENT— ANTICIPATED
GRADUATION: JUNE 2019

Oregon State University- Cascades Campus; Bend, OR — GPA: TBD

ASSOCIATE OF ARTS TRANSFER — GRADUATION: DECEMBER 2016

Central Oregon Community College; Bend, OR — GPA: 3.6/4.0

RELATED COURSE WORK

Volunteer work in Ecuador (June 2018) - Sustainable infrastructure and education projects in indigenous communities.

Interpersonal Communication, Communication Theory, Families and Poverty.

WORK EXPERIENCE

FRONT DESK AGENT, HAMPTON INN AND SUITES; BEND, OR — JUNE 2016-PRESENT

- Deliver high quality customer service and work hard to satisfy all guest needs
- Greet guests and process over one hundred arrivals and departures within a shift
- Operate computer software programs and use multi-line telephone
- Communicate multiple status changes to housekeeping and maintenance departments
- Work fast and efficiently both by myself and with other coworkers

LEAD BAKER, RED PLATE FOODS; BEND, OR — (SEASONAL) MARCH 2017-PRESENT

- Measure and mix recipes for the day with great attention to detail
- Delegate tasks to fellow bakers; hold bakers accountable and resolve issues
- Organize, package and box over one thousand products daily to be delivered
- Work at a fast pace and problem solve throughout each shift
- Communicate with consumers about the quality and benefits of allergy-free products

SUPERVISOR, PAPA MURPHY'S PIZZA; REDMOND, OR — AUGUST 2013-JUNE 2016

- Trained, supervised and led a team of up to eight staff members on each shift
- Delegated tasks and problem solved when necessary
- Regularly interacted with customers and resolved customer conflicts
- Multi-tasked efficiently in a fast-paced environment
- Managed the cash register and sales transactions

COMPUTER SKILLS

Microsoft Office (Word, Excel, PowerPoint, Outlook), Mac (Pages, Keynote, Numbers), POS Systems.