

Invitation to Participate in the Moorpark College Service Fair



Year of Service

Moorpark College has dedicated the 2009 – 2010 academic year to being a *Year of Service*. Through the *Year of Service*, the college aims to

- Recognize the service demonstrated by students and employees of the college,
- Provide opportunities for volunteer service to the local community, to the nation, and to the world, and
- Encourage an attitude of service—an approach to life that integrates understanding, caring, and taking action—that carries on in the lives of our campus community beyond this single year.

We hope that these goals will initiate the contribution from Moorpark College of one million hours of volunteer service by 2015 (the culminating date of the United Nations Millennial Goals).

To support these aims, Moorpark College will host a **Service Fair** on Thursday, February 25 from 10:00 a.m. – 2:00 p.m. **Non-profit and volunteer organizations** are invited to host a table at this fair and to educate our campus community about their organizations. There is no fee for hosting a table at the fair. We also hope that organizations will share any volunteer opportunities with the students and will encourage all attendees to volunteer on a regular basis during this year and into the future.

Non-profits may also sign up to speak for 10 minutes in a **mini-lecture**. These will occur at various times between 10:00 – 11:00 and 1:00 – 2:00. Speakers will be grouped with similar organizations so that there are 3 groups presenting every 30 minutes. This will include some Q&A time. The area for speaking is in a conference room just behind the area where the info tables will be set-up.

Interested organizations should RSVP to Kathryn Adams and John Gray at the Year of Service e-mail address provided at end of this letter. **Please provide the following information:**

Name of organization:

A single sentence that explains the organizational purpose:

Mark here if you would like to speak during mini-lecture session: ____ yes ____ no

If yes, do you need a computer/projector for PowerPoint or internet? ____ yes ____ no

Name of a person whom we may contact:

E-mail of that person:

Work phone:

Cell phone (for day of event):

A mailing address:

Any special accommodations that may be needed:

The event will be held inside our Campus Center dining area (just in case it rains). Tables, chairs, and tablecloths will be provided. Please bring a sign or banner you can hang from the table to identify your organization. Further details explaining the procedures for set-up and parking instructions will be sent to participants once we have received your RSVP. Send RSVP to mcyearofservice@vcccd.edu

If you have further questions, you may also contact

Kathryn Adams kadams@vcccd.edu 805-378-1400 X1696 John Gray jgray@vcccd.edu 805-378-1400 X1875

Thank you for the service you perform each day in your work.

Kathryn Adams and John Gray, co-chairs, Year of Service

“Be the change you want to see in the world.” - Mohandas K. Gandhi