

Ketkhut Darong

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Email: ketkhutdarong@gmail.com

Dear HR Department,

I'm currently studying **Software Development at Norton University**. Along the way, I've gained solid computer, programming, and communication skills through both classes and short training programs. I also worked as a **Customer Service at Doctor Care** and volunteered with the **procurement team** at the **Cambodia Book Fair**. These experiences helped me build strong communication skill and computer skills, which I believe are very useful for the position that I applied.

I am eager to grow professionally while contributing to your organization's operations and success. I would welcome the opportunity to discuss how I can support your team in more detail.

Thank you for considering my application. I look forward to the opportunity to speak with you.

Sincerely,

Ketkhut Darong



CONTACT

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KETKHUT DARONG

EDUCATION

Currently pursuing a Bachelor's degree in Information Technology (Programming) at Norton University.
Graduated from Svay Rieng High School in 2023 with a 'B' grade.

EXPERIENCE

December 2024-December 2024

Volunteered as part of the procurement team with the **Cambodia Book Fair**, assisting in sourcing and managing resources to support event operations.

January 2025-July 2025

As a Customer Service with **Doctor Care**, assists customers with inquiries and issues related to a company's products and services.

TRAINING COURSES

- English speaking and listening at Skills Training Center
 - English translation course at Skills Training Center
 - C++, C#, OOP, and Algorithm at ETEC Center
 - Work-Study Training Program at Digital Divide Data (DDD)
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SKILL

- English: Listening (fairly good), Writing (good), Speaking (fairly good)
- Computer: Microsoft Word, PowerPoint, Excel, Google Docs, Sheets
- Tools: Photoshop, Internet, Email
- Programming: HTML, CSS, C++, C#, JavaScript, Java, Python
- Version Control: Git, GitHub