

Product Name	Corrected Product Name	Customer Email	Valid Email	Contact Number
Wireless Mouse	Wireless Mouse	customer@@gmail..com	FALSE customer@gmail..com	+91 987 654 3210
USB Cable	Usb Cable	tech_user@ mail.com	FALSE tech_user@ mail.com	98765 43210
Laptop Stand	Laptop Stand	user123@@yahoo.com	FALSE user123@yahoo.com	+91-9876543210
Phone Case	Phone Case	buyer@ gmail.com	FALSE buyer@ gmail.com	9876543210
HDMI Adapter	Hdmi Adapter	support.team@outlook.com	TRUE support.team@outlook.com	987.654.3210

Correct Contact	Shipping Address	Corrected Address	Order Notes	Clean Order Notes
+919876543210	12A, Tech Park	12A, Tech Park	Deliver ASAP!!	Deliver ASAP!!
+919876543210	88B, Silicon Valley	88B, Silicon Valley	N/A	
+919876543210	77, Developer Rd	77, Developer Rd	Call before delivery @ 5pm	Call before delivery @ 5pm
+919876543210	101 Innovation Blvd	101 Innovation Blvd	#ERROR!	
+919876543210	909 StartUp Ave	909 Startup Ave	priorityshipment	priorityshipment

1. Product Name Cleanup

What to fix:

Extra spaces before/after the name: " Wireless Mouse " → "Wireless Mouse"

Random UPPERCASE or lowercase: "wlrLeSS moUse" → "Wireless Mouse"

Why?

So all names look clean, searchable, and consistent for analysis or reports.

Use:

What to fix:

#ERROR!

2. Email Validation & Cleaning

What to fix:

Remove spaces: " keval @email.com " → "keval@email.com"

Obvious errors: "keval@@email.com", "keval..email@gmail.com"

Why?

Bad emails mess up your customer lists, marketing campaigns, and automation.

Tip:

You can spot-check emails with formulas or manually review weird-looking ones.

Use: =TRIM(LOWER(A2)) to clean and lowercase everything.

3. Contact Number Formatting

What to fix:

"987-654-3210" or "987.654.3210" → "9876543210"

Add +91 if missing (for Indian numbers).

Why?

Consistent format = easier filtering, texting, and importing into tools.

Use:

#ERROR!

Then manually add +91 where needed.

4. Shipping Address Polish

What to fix:

Remove unnecessary spaces.

Capitalize street names properly.

Why?

Makes your data clean for printing invoices, mapping, or delivery.

Use:

What To Fix:

5. Order Notes Sanity

What to fix:

Delete weird symbols like =, !, @, \t unless they belong.

Replace N/A, Not Available, etc. → "None" or just leave blank.

Why?

Order notes should be short, readable, and clean for customer records.

Use:

What to fix:

Or filter notes that include symbols like =, @, etc., and fix them manually.