

# CPTR490: INFORMATION SCIENCE ADVANCED PROJECT

## Final Documentation Guidelines

### Project Documentation Guidelines

#### General Information

- 1.5 spacing
- Use normal margins (1" on all sides)
- Font size 12 (Using Calibri, Times New Roman, Garamond or similar fonts)
- This document should be professionally bound (**absolutely no paper/plastic folders**). \*
- The completed project package must include the following items:
  1. **Project Proposal** with Executive Summary
  2. **Technical/System Document**
  3. **User Manual** – This is a separate document from your System Documentation (bullets 1 & 2)
  4. **Clean Source Code** (including test cases for major methods/functions)
  5. **Software/Application (executable/packaged/functional etc.)**

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### USER'S MANUAL GUIDELINES

A complete users' guide should be written for the intended audience (**separate document**). User's manual should contain:

- Table of contents
- **Username and password** if required to gain access to or operate the software.
- How to **install** and **setup** the software.
- Screen shots and steps to perform all functions.

\*

**To be decided**