



# Kevin Puthussery

## My Contact

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📍 Ernakulam, Kerala

## Hard Skill

- Documentation & reporting
- KPI dashboard preparation
- Power BI reports and data visualisation
- Excel pivots
- Data wrangling
- Video editing and poster designing
- Web designing using WordPress
- Data analytics using Python
- C#.Net portal designing
- SQL database creating and querying
- HTML, CSS, bootstrap, php
- Responsive web designing

## Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

## Education Background

- Rajagiri Business School  
*Masters in Business (Marketing & International Business)*  
Completed in 2020
- Xavier Institute of Engineering  
B.E (Information Technology)  
Completed in 2017

## About Me

Seeking a position to utilise my skills in an organisation that offers professional growth while being resourceful, innovative and willing to work as a key player in a challenging and creative environment. Currently pursuing MEARN full stack development course.

## Professional Experience

### Letmedoit Technologies

2021 – 2025

Junior Project Coordinator (3.5yrs)

- Handled multiple projects for cellphone tower booking & order management.
- Coordinated the development activities, handled client requirements and change requests.
- Handled field user based supports and end to end project delivery.
- Reports & documentation of development requirements module workflows wireframes with mockscreens, user guides etc.
- Backend data migration co-ordination activity for an already shutdown project

Key projects handled:

- VIL-Galaxy order management system
- Talkpool WFM
- Pace
- ATC-Siterra data migration

L2 Technical support engg

- Handled realtime field user supports for Indus towers iMapp application.
- Currently undergoing training for handling Jira tickets.

### Ceinsys Tech Ltd.

2020-2021

Business Analyst (1yr)

- Developed KPI dashboards for 5D BIM project, coordinated GIS application data update and tracking the project progress, developed the project website.

### Times of India (Internship 2 months)

- I did two months internship at Times of India, Kochi in the RMD department for Marketing and Sales.

## Achievements

- Certification course from NIIT: -Basic Hardware (installing, configuring, managing, troubleshooting apc) passed with 83% marks.
- Certification course in C, SQL, HTML, Php, WordPress, Excel, Data Analysis.
- Published a technical paper in IJSER international journal.
- Won the Korratty Infopark CCL season 1 with LMDi