Date: 11/28/16

Agenda: Advisor Meeting

Length: ~ 60 minutes

Room: E105 Norlin Library

Advisor: Trevor DiMartino

Database Sprint / Planning Meeting

* Stand Up (Lead by Ryan) ~ 10 Minutes
  + Go around the room. Each team member talks about what they’ve worked on since the sponsor meeting. What they plan to do this week. And if they have any roadblocks.
  + Housekeeping with Trevor. Class related mumbo jumbo.
* Project Progress (Lead by Ryan) ~ 20 Minutes
  + What did everyone work on during the break?
  + Where are we at? What’s left to work on?
  + What do we want to complete before the semester ends?
  + Plan for the rest of the semester?
  + What assignments do we have left?
* Database Sprint Current Progress (Lead by Ryan) ~ 20 Minutes
  + How’s the database sprint coming along?
  + What’s Jira look like?
  + Who needs help? Any roadblocks?