✓ I have a typed checklist

Goals

◯ open goal

ⓧ dropped goal

⑦ unclear goal

✓ achieved goal

Tasks

☐ open task

☒ dropped task

☐? unclear task

▤ started task

☑ done task

Artifacts

△ missing artifact

⊿ dropped artifact

△? unclear artifact

△ incomplete artifact

△ available artifact

Milestones

◇ open milestone

◆ achieved milestone

✓ Y1K problems are resolved. 31.12.999

◯ Y2K problems are resolved. .... *(John)* 31.12.1999

Status	Description	Who	Deadline
▤	(Task ı) Repair all programs	John	
☐	Just turn off all computers, if Task ı fails	Mankind	31.12.1999

Task II   ☐ Build Y65K-proof time machine. $\approx 2500 AD$

☐ Use time machine from Task II if problem persists.   12/31/65535