

# **Sprint Retro Notes**

**Team:** Group-P5-01

**Sprint #0**

**Date:** 20/08/2023

**Attended:** Keely Smith, Tanya Tran, Huy Do, Kevin Chen, Antoni Giannakopoulos [Toni]

**Scrum Master:** Kevin Chen

**Product Owner:** Alessio Bonti

**Development team:** Keely Smith ([s3898340](#)), Tanya Tran ([s3843142](#)), Huy Do ([s3894502](#)), Kevin Chen ([s3895923](#)), Antoni Giannakopoulos [Toni] ([s3895923](#)), Myat Theingi Nwe [Gigi] ([s3963447](#))

## **Things That Went Well**

- **What went well? What the team is happy about?**

We are happy with how great our group dynamic is, as everyone gets along well. This has allowed us to have more in-depth discussions during our meetings. In our group, we also have a mixture of strengths and specialities which creates a good balance for the team when it comes to the development stage of this project.

## **Things That Could Have Gone Better**

- **What could have gone better? What could the team improve?**

One thing we could improve as a group is organising our team meetings better. Leading up to this milestone 1 submission, we've had various group meetings but oftentimes we found that only 4-5 team members (out of 6) would show up to a call which made it difficult to make team decisions. We did try to regularly update everyone with any important information discussed in each meeting, however we feel that we could be more productive if we organise meetings when all members are available.

## **Things That Surprised Us**

- **What wasn't expected?**

For this sprint, we were most surprised about the number of tasks that needed to be completed for the first milestone submission. It was more than we expected, with all

documentation work, diagrams, GitHub setup and having 3-4 meetings per week so as a group we were a little overwhelmed.

### **Lessons Learned**

- **What you learned from the above points?**

We learnt that communication and time management are two of the most important factors when it comes to group work, especially in a team of six members. We understand that this is something we all need to improve on, otherwise the next two sprints will be a great challenge for each of us to tackle. We ultimately need to organise group meetings with a clear agenda and manage our time more efficiently.

### **Final Thoughts**

- **Things to Keep**

For future sprints, we should continue having 3-4 scrum meetings per week, just to check in with each other to discuss what needs to be done, what tasks have been completed and for any questions or concerns to be shared and answered.

- **Things to Change**

Currently we have set meeting times for every Monday (class) 4:30PM, Wednesday 5PM, Friday 5PM and Sunday 7PM. We could reconsider changing these meeting times if most/all members are not able to attend.