

# **EDUCATION**

University of Waterloo SEPTEMBER 2019 - PRESENT

Candidate for Bachelor of Computing and Financial Management

# HIGHLIGHT OF SKILLS

- Proficient with Microsoft Office, Adobe Photoshop, and Sony Vegas software
- Experience creating Android applications with Java
- Experience creating, managing and customizing Wordpress and static websites
- Experience working with multicultural groups and people
- Fluent in English, Mandarin, and Cantonese

# **WORK EXPERIENCE**

Peel Career Assessment Services Inc.

JUNE 2019 - AUGUST 2019

Website Developer

- Managed and improved the existing website with Wordpress
- Self-taught SEO and marketing techniques improved monthly site visitors by 30%
- Designed posters and flyers for community events, workshops and websites
- Facilitated lessons to colleagues on website development and management

## **VOLUNTEER EXPERIENCE**

FraserHacks SEPTEMBER 2018 – JUNE 2019

Lead Website Developer

- Created various website designs using Adobe XD
- Used version control software Git and Github for hosting the project files
- Used Firebase Realtime Database to store contact and application form information
- Led a team of two developers through the design and creation process
- Continuously managed the website through adding new features
- Explored and learned new technologies: HTML, SCSS and Javascript

# **Peel Chinese Inter-Agency Network**

JULY 2016 - PRESENT

Website Developer

- Created the website on a Debian VPS with Wordpress
- Used cloud computing solutions DigitalOcean & OVH to host the web server & database
- Used FTP, SSH and various protocols to upload files, connect and manage the server
- Managed the website, add new content and edit themes to specifications
- Successfully setup an email address and contact form within Wordpress

### **REFERENCES**

References available upon request