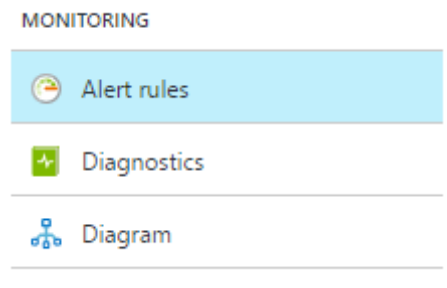
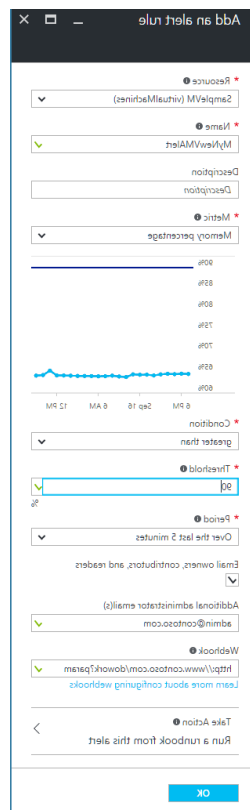


Create an alert rule on a metric with the Azure portal

1. In the [portal](#), locate the resource you are interested in monitoring and select it.
2. Select **Alerts** or **Alert rules** under the MONITORING section. The text and icon may vary slightly for different resources.



3. Select the **Add alert** command and fill in the fields.

A screenshot of the 'Add alert rule' form in the Azure portal. The form is titled 'Add alert rule' and contains several fields: 'Resource' (a dropdown menu), 'Name' (a text field with 'MyNewAlert' entered), 'Description' (a text field), 'Metric' (a dropdown menu), 'Condition' (a dropdown menu), 'Threshold' (a text field with '90' entered), 'Period' (a dropdown menu), 'Email owners, contributors, and readers' (a checkbox), 'Additional administrator email(s)' (a text field), 'Webhook' (a text field), and 'Take Action' (a dropdown menu). The 'OK' button is at the bottom right.

4. **Name** your alert rule, and choose a **Description**, which also shows in notification emails.

5. Select the **Metric** you want to monitor, then choose a **Condition** and **Threshold** value for the metric. Also chose the **Period** of time that the metric rule must be satisfied before the alert triggers. So for example, if you use the period "PT5M" and your alert looks for CPU above 80%, the alert triggers when the CPU has been consistently above 80% for 5 minutes. Once the first trigger occurs, it again triggers when the CPU stays below 80% for 5 minutes. The CPU measurement occurs every 1 minute.
6. Check **Email owners...** if you want administrators and co-administrators to be emailed when the alert fires.
7. If you want additional emails to receive a notification when the alert fires, add them in the **Additional Administrator email(s)** field. Separate multiple emails with semi-colons - *email@contoso.com;email2@contoso.com*
8. Put in a valid URI in the **Webhook** field if you want it called when the alert fires.
9. If you use Azure Automation, you can select a Runbook to be run when the alert fires.
10. Select **OK** when done to create the alert.

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Within a few minutes, the alert is active and triggers as previously described.