MEETING REPORT(Week 1)

Team Name: Software Coders

Date of Meeting: 03/21/2023

Start Time: 10:00

End Time: 10:45

Meeting Location: Epoka University

Moderator: Bruno Bajo

Recorder: Kevin Shemili

Other Members Present: Leand Xhengo , Klaus Aga, Arvi Agalliu, Endri Shenplaku, Alan Petro

Members Absent: No one

Topics Discussed:

Project Overview:

The team made a discussion about what topic would be suitable for our project to develop. We agreed that our project will be a web page.
The team reviewed the technical requirements needed to develop the website, such as programming languages, software tools, and hosting services.

Decisions Made:

- The team agreed to name the group Software Coders.

- The team decided to use GitHub for version control and collaboration on the project.

- The team agreed to use a hosting service such as Heroku to deploy the website once it is complete.

- Each team member is responsible for finding at least one candidate topic for our project.

- The team will use GitHub to collaborate on the project and keep track of changes.

- Also, for task distriubtion the main mean of communication will be via WhatsApp.

- The team will research hosting services and decide on one for deploying the website.

Tasks Assigned:

The team assigned tasks to each member for the upcoming week. Each of the members should be responsible to get a pre knowledge about the programming languages that we are going to use in order to start the project.

More precisely:

- Each team member is responsible for completing their assigned tasks by the deadline.

- The team will use GitHub to collaborate on the project and keep track of changes so each team member should have a Github account.

- The team will research hosting services and decide on one for deploying the website.

Time, Place, and Agenda for Next Meeting:

Next Meeting:
The next meeting will be held at Epoka University at _04/04/2023 10:00(time).