

Kevin Tan

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Work Experience

Tasty Wok – Front Staff **Sept 2022 – Present**

- ☞ Greeted customers and filled orders, worked cash register
- ☞ Fulfilled delivery orders and coordinated orders from kitchen

Canadian Tire – Sales Associate **Mar 2022 - June 2022**

- ☞ Assisted customers locate products and utilized lifts to reach products from warehouse
- ☞ Stocked shelves and expedited large orders into customer vehicles

Coco Fresh Tea & Juice – Cashier & Kitchen Prep **July 2020 – Feb 2022**

- ☞ Greeted and guided customers, fulfilled orders, served drinks
- ☞ Cleaned store, swept garbage, maintained excellent sanitation

Education

David Thompson Secondary **Sept 2017 – July 2022**

Simon Fraser University – Bachelor of Computing Science **Sept 2022 – Present**

Graduation year **2026**

Relevant Skills

Communication

- Excellent communication and leadership skills demonstrated through multiple roles of customer service and order management
- Fluency in Cantonese, intermediate in Mandarin

Organizational

- Ability to focus, multi-task, and manage time effectively under pressure demonstrated by ability to complete multiple tasks sequentially in busy environments
- Active work style and willingness to learn demonstrated by ability to incorporate company values and the mindset of striving towards self-improvement

Additional Commitments

Tutoring

- Teaches various kids from grades 7-11 twice a week in subjects such as Math, English, and Computer Programming

References Available upon Request

James Cen – Manager (Coco Fresh Tea & Juice) **(778) 319-3197**

Connor McCullagh – Supervisor (Canadian Tire) **(604) 446-5991**

Darren Huang – Manager (Tasty Wok) **(604) 340-3889**