




 09943328319

 kevinolano00018@gmail.com

 06 I Reyes St. Purok6A
Lower Bicutan Taguig
City

Education

Senior High School

Moreh Academy Inc.

STEM

2016 - 2018

College

Taguig City University

Bachelor of Science in
Computer Science

2018 - 2022

Skills

Microsoft Tools (Excel, Powerpoint,
Word)

PC Assembling & Disassembling

HTML & CSS

Internship

Fun E-Learning

* Website Maintenance &
Management (2022)

KEVIN OLANO

Personal Information

- AGE: 25
- Birthday: November 14, 1999
- Place of Birth: Taguig City
- Nationality: Filipino
- Religion: Catholic
- Gender: Male
- Civil Status: Single

Work Experience

Uno Factory Outlet Inc.

Sales Clerk/Stock Crew

2017
(3 months)

- Manage Stocks and Delivery.
- Arranging the Items Properly.
- Sorting of Products in Stock Room.

Vanguard Screening Solution Inc.

Client Service Executive - Implant

2022

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2025

- Setting Up & Organizing the Endorsement Tracker (Excel)
- Maintain the website and generate the candidates' login information.
- Read & Answer all the client emails.
- Assisting VP(Vice President) , AVP(Assistant Vice President), Managers & BPO Applicant's complete the online form that we managed.
- Auditing their Profiles & Send the End of Day Report.
- Gives Technical support to all candidates using MS Teams.

Reference

Jomar Lamera

VSSI / CSE - Implant

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