KEVIN B. BUENO

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SUMMARY

A dedicated and highly motivated individual who has strong passion in technology. Committed to continuous learning and contributing to team success through hard work and problem-solving. Continuously expanding knowledge in programming through self-learning and eager to take on new challenges in the tech field.

TECHNICAL SKILLS

MS Word	Canva	Programming: Python, Tkinter, C
MS Powerpoint	Adobe Photoshop	Database: MySQL, SQL, SQLite3
MS Excel	Adobe Indesign	Web Development: HTML/CSS
	Data Analytics	Computer System Servicing

SOFT SKILL

Keen attention to detail
Communication Skill
Time- management
Passion for continuous learning

Teamwork
Multi-tasking
Hardworking

WORK EXPERIENCE

DICT- Region V- Catanduanes | OJT- Trainee | Feb. 8 - 28 2024
- Successfully completed 80 hours of apprenticeship/OJT- Trainee program.
- Had gained substantial knowledge from seminars and hands-on activities on different productivity tools such as MS Word, Excel, Adobe Photoshop.
- Explored the fundamentals of web development, successfully install and configure computer systems and servers through the help of other interns and DICT officers.

Aircon Technician's Helper | Freelance/Part-time
- An informal arrangement with my cousin, an independent contractor of HVAC. Helped my cousin to successfully deliver quality service in aircon maintenance and troubleshooting.
- Gained familiarity with the common tools and equipment.
- Learned the importance of work ethics, delivering quality services and paying attention to the instructions and to have an initiative to ensure the tasks were completed properly.

EDUCATION

Calatagan High School | 2024

TVL- CSS
- With High Honors
- Outstanding Performance in Work Immersion
- Outstanding Performance in Communication Arts English
- Computer Systems Servicing NCII passer

Bachelor of Science in Computer Engineering | *In-progress*

TRAININGS & CERTIFICATES

- **Basic Productivity Tools-MS Excel |** DICT- Region V- Catanduanes
- **Computer Systems Servicing NCII |** TESDA
- **Basic Python Training |** MNET- IT
- **Digital Literacy |** IBM SkillsBuild
- **Digital Awareness |** Cisco Netwroking Academy
- **Data Analytics Essentials 1 |** Cisco Netwroking Academy
- **Free Coding Bootcamp: Basic Web Development Workshop |** Zuitt
- **Introduction to Modern AI |** Cisco Netwroking Academy
- **Python Essentials 1 |** Cisco Netwroking Academy