

Software engineering Project

Minutes of Meeting

Meeting Location: CS lab K.C College

Recorded By: Saurav Kumar

1 Attendance

| Name | Title | Roll Number | Attendance status: |
|--------------------|-----------------------------------|-------------|---|
| Saurav Kumar | Scrum Master | 35 | Present in all meeting (except 2/11/22) |
| Nitin Narayankutty | Tester/Quality Assurance Engineer | 43 | Present in all meeting |

| | | | |
|-----------------|--|----|------------------------------|
| Afza Mukaddam | Team Leader | 40 | Present in all meeting |
| Saurabh Kanade | Project Manager/Soluti on Architecture | 31 | Present in all meeting |
| Abhishek Pujari | Designer | 53 | Present in all meeting |
| Pradeep Kewat | Network Engineer | 33 | Present in all meeting |

2 Meeting Location

Computer Science Lab, K C College, Churchgate-400020

AND Online

Link:

<https://us04web.zoom.us/j/4772677762?pwd=K0RXNkRJblpObjNHb1NnL0UyV1F0dz09>

3 Minutes of meeting all the details:

| MEETING DATE | MEETING START | AGENDA | MEETING END | ATTENDANCE | MEETING LOCATION |
|--------------|---------------|---|-------------|------------------|--------------------|
| 02/08/22 | 1:15 PM | Finding relevant topic for the project | 1:45 pm | All were present | K C College CS LAB |
| 10/08/22 | 2:10 pm | Finding information on Gas leakage system | 2:35 pm | All were present | K C College CS LAB |
| 25/08/22 | 12:20 pm | Gathering tools for the project | 12:40 pm | All were present | K C College CS LAB |
| 04/09/22 | 1:25 pm | Finding new topic for project | 1:40 pm | All were present | K C College CS LAB |

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|----------|----------|--|---------|--------------------------------------|--------|
| 08/10/22 | 6:00 pm | Finding relevant language and platform for our project | 6:25 pm | All were present | Online |
| 09/10/22 | 12:55 pm | Discussion on documentation of project | 1:15 pm | All were present | Online |
| 02/11/22 | 3:00pm | Finalizing title and updating the documentation | 4:00pm | All were present except Saurav Kumar | Online |

Drive Link:-

https://drive.google.com/drive/folders/1McE6gAYAtD_tXyjfYz0aDHQ3L3PirQu

4 Decisions Made

- To find relevant information coding application/platform required for the project.
- Learning Machine Learning for our project

5 AGENDA OF NEXT MEETING

- Researching on the topic
- Gathering information and ideas to add

6 LEARNING OUTCOME

- Helps in placement interview
- Gaining experience

7 CHALLENGES

- Facing difficulty to learn machine learning.

Scrum

Product Owner

