



INDUSTRIAL ATTACHMENT PROGRAMME DASHBOARD

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GENERAL FAQ

Industrial Attachment Programme Cover Letter

- To apply for Industrial Attachment Programme placement you need a cover letter to certify that you are a final year student at Kulliyyah of ICT, IIUM. The letter will also stated your **Start** and **End Dates** of your IAP. To generate your cover letter make sure the following details are completed:
- Personal Details:
 - Fill in your personal details under "**My Details**" tab.
 - Make sure your **Full Name** is similar to the one stated on i-Ma'luum.
 - Make sure your **email** is correct.
 - Make sure your **Emergency Contact** is correct.
 - Make sure your **IC/Passport No** is correct. (Emergency Purposes)
 - Make sure there is **NO** undefined data.
- Industrial Attachment Programme Duration:
 - The **Start Date** must be within the **First 4 Weeks** of every semester (Refer to your academic calendar) but try to get a **Start Date** on the **First Week** of the semester to allow you to register your **INFO 4996/4995** or **CSC 4901/4905** through **IIUM Pre-Registration System**.
 - The **End Date** must complete the **6 Months duration** and make sure it ends on weekdays (Working Days). If it is fall on **Saturday or Sunday**, move your end date to the next **Monday**.
 - You may start early but your **End Date** must be the same with the one stated on "**My Cover Letter**" section because your **6-months duration** will start count on the **first day of the semester**. In other words, you will have **7-months duration** for your internship.
- Read the **Instructions** given at the bottom of the "**My Cover Letter**" tab for extra information.

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Placement Verification

Print