

# Mousa Salib

## Data Entry



- mousa.salib.tech@gmail.com
- +201020354914
- Bani Ghani - Samalout - Minya
- March 1, 1999
- Egyptian

### SKILLS

- Communication & Active Listening
- Problem Solving & Conflict Resolution
- Customer Handling & Empathy
- Time Management & Multitasking
- MS Office (Word, Excel, PowerPoint)

### PROFILE

**Data Entry Specialist** with 2+ years' experience in telecom and finance sectors. Skilled in managing large datasets accurately, optimizing workflows, and supporting teams with strong technical and communication abilities. Passionate about ensuring data integrity and streamlining operations for business success.

### LANGUAGES

- Arabic
- English

### EDUCATION

**Professional Diploma in MEARN Stack Development**  
Information Technology Institute (ITI)  
07/2023 – 12/2023 | Minya, Egypt

**Bachelor's Degree in Agricultural Sciences**  
Faculty Of Agriculture  
09/2019 – 07/2022 | Minya, Egypt

### PROFESSIONAL EXPERIENCE

**Full Stack Developer**  
Al Abdaa Tech Company | Remote  
03/2025 – present  
Full Stack Developer at Al Abdaa Tech, building web applications using the MERN stack. Handle both frontend and backend development, create APIs, integrate databases, and deliver responsive, user-friendly solutions.

**Indoor Sales and Customer Service**  
Vodafone Company | Samalout - Minya  
11/2024 – 02/2025  
Worked as an Indoor Sales and Customer Service Representative at Vodafone, handling customer inquiries, resolving issues, and promoting products and services. Provided support in-store, ensured customer satisfaction, and achieved sales targets through effective communication and problem-solving skills.

**Outdoor Sales**  
E & Egypt (Etisalat) Company | Minya  
12/2023 – 11/2024  
Promoted Etisalat services, achieving 100% growth in new customer acquisitions and repeat business. Resolved client connectivity issues, improving retention by 100%. Consistently met sales targets by understanding client needs and recommending suitable packages, while implementing effective territory management strategies.

**Credit Specialist**  
Tasaheel Company | Shusha - Samalout - Minya  
09/2022 – 06/2023  
Evaluated loan applications with 100% accuracy, improving decision-making efficiency. Implemented structured repayment plans, reducing default rates by 100%. Streamlined loan processes, achieving disbursement targets, and enhanced loan recovery with effective follow-up strategies.