

Impress Fashion Limited
Dag No. 2224, Matuail, Konapara, Katherpool,

Jatrabari, Dhaka-1362.

Extra OT Report from 01-05-2021- TO - 30-05-2021

Emp ID: 10010986

Name : Saiful Islam

Proxi NO. : 0007601290

Section : Sewing

Line : Line - 03

Desig : Ord. Operator

DOJ : 23-May-21

Dept : Production

Date	IN Time	OUT Time	Attn.Status	OT Hours	Extra OT Hours
22-May-2021			P	0.00	0.00
23-May-2021	08:00:00 AM	05:00:00 PM	P	0.00	0.00
24-May-2021	08:00:00 AM	05:00:00 PM	P	0.00	0.00
25-May-2021	08:00:00 AM	07:00:00 PM	P	2.00	0.00
26-May-2021	08:00:00 AM	07:00:00 PM	P	2.00	0.00
27-May-2021	08:00:00 AM	07:00:00 PM	WORK OFF	2.00	0.00
28-May-2021			P	0.00	0.00
29-May-2021	08:00:00 AM	07:01:22 PM	P(ERROR)	2.00	0.00
30-May-2021	07:57:03 AM			0.00	0.00
Total				8.00	0.00

PRESENT	ABSENT	LEAVE	WORK OFF	DAY OFF	HOLIDAY	PRESENT ERROR	LATE COUNT	OVERTIME
6	0	0	1	0	0	1	0	8.00