

# KHAN SHOAB

## CONTACT

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## SKILLS

- SharePoint Online
- Power Apps
- Power Automate
- Sharegate
- ServiceNow
- Outlook
- Excel
- Teams
- Strong technology skills, good communication and documentation skills and strong troubleshooting skills
- Excellent communication skills, both written and verbal with exceptional attention to detail
- Effective time management, team handling and organizational skills

## PROFESSIONAL SUMMARY

- To leverage my experience, knowledge and skills to contribute to the success and create innovative solutions of an organization as a **SharePoint and PowerApps Developer**
- I have worked on multiple **projects** with clients in my Organization
- I have **3 years & 3 Months** of work Experience as a **SharePoint PowerApps Developer**.
- I am confident in my ability to stay organized and manage my time in order to meet the **standards** and **deadlines**
- Excellent written and verbal **communication** skills with a high level of **confidence** and **professionalism**.
- Proficient in Microsoft Office Tools, including **SharePoint, PowerApps, PowerAutomates, Excel** and **Outlook**.
- I am a great team player and I possess the ability to quickly learn and apply new concepts and have been able to effectively contribute to the team's success by providing input and ideas.
- Handling the client directly through Microsoft Teams for a **BRD** (Business Requirements Document)

## PROFESSIONAL EXPERIENCE

### SHAREPOINT DEVELOPER, 08/2020 TO PRESENT

#### A J TECH SOFT PRIVATE LIMITED – Pune.

- Created multiple sites in **SharePoint** based on **Business Requirement Details**.
- Developed site collections using various web parts such as Hero, Images, YouTube, Maps, etc.
- Managed and created various types of **lists** including Existing, Blank, and From Excel lists.
- I have set different levels of **permissions** and also dealt with item-level permission.
- Created lists, libraries, and documents.
- Managed different types of columns such as Choice, Number, Date and Time, etc.
- Conducted content management and created various content types and site columns.
- Created views of different types to handle large data and also created index columns and worked with audience targeting.
- Created, configured, and maintained multiple site collections for large organizations and added users to them.
- Created multiple **canvas** applications and Knowledgeable in **model-driven apps**.
- Experienced in creating forms, **Galleries**, components, and working with **Cascading** and form customization.
- Worked with **collection and variables**, local variables, and global variables.
- I have created multi-screen application as per requirement.
- Created mobile application that can be used by employees and customers in the field.
- I have designed custom user interfaces for **PowerApps** applications using various controls, such as galleries, forms to create intuitive and user-friendly interfaces.
- Experienced testing and debugging **PowerApps** applications to ensure that they function properly.
- Resolved issues and escalated problems with knowledgeable support and quality.
- A proactive approach to customer problem solving
- Experience in **ShareGate** migration from server to **SharePoint Online**.
- Successfully implemented the **POC's**
- Providing a daily monitoring, management, troubleshooting of the issues in accordance with best practices throughout the **development life-cycle**.
- Interest in improving customer service and increasing customer success.

## STRENGTH

### AGILE DEVELOPMENT.

- Implemented Agile Methodology for Project, leading to a 20% increase in development efficiency.
- This approach facilitated seamless adaptation to changing project requirements, ensured timely and budget-conscious project delivery.
- Successfully addressed multiple user stories within a single sprint.

### PROBLEM SOLVING

- A proactive approach to customer problem solving
- Designed and executed error-handling mechanisms within SharePoint PowerApps to reduce downtime and enhance system resilience.
- Recognized optimization possibilities within PowerApps, leading to a 25% reduction in processing time and an enhanced user experience.
- Swiftly addressed user-reported issues through proactive communication and rapid resolution, consistently upholding a high level of end-user satisfaction.

## EDUCATION

**B.C.A:** 2021

**BabaSaheb Ambedkar Marathwada University**  
– Aurangabad.

**H.S.C:** 2018

**Maulana Azad College**  
– Khuldabad.

**S.S.C:** 2016

**Ajeet Dada Pawar Urdu High School** – Kannad.

## PERSONAL DETAILS

- **Date of Birth:** - 09 August 1999
- **Languages:** - English, Hindi & Urdu

## Projects

### 1. Appraisal Form Application.

**Client Name:** NACCO INDUSTRIES, CANADA.

NACCO Industries is a holding company, which engages in the management of surface mines that supply coal to power generation companies.

- I built an Employee Appraisal Form application using **SharePoint**, **PowerApps**, and **PowerAutomate**
- The app used saved and collected feedback from staff to improve the appraisal system. The system includes three monitors with SharePoint as data storage.
- Upon completion of appraisal, the app sends a notification through the email to let employees know of the results.
- I have developed data cards which appear after selection from a drop-down menu's box.
- Moreover, I developed an automatized approval flowchart. The app alerts the manager that there is a new response and the manager has the option of either approving, rejecting that responses.

### 2. Mixed Reality Application.

**Client Name:** HIGH MOON INTERIOR DECORATION, DUBA.

Highmoon Decoration is one of the fast growing, licensed, interior design Company based in Dubai, UAE.

- I created a **SharePoint** list for managing files that enabled handling all varieties of attachments easily.
- Testing app for effectiveness was one of my insurances.
- I made this process easier by using **PowerApps** and **SharePoint** that provided a conducive environment for the development process.
- The app was also made user-friendly by adding features such as viewing or measuring three-dimensional things.
- This resulted in an app that allows our employees to interact with **3D models** of our products easily.
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### 3. Online & Offline Application.

**Client Name:** AL-MAHA AIRWAYS, QATAR.

Al Maha Airways was a planned subsidiary airline of Qatar Airways to serve the Saudi Arabian aviation market based initially at King Abdul-Aziz International Airport in Jeddah, and then at Hamad International Airport in Doha.

- To be specific, I own the knowledge and skills of creating applications for online and offline usage through **PowerApps**.
- The software was designed to allow its user to use it without having an Internet.
- It is on one application that I used **multi-dataset** within **PowerApps**. For instance, I used a **SharePoint** as a mainstream information database, ensuring real-time data access.
- In terms of **offline mode**, I used collection as a data source; allowing consumers work with the application even when out of Internet.
- I used **Outlook** for sending emails. I established this flow in automation through **PowerAutomates** where it has a condition for enhancing communication and efficiency.
- I am capabilities for creating flexible and sturdy **PowerApps** solutions that accommodate different connectivity scenarios and utilize multiple data source.