U UDACITY

Final Project: From Methodology to Execution

Digital Project Management

A Project Management Checklist

Go through the checklist questions below and identify factors from your project details that lend toward a particular methodology. If the answer to the question fits Agile or Waterfall, check the box or type in "Yes" under the appropriate methodology. In the end, tally up all the questions marked for Agile and then for Waterfall. Refer to the *Demo: Choosing Project Management Methodology* page to recall how to use the checklist.

Questions	Agile	Waterfall
1. Do you have a clear or evolving idea of the end result?	Yes, because we need to refine the product	
2. Does the project have strict dependencies or is it open to adapting?	Yes, because the project is flexible and open to adapting	
3. Will the project have one main output or be broken down into smaller deliverables?	Yes, because the project can be broken down into multiple deliverables	
4. Will your project have a quick turnaround per release or will it require lengthy development?	Yes, because each deliverable can be completed in a 2 week Sprint	
5. Do we have upfront research or need customer feedback?	Yes, we have upfront research	
6. What methodology and tools is the team accustomed to working with?	Yes, the team is accustomed to Agile.	
7. Has the budget been set upfront or is there room for justifying further investment?		Yes, the project has a set budget.
8. Will the project require thorough documentation?		Yes, documentation is a requirement from Papa Stefano

9. Will you have a cross-functional team dedicated to just this project's deliverables or will your staff be working on multiple projects?	Yes, there is a dedicated team	
10. Does the project need to meet a high standard of quality or need to be released into the market quickly?	Yes, need to be released into the market quickly	
Total	8	2

Once you have completed this checklist, go back to the classroom to write which project management methodology you would propose based on the checklist's final tally and analysis.