

Swayam Singh

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SUMMARY

Motivated and results-driven Engineering graduate seeking a challenging position within a large organisation as an MIS Business Analyst. Offering a strong foundation in business intelligence, data analysis, and project management, with a proven ability to deliver successful outcomes, collaborate within cross-functional teams and provide key insights on business efficiency

KEY SKILLS

Data Collation	Full Stack Web Developement	Project Management
Data-Analysis using Regression	Ethical Hacking	
MIS Analysis and Operation	Graphic Degining	

PROFESSIONAL EXPERIENCE

Saschmick's Bakery

Nov 2023 - Present

Business MIS Analyst

Collating data from various systems to prepare MIS reports
Prepare metric business performance reports
Present the reports and findings to the Management office
Working in direct contact with a member of Board of Directors

Project & Biz Consultancy

Feb 2023 - July 2023

Project Management Assistant

Managing Accounts Audit
Overseeing Business IT resources
Virtual Assistance

EDUCATION & CERTIFICATIONS

Bachelor in Technology

Majors: Artificial Intelligence & Data Science
Narsee Monjee Institute of Management Studies

Data Science

IBM iX

Fullstack Web Dev | Machine Learning

Udemy

Content Marketing | Extensive Copywriting

Udemy

Ethical Hacking | Cybersecurity

Edx - Harvard

EXTRACURRICULAR ACTIVITIES

Project Intern - Amazon Product Sales

Pregrad

Community Service

Sarva Siksha Abhiyaan - GOI

C0 Head - Events

Ignite 6.0 - STME NMIMS

C0 Head - Manthan Tech Club

STME NMIMS

Event Lead

IGNITE 5.0 - STME NMIMS